



**BOYS & GIRLS CLUB**  
OF GREATER WESTFIELD, INC.

413-562-2301

- ☐ Renewal  
☐ New Member

**Needs Photo**  
Yes \_\_\_ No \_\_\_

**General Membership \$60.00 Grades 7<sup>th</sup> – 12<sup>th</sup>**

Age \_\_\_ Processed by \_\_\_

Rules \_\_\_ Yes \_\_\_ No

**Transportation from:**

Highschool \_\_\_ Yes \_\_\_ No

Tech Academy \_\_\_ Yes \_\_\_ No

**2026 ~ 2027 MEMBERSHIP APPLICATION**

Member First Name: \_\_\_\_\_ Last: \_\_\_\_\_

Gender: M \_\_\_ F \_\_\_ Other Gender \_\_\_\_\_

Ethnicity: African American, Asian, Caucasian, Hispanic, Multi-Racial, Native American, Pacific Islander

Member DOB: MM/ DD/ YYYY: \_\_\_ / \_\_\_ / \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ Parent Email: \_\_\_\_\_

Main Contact Parent/Guardian: \_\_\_\_\_ Relationship: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Employer: \_\_\_\_\_ Address \_\_\_\_\_

2<sup>nd</sup> Contact Parent/Guardian: \_\_\_\_\_ Relationship: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Employer: \_\_\_\_\_ Address \_\_\_\_\_

Alternate emergency contact \_\_\_\_\_ Relationship: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Case Worker Name: \_\_\_\_\_ Primary Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

**School Information:**

**circle one**

School: \_\_\_\_\_ Grade (7-12): \_\_\_\_\_ **(School lunch)** Free, Reduced, Not App

Is school outside Westfield/Southwick School District – Contact Name: \_\_\_\_\_ # \_\_\_\_\_

**Does your child have:**

History with the juvenile justice system? \_\_\_ Yes \_\_\_ No

Been adjudicated? (Found guilty of committing a delinquent act) \_\_\_ Yes \_\_\_ No

Any physical, emotional, or behavioral issues that we should be aware of? \_\_\_ Yes \_\_\_ No

An IEP or 504 Plan? \_\_\_ Yes \_\_\_ No

**If you have answered yes to any of the above questions, membership approval requires a meeting with a Director.**

**Household: (check which apply)**

Member lives with: \_\_\_ Mom & Dad \_\_\_ Mom \_\_\_ Dad \_\_\_ Mom & Mom \_\_\_ Dad & Dad \_\_\_ Step Mom \_\_\_ Step Dad

\_\_\_ Grandparent \_\_\_ Foster Parents \_\_\_ Aunt \_\_\_ Aunt \_\_\_ Uncle \_\_\_ Other

**Household:** *NOTE: This information is strictly confidential and collected for grant writing and fund-raising purpose ONLY. Memberships are only \$50.00 per school year due to these contributions.*

Household Size: \_\_\_\_\_ Number under 18 in Household: \_\_\_\_\_

Member of the Household 65 years old or older: \_\_\_\_\_Y \_\_\_\_\_N

Member of the Household Handicapped: \_\_\_\_\_Y \_\_\_\_\_N

Head of Household: \_\_\_\_\_ M \_\_\_\_\_ F \_\_\_\_\_ Both

Single Parent: \_\_\_\_\_Y \_\_\_\_\_N

**Parent or Guardian in the Military:** \_\_\_\_\_Y \_\_\_\_\_N Branch \_\_\_\_\_ Base \_\_\_\_\_ Rank \_\_\_\_\_

Status: ☐ Guard ☐ Reserve ☐ Active

***If active or reserve, ask for additional form to receive a military discount.***

### Medical Information:

Permission for Treatment by qualified medical personnel: \_\_\_\_\_Yes \_\_\_\_\_No

Does member have any serious Health Problems/Allergies: \_\_\_\_\_ Yes \_\_\_\_\_No If Yes, explain: \_\_\_\_\_

**Medications:** (Even if taken at home): \_\_\_\_\_ Yes \_\_\_\_\_No If yes please list \_\_\_\_\_

**Physical:** Eye Color: \_\_\_\_\_ Hair Color: \_\_\_\_\_ Features: \_\_\_\_\_

### Insurance and Liability Waiver Release:

Participation in Boys & Girls Club activities may involve risk of injury. To my knowledge I (or my ward) have no health impairment which might interfere with or preclude any participation in Boys & Girls Club activities. As a parent, guardian or participant, I am aware of these hazards and my (or my ward's) ability to participate. I understand that I will assume full responsibility for any accidents, injuries or damage to personal property incurred thereby releasing the Boys & Girls of Greater Westfield, its' staff, volunteers and its' directors of all liability. I understand that participation in any recreational, dance or sport activity involves risk. I further understand that the Club maintains an open-door policy with drop-in services and that supervision is provided inside the Club's facility at all times. Occasionally, supervised outdoor programming occurs on the Club's property. This waiver includes any transportation, which may be provided by the Boys & Girls Club of Greater Westfield, or any other agency involved in its programs. Boys & Girls Club of Greater Westfield reserves the right to suspend, revoke, or deny membership based on Club policies.

Parent/Guardian Signature: \_\_\_\_\_ (signature) \_\_\_\_\_ (date)

### **NO Refunds for unused Memberships** \_\_\_\_\_

**Parent/Guardian gives permission:**

**to use member in positive publicity in video, print, social media and photos:** \_\_\_\_\_ Yes \_\_\_\_\_ No

for member to participate in all Club activities in or adjacent to the club building: \_\_\_\_\_ Yes \_\_\_\_\_ No

for member to use Computer according to Technology Acceptable Use Policy located at bgcwestfield.org \_\_\_\_\_ Yes \_\_\_\_\_ No

I have read the Club rules (along with my child) and we agree to all rules: \_\_\_\_\_ Yes \_\_\_\_\_ No

**Parent/Guardian Understood, Signed Insurance and Liability Disclaimer and Permissions:** \_\_\_\_\_ Yes \_\_\_\_\_ No

**Parent/Guardian print name:** \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**By initialing beside each bullet point and signing at the bottom I agree that I understand and have explained to my child the rules and regulations of the Club and the consequences that accompany them.**

- The B&G Club of Greater Westfield is a privilege, not a necessity. As such the Chief Operating Officer has the authority to revoke your child's membership for ongoing issues with your child at any time with no refunds given. It is your child's responsibility to uphold and adhere to the club's rules and regulations, especially when it comes to their behavior. Any form of negative behavior will not be tolerated in any way. \_\_\_\_\_
- **NO** Phones allowed in the bathroom. \_\_\_\_\_
- Parents **MUST** check their child's backpack daily for any inappropriate items. \_\_\_\_\_
- Members will abide by the core values of the WBGC including respect, integrity, good character & teamwork. \_\_\_\_\_
- **ANY** type of physical contact directed at a member or staff is an immediate suspension from the club (Including play fighting). More than one offense could result in a loss of membership with no refund. \_\_\_\_\_
- Any symbols, insignias, pictures, or clothing deemed inappropriate by the staff will not be allowed. \_\_\_\_\_
- Appropriate language and behavior are always required. \_\_\_\_\_
- No picture or video taking with cell phones or any other electronics are allowed per our Technology Acceptable Use Policy. ANY electronic device is the responsibility of the members. The Club will NOT be responsible for any lost, damaged or stolen equipment. **Use of electronic devices is subject to staff discretion.** \_\_\_\_\_
- If a child is suspended from school, they are not allowed at the Club. A member must attend school in order to attend the Club. All suspension and revocation of Club privileges must be determined by the Chief Operating Officer. \_\_\_\_\_
- NO child is allowed to leave the building once they have entered. Without signing the Permission to Leave form. Phone calls will be accepted on an emergency basis only. \_\_\_\_\_
- All members must adhere to our Technology Acceptable Use Policy. \_\_\_\_\_
- **Surveys & Questionnaires:** I give permission for my child to participate in the tracking of WBGC's outcomes/goals, which includes taking surveys & participating in focus groups. \_\_\_\_\_
- **Drop Off & Pick Up:** All members 7th grade -12th will arrive and depart at the main entrance. \_\_\_\_\_
- **Lost & Found:** Lost and found items are kept for a period of one week and any items not claimed will be put in the Boys & Girls Club donation bin. Staff members cannot hold anything for a member of the Club. \_\_\_\_\_

**Rules are subject to change without notice.**

**Parent/Guardian Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

CITY OF WESTFIELD- OFFICE OF COMMUNITY DEVELOPMENT  
SELF-DECLARATION OF INCOME REPORT / PY2026 (CDBG)  
FY2027 (CITY)

(Effective June 1, 2026)

Federal regulations require we obtain this information to document assistance is being provided to low and moderate-income households. The Participant/Guardian should complete this form indicating all persons residing within their household, regardless of whether or not they are related. The Grantee should retain this form for monthly reporting requirements as well as for on-site monitoring visits.

INFORMATION PROVIDED ON THIS FORM IS KEPT CONFIDENTIAL AND IS NOT SHARED WITH ANY OTHER AGENCIES

PLEASE NOTE: ALL FOUR SECTIONS OF THIS FORM MUST BE COMPLETED TO RECEIVE REIMBURSEMENT

PARTICIPANT INFORMATION

1. PARTICIPANT STATUS: ☐ FAMILY ☐ INDIVIDUAL

Participant Name: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip Code: \_\_\_\_\_

2. ETHNICITY (please select only one):

☐ Hispanic or Latino ☐ Not Hispanic or Latino

3. RACE (please select only one):

☐ White ☐ American Indian/Alaskan Native and White  
☐ Black/African American ☐ Asian and White  
☐ Asian ☐ Black/African American and White  
☐ American Indian/Alaska Native ☐ American Indian/Alaskan Native and Black/African American  
☐ Native Hawaiian/Other Pacific Islander ☐ Other Multi-Racial: \_\_\_\_\_

4. HOUSEHOLD INFORMATION

1) Choose the row with the number of family and non-family members living in your household below.

2) Circle the corresponding income level. (Median Family Income) – Effective June 1, 2025

| Household Size | #1<br>(0%-30%) | #2<br>(31%-50%)   | #3<br>(51%-80%)    | #4<br>(81% and above) |
|----------------|----------------|-------------------|--------------------|-----------------------|
| 1              | \$0-\$27,650   | \$27,651-\$46,000 | \$46,601-\$73,650  | \$73,650+             |
| 2              | \$0-\$31,600   | \$31,601-\$52,550 | \$52,551-\$84,200  | \$84,200+             |
| 3              | \$0-\$35,550   | \$35,551-\$59,200 | \$59,201-\$94,700  | \$94,700+             |
| 4              | \$0-\$39,450   | \$39,451-\$65,750 | \$65,751-\$105,200 | \$105,200+            |
| 5              | \$0-\$42,650   | \$42,651-\$71,050 | \$71,051-\$113,650 | \$113,650+            |
| 6              | \$0-\$45,800   | \$45,801-\$76,300 | \$76,301-\$122,050 | \$122,050+            |
| 7              | \$0-\$50,040   | \$50,041-\$81,550 | \$81,551-\$130,450 | \$130,450+            |
| 8              | \$0-\$55,720   | \$55,721-\$86,800 | \$86,801-\$138,900 | \$138,900+            |

I certify the above information is true and correct to the best of my knowledge.

Participant/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_  
(Original signature is required)



## Parent Permission to Leave Form

Member's Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Parent/Guardian authorizing (please print): \_\_\_\_\_

Time allowed to leave: Any\_\_\_\_ Specific Time \_\_\_\_\_am/pm

By signing this waiver, I authorize my child (listed above) to leave the Club during operating hours. (If you would like your child to be allowed only at a specific time daily, please note above.) Members may leave only when a permission form is signed, dated by parent or guardian, and is on file at the Club. Once a member leaves the Club, they will be unable to return on the same day. If we do not have this form, your child will not be released before closing.

This permission form is valid for the 2026-2027 school year.

Signature of Parent/Guardian: \_\_\_\_\_

Date: \_\_\_\_\_ Phone Number: \_\_\_\_\_



### CACFP & SFSP Non-Discrimination Statement

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: USDA Discrimination Complaint Form, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

**1. mail:**

U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410; or

**2. fax:**

(833) 256-1665 or (202) 690-7442; or

**3. email:**

[program.intake@usda.gov](mailto:program.intake@usda.gov)

This institution is an equal opportunity provider.

By signing below, I acknowledge that I have received information regarding the school year and summer food programs provided by the Boys & Girls Club of Greater Westfield.

Signature of Parent/Guardian: \_\_\_\_\_ date: \_\_\_\_\_



**BOYS & GIRLS CLUB  
OF GREATER WESTFIELD**

Dear Family & Staff,

Please let this letter serve as verification that you agree to visit [www.bgcwestfield.org](http://www.bgcwestfield.org) and review the following documents:

- Current Parent/Staff Handbook
- Safety Policy
- Video Surveillance Policy
- Technology Policy

Should you have any questions regarding any of the above documents please bring your questions/concerns to Jose Roman, Director of Operations, Charisse Balicki, Licensed Child Care Director or AJ Kriha Program/Facilities Director.

By signing below, you agree to abide by the policies/documents set forth by the Boys and Girls Club of Greater Westfield and further agree that your child(ren) must adhere to the requirements listed in all policies/documents listed above to participate in the Kidz Klub/General Membership Programs.

Please print each of your Child(rens) Names:

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Parent/Guardian Name Printed: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Staff Name Printed: \_\_\_\_\_

Staff Signature: \_\_\_\_\_

Date of Agreement: \_\_\_\_\_

Staff taking in form: \_\_\_\_\_





**BOYS & GIRLS CLUB  
OF GREATER WESTFIELD**

## **CLOSURES FOR 2026-2027**

|                                                  |                                                          |
|--------------------------------------------------|----------------------------------------------------------|
| <b>Friday July 3, 2026 (Independence Day)</b>    | <b>Club Closed</b>                                       |
| <b>Thursday August 27, 2026</b>                  | <b>Staff Professional Dev./ Club Closed FOR CHILDREN</b> |
| <b>Friday August 28, 2026</b>                    | <b>Staff Professional Dev./ Club Closed FOR CHILDREN</b> |
| <b>Monday Sept. 7, 2026 (Labor Day)</b>          | <b>Club Closed</b>                                       |
| <b>Monday October 12, 2026 (Indigenous Day)</b>  | <b>Club Closed</b>                                       |
| <b>Thursday November 26, 2026 (Thanksgiving)</b> | <b>Club Closed</b>                                       |
| <b>Friday November 27, 2026</b>                  | <b>Club Closed</b>                                       |
| <b>December 24 &amp; 25, 2026</b>                | <b>Club Closed</b>                                       |
| <b>December 31, 2026, January 1, 2027</b>        | <b>Club Closed</b>                                       |
| <b>Monday January 18, 2027 (MLK Day)</b>         | <b>Staff Professional Dev./ Club Closed FOR CHILDREN</b> |
| <b>Friday May 28, 2027</b>                       | <b>Club Closed</b>                                       |
| <b>Monday May 31, 2027 (Memorial Day)</b>        | <b>Club Closed</b>                                       |
| <b>Friday June 18, 2027 (Juneteenth Day)</b>     | <b>Club Closed</b>                                       |

**We will be closed 2 days for summer 2027 PROFESSIONAL DEVELOPMENT**

**in June those dates are TBD pending Westfield Public Schools last day for 2027**

**There will be no charge to families on the above dates.**

**ALL STAFF ARE REQUIRED TO WORK PROFESSIONAL DEVELOPMENT DATES**

**ANY QUESTIONS PLEASE FEEL FREE TO CONTACT KELLIE BROWN, CHIEF OPERATING OFFICER**

**[KBROWN@BGCWESTFIELD.ORG](mailto:KBROWN@BGCWESTFIELD.ORG)**

**(Updated 7/24/25)**