



BOYS & GIRLS CLUB OF GREATER WESTFIELD, INC.

413-562-2301

- ☐ Renewal
☐ New Member

Needs Photo
Yes ___ No ___

General Membership \$50.00 Grades 7th – 12th

Age _____ Processed by _____

Rules _____ Yes _____ No

Transportation from:

Highschool _____ Yes _____ No

Tech Academy _____ Yes _____ No

2025 ~ 2026 MEMBERSHIP APPLICATION

Member First Name: _____ Last: _____

Gender: M ___ F ___ Other Gender _____

Ethnicity: African American, Asian, Caucasian, Hispanic, Multi-Racial, Native American, Pacific Islander

Member DOB: MM/ DD/ YYYY: ____ / ____ / ____

Street Address: _____ City: _____

State: _____ Zip: _____ Parent Email: _____

Main Contact Parent/Guardian: _____ Relationship: _____

Primary Phone: _____ Work Phone: _____

Employer: _____ Address _____

2nd Contact Parent/Guardian: _____ Relationship: _____

Primary Phone: _____ Work Phone: _____

Employer: _____ Address _____

Alternate emergency contact _____ Relationship: _____

Primary Phone: _____ Work Phone: _____

Case Worker Name: _____ Primary Phone _____ Work Phone _____

School Information:

circle one

School: _____ Grade (7-12): _____ **(School lunch)** Free, Reduced, Not App

Is school outside Westfield/Southwick School District – Contact Name: _____ # _____

Does your child have:

History with the juvenile justice system? _____ Yes _____ No

Been adjudicated? (Found guilty of committing a delinquent act) _____ Yes _____ No

Any physical, emotional, or behavioral issues that we should be aware of? _____ Yes _____ No

An IEP or 504 Plan? _____ Yes _____ No

If you have answered yes to any of the above questions, membership approval requires a meeting with a Director.

Household: (check which apply)

Member lives with: ___ Mom & Dad ___ Mom ___ Dad ___ Mom & Mom ___ Dad & Dad ___ Step Mom ___ Step Dad
___ Grandparent ___ Foster Parents ___ Aunt ___ Uncle ___ Other _____

OVER

Household: *NOTE: This information is strictly confidential and collected for grant writing and fund-raising purpose ONLY. Memberships are only \$50.00 per school year due to these contributions.*

Household Size: _____ Number under 18 in Household: _____

Member of the Household 65 years old or older: ____Y ____N

Member of the Household Handicapped: ____Y ____N

Head of Household: ____M ____F ____Both

Single Parent: ____Y ____N

Parent or Guardian in the Military: ____Y ____N Branch _____ Base _____ Rank _____

Status: ☐ Guard ☐ Reserve ☐ Active

If active or reserve, ask for additional form to receive a military discount.

Medical Information:

Permission for Treatment by qualified medical personnel: ____Yes ____No

Does member have any serious Health Problems/Allergies: ____Yes ____No If Yes, explain: _____

Medications: (Even if taken at home): ____Yes ____No If yes please list _____

Physical: Eye Color: _____ Hair Color: _____ Features: _____

Insurance and Liability Waiver Release:

Participation in Boys & Girls Club activities may involve risk of injury. To my knowledge I (or my ward) have no health impairment which might interfere with or preclude any participation in Boys & Girls Club activities. As a parent, guardian or participant, I am aware of these hazards and my (or my ward's) ability to participate. I understand that I will assume full responsibility for any accidents, injuries or damage to personal property incurred thereby releasing the Boys & Girls of Greater Westfield, its' staff, volunteers and its' directors of all liability. I understand that participation in any recreational, dance or sport activity involves risk. I further understand that the Club maintains an open-door policy with drop-in services and that supervision is provided inside the Club's facility at all times. Occasionally, supervised outdoor programming occurs on the Club's property. This waiver includes any transportation, which may be provided by the Boys & Girls Club of Greater Westfield, or any other agency involved in its programs. Boys & Girls Club of Greater Westfield reserves the right to suspend, revoke, or deny membership based on Club policies.

Parent/Guardian Signature: _____ (signature) _____ (date)

NO Refunds for unused Memberships _____

Parent/Guardian gives permission:

to use member in positive publicity in video, print, social media and photos: ____Yes ____No

for member to participate in all Club activities in or adjacent to the club building: ____Yes ____No

for member to use Computer according to Technology Acceptable Use Policy located at bgcwestfield.org ____Yes ____No

I have read the Club rules (along with my child) and we agree to all rules: ____Yes ____No

Parent/Guardian Understood, Signed Insurance and Liability Disclaimer and Permissions: ____Yes ____No

Parent/Guardian print name: _____

Parent/Guardian Signature: _____ Date: _____



By initialing beside each bullet point and signing at the bottom I agree that I understand and have explained to my child the rules and regulations of the Club and the consequences that accompany them.

- The B&G Club of Greater Westfield is a privilege, not a necessity. As such the Chief Operating Officer has the authority to revoke your child's membership for ongoing issues with your child at any time with no refunds given. It is your child's responsibility to uphold and adhere to the club's rules and regulations, especially when it comes to their behavior. Any form of negative behavior will not be tolerated in any way. _____
- **NO** Phones allowed in the bathroom. _____
- Parents **MUST** check their child's backpack daily for any inappropriate items. _____
- Members will abide by the core values of the WBGC including respect, integrity, good character & teamwork. _____
- **ANY** type of physical contact directed at a member or staff is an immediate suspension from the club (Including play fighting). More than one offense could result in a loss of membership with no refund. _____
- Any symbols, insignias, pictures, or clothing deemed inappropriate by the staff will not be allowed. _____
- Appropriate language and behavior are always required. _____
- No picture or video taking with cell phones or any other electronics are allowed per our Technology Acceptable Use Policy. ANY electronic device is the responsibility of the members. The Club will NOT be responsible for any lost, damaged or stolen equipment. **Use of electronic devices is subject to staff discretion.** _____
- If a child is suspended from school, they are not allowed at the Club. A member must attend school in order to attend the Club. All suspension and revocation of Club privileges must be determined by the Chief Operating Officer. _____
- NO child is allowed to leave the building once they have entered. Without signing the Permission to Leave form. Phone calls will be accepted on an emergency basis only. _____
- All members must adhere to our Technology Acceptable Use Policy. _____
- **Surveys & Questionnaires:** I give permission for my child to participate in the tracking of WBGC's outcomes/goals, which includes taking surveys & participating in focus groups. _____
- **Drop Off & Pick Up:** All members 7th grade -12th will arrive and depart at the main entrance. _____
- **Lost & Found:** Lost and found items are kept for a period of one week and any items not claimed will be put in the Boys & Girls Club donation bin. Staff members cannot hold anything for a member of the Club. _____

Rules are subject to change without notice.

Parent/Guardian Signature _____ **Date** _____

CITY OF WESTFIELD- OFFICE OF COMMUNITY DEVELOPMENT
SELF-DECLARATION OF INCOME REPORT / PY2025 (CDBG)
FY2026 (CITY)

(Effective June 1, 2025)

Federal regulations require we obtain this information to document assistance is being provided to low and moderate-income households. The Participant/Guardian should complete this form indicating all persons residing within their household, regardless of whether or not they are related. The Grantee should retain this form for monthly reporting requirements as well as for on-site monitoring visits.

INFORMATION PROVIDED ON THIS FORM IS KEPT CONFIDENTIAL AND IS NOT SHARED WITH ANY OTHER AGENCIES

PLEASE NOTE: ALL FOUR SECTIONS OF THIS FORM MUST BE COMPLETED TO RECEIVE REIMBURSEMENT

PARTICIPANT INFORMATION

1. PARTICIPANT STATUS: ☐ FAMILY ☐ INDIVIDUAL

Participant Name: _____

Address: _____ City, State, Zip Code: _____

2. ETHNICITY (please select only one):

☐ Hispanic or Latino ☐ Not Hispanic or Latino

3. RACE (please select only one):

<input type="checkbox"/> White	<input type="checkbox"/> American Indian/Alaskan Native and White
<input type="checkbox"/> Black/African American	<input type="checkbox"/> Asian and White
<input type="checkbox"/> Asian	<input type="checkbox"/> Black/African American and White
<input type="checkbox"/> American Indian/Alaska Native	<input type="checkbox"/> American Indian/Alaskan Native and Black/African American
<input type="checkbox"/> Native Hawaiian/Other Pacific Islander	<input type="checkbox"/> Other Multi-Racial: _____

4. HOUSEHOLD INFORMATION

1) Choose the row with the number of family and non-family members living in your household below.

2) Circle the corresponding income level. (Median Family Income) – Effective June 1, 2025

Household Size	#1 (0%-30%)	#2 (31%-50%)	#3 (51%-80%)	#4 (81% and above)
1	\$0-\$25,150	\$25,151-\$41,850	\$41,851-\$67,000	\$67,001+
2	\$0-\$28,750	\$28,751-\$47,800	\$47,801-\$76,550	\$76,551+
3	\$0-\$32,350	\$32,351-\$53,850	\$53,851-\$86,100	\$86,101+
4	\$0-\$35,900	\$35,901-\$59,800	\$59,801-\$95,650	\$95,651+
5	\$0-\$38,800	\$38,801-\$64,600	\$64,601-\$103,350	\$103,351+
6	\$0-\$41,650	\$41,651-\$69,400	\$69,401-\$111,000	\$111,001+
7	\$0-\$44,550	\$44,551-\$74,150	\$74,151-\$118,650	\$118,651+
8	\$0-\$47,400	\$47,401-\$78,950	\$78,951-\$126,300	\$126,301+

I certify the above information is true and correct to the best of my knowledge.

Participant/Guardian: _____
(Original signature is required)

Date: _____



Parent Permission to Leave Form

Member's Name: _____ Grade: _____

Parent/Guardian authorizing (please print): _____

Time allowed to leave: Any____ Specific Time _____am/pm

By signing this waiver, I authorize my child (listed above) to leave the Club during operating hours. (If you would like your child to be allowed only at a specific time daily, please note above.) Members may leave only when a permission form is signed, dated by parent or guardian, and is on file at the Club. Once a member leaves the Club, they will be unable to return on the same day. If we do not have this form, your child will not be released before closing.

This permission form is valid for the 2025-2026 school year.

Signature of Parent/Guardian: _____

Date: _____ Phone Number: _____



CACFP & SFSP Non-Discrimination Statement

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: USDA Discrimination Complaint Form, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. mail:

U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or

2. fax:

(833) 256-1665 or (202) 690-7442; or

3. email:

program.intake@usda.gov

This institution is an equal opportunity provider.

By signing below, I acknowledge that I have received information regarding the school year and summer food programs provided by the Boys & Girls Club of Greater Westfield.

Parent Signature

Date



**BOYS & GIRLS CLUB
OF GREATER WESTFIELD**

Dear Family & Staff,

Please let this letter serve as verification that you agree to visit www.bgcwestfield.org and review the following documents:

- Current Parent/Staff Handbook
- Safety Policy
- Video Surveillance Policy
- Technology Policy

Should you have any questions regarding any of the above documents please bring your questions/concerns to Jose Roman, Director of Operations, Charisse Balicki, Licensed Child Care Director or AJ Kriha Program/Facilities Director.

By signing below, you agree to abide by the policies/documents set forth by the Boys and Girls Club of Greater Westfield and further agree that your child(ren) must adhere to the requirements listed in all policies/documents listed above to participate in the Kidz Klub/General Membership Programs.

Please print each of your Child(rens) Names:

Parent/Guardian Name Printed: _____

Parent/Guardian Signature: _____

Staff Name Printed: _____

Staff Signature: _____

Date of Agreement: _____

Staff taking in form: _____



**BOYS & GIRLS CLUB
OF GREATER WESTFIELD**

CLOSURES FOR 2025-2026

Holiday/Flexible Day	Month/Day/Year
July 4th	Friday, July 4, 2025
Professional Development Day	Monday August 25, 2025
Professional Development Day	Tuesday August 26, 2025
Staff Development	Wednesday August 27, 2025
Labor Day	Monday, September 1, 2025
Indigenous Peoples' Day	Monday, October 13, 2025
Thanksgiving	Thursday, November 27, 2025
Day After Thanksgiving	Friday November 28, 2025
Christmas Eve	Wednesday December 24, 2025
Christmas Day	Thursday, December 25, 2025
Day After Christmas	Friday December 26, 2025
New Years Eve Day	Wednesday December 31, 2025
New Year's Day	Thursday, January 1, 2026
Day After New Years	Friday January 2, 2026
Professional Development Day	Monday January 19, 2026
Friday Before Memorial Day	Friday May 22, 2026
Memorial Day	Monday, May 25, 2026
Professional Development Day	Wednesday June 17, 2026
Professional Development Day	Thursday June 18, 2026
Juneteenth Day	Friday, June 19, 2026

ANY QUESTIONS PLEASE FEEL FREE TO CONTACT KELLIE BROWN, CHIEF OPERATING OFFICER

KBROWN@BGCWESTFIELD.ORG

(Updated 7/24/25)