

**Lewiston Public Library
Board of Trustees
Regular Meeting Minutes
Monday, March 2, 2026**

Trustees present: Fred Caso, Christopher Pannozzo, Wendy Guild Swearingen, April Saks
John Daigneau, Matthew Feldman, James Spanbauer
Also present: Jill Palermo, Library Director

The regular meeting of the Lewiston Public Library Board of Trustees was held Monday, March 2, 2026

Call to Order

Meeting called to order at 6:04 p.m.

Public Comments - none

Friends Report – Ms. Palermo

- Ms. Palermo and Mr. Pannozzo attended the Friends meeting on February 10.
- Considering fundraising ideas
- Naming book room (can this be endowed?)
- The Friends will be funding the genealogy subscription again

Approval of Minutes

Motion to approve the minutes of February 2, 2026, by Mr. Caso, seconded by Mr. Feldman.
Motion carried.

Director's Report – Ms. Palermo

- Hoopla limits are in effect, several calls the first few days as people reached their daily limit
- Received two donations for the roof: \$100 and \$50
- Annual report for state, portal still not open
- Need to check on status of sculpture
- Nioga, Lisa Erickson retiring on March 20, posted her job—construction liaison
- Q: Does library qualify for state construction grant?
- Insurance quote \$295.18, have \$5k deductible
- Servpro estimate for water in walls \$5,066.80
- Town suggested we contact an engineer to assess
- Have not heard a response yet from Blue Ox roofing
- Mr. Caso contacted an engineer who said he probably could not help; Ms. Palermo reached out to Mr. Marino, the engineer from the Village, has not heard back
- John Battaglia suggested Mussachio Architects, Mr. Caso will call them
- Town building inspector will take the lead on renovation/repair once we get an engineer

Invoices Report

The board received the latest Invoices Report for review.

Motion to accept the report as presented by Mr. Daigneau seconded by Mr. Caso. Motion carried.

Profit & Loss Report and Income & Expenditures Reports

The Trustees received the January-February 2026 Profit & Loss and Income & Expenditures Reports for review.

Motion to accept P&L and I&E reports by Mr. Caso, seconded by Mr. Spanbauer. Motion carried.

Correspondence - none

Reports

1. **President's Report** - Christopher Pannozzo:
 - a. See emails from Nioga re: required training and sexual harassment training April 8
 - b. Nioga board of Trustees requesting nomination of at large Trustee from our board
 - c. Chris will reach out to the Town re: Ms. Waechter being liaison
2. **Liaison to Town Board Report** – none
3. **Treasurer's Report** – John Daigneau: February 2, \$155, 880.92 in account; March 2, 2026, \$156,357.09 in account. There is some money in the Foundation capital account, will look into it more.

Committee Reports

1. Finance – none
2. Personnel/Policies – Ms. Guild Swearingen to collate edits to policies and send final drafts with the March agenda
3. Building and Grounds – Possible to ask NYPA directly for funding, as Tim Henderson did with the wastewater treatment plant; Mr. Feldman to ask Montante if there are programs/grants available for library maintenance
4. Strategic Planning/PR – Mr. Caso formatted

Old Business

- Mr. Daigneau spoke to Linus regarding the Foundation board.
- Linus is expecting documents from the state soon; will notify Mr. Daigneau
- New Foundation board can be a subset of this board with Linus and George as members
- No projects were ever presented to the Foundation board for funding
- Capital campaign for addition for community room could be a project
- Ms. Palermo to contact Matt Villnave to set up training so the minutes and agendas can be posted on the website

New Business - none

Trustee Comments - none

Next Meeting

The next board meeting will be held Monday, **April 13, 2026**, at 6 p.m. due to Easter holiday.

Adjourn

Motion to adjourn by Mr. Caso; second by Mr. Feldman. Motion carried.

Meeting adjourned at 7:05 p.m.