



CLUB BY-LAWS

Balranald Club

1st June, 2014

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	July 2017
	September 2017
	March 2018
	January 2019
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	March 2020
	December 2020
	August 2026

BALRANALD DISTRICT EX-SERVICES MEMORIAL CLUB LTD

CLUB BY-LAWS

Draft 2026.1 – For Board Consideration

1. PRELIMINARY – AUTHORITY, PURPOSE AND APPLICATION

1.1 Authority

These By-Laws are made by the Board of Directors of Balranald District Ex-Services Memorial Club Ltd pursuant to the powers conferred upon the Board by the Constitution.

1.2 Purpose

The purpose of these By-Laws is to support the safe, lawful, fair and orderly operation of the Club and to establish reasonable standards for members, guests, visitors and other persons using Club premises and facilities.

1.3 Relationship with the Constitution

These By-Laws are to be read together with the Club's Constitution and applicable legislation.

Where any provision of these By-Laws is inconsistent with the Constitution or applicable legislation, the Constitution or legislation shall prevail to the extent of the inconsistency.

Every member is bound by the Constitution, these By-Laws and applicable determinations, resolutions and policies of the Board.

1.4 Application

These By-Laws apply, where relevant, to members, Provisional Members, Temporary Members, Honorary Members, guests, visitors and any other person entering or using Club premises.

Employees are additionally subject to their terms and conditions of employment and applicable Club policies and procedures.

1.5 Interpretation

Terms defined in the Constitution have the same meaning when used in these By-Laws unless the context requires otherwise.

For the purposes of these By-Laws, Secretary/General Manager refers to the person holding the office of Secretary as defined by the Constitution, which includes the General Manager and Chief Executive Officer.

1.6 Adoption and Commencement

These By-Laws may be made, amended or rescinded by resolution of the Board pursuant to Rule 61(b) of the Constitution and shall come into force in accordance with Rule 62 of the Constitution.

1.7 Review

The Board will review these By-Laws at least once every two years and may review them earlier where required due to legislative, regulatory, constitutional or operational change.

2. ENTRY TO THE CLUB AND CONDITIONS OF ENTRY

2.1 Conditions of Entry

Entry to and use of the Club is subject to the Constitution, these By-Laws, applicable legislation, lawful Conditions of Entry and any lawful and reasonable direction of an authorised employee.

2.2 Members

A member may be required to produce their membership card or other satisfactory evidence of membership when entering the Club or when reasonably requested.

Membership cards are personal to the member and are not transferable.

2.3 Provisional Members

A person who satisfies the requirements of the Constitution may be admitted as a Provisional Member while their application for Countable Membership awaits determination.

A Provisional Member may receive such social privileges, benefits and discounts as the Club determines from time to time.

Provisional Membership does not constitute election as a Countable Member.

2.4 Temporary Members

A person eligible for Temporary Membership under the Constitution and applicable legislation may be admitted as a Temporary Member in accordance with the required registration procedures.

2.5 Guests

Guests must be introduced and registered in accordance with the Constitution and applicable legislation.

2.6 Refusal of Entry and Removal

The Secretary/General Manager, senior employee on duty or other employee authorised by the Secretary/General Manager may refuse entry or require a person to leave where authorised by the Constitution, applicable legislation or lawful Club requirements.

2.7 Statutory Exclusion

A person subject to a lawful exclusion, self-exclusion, barring arrangement, licence condition or other statutory restriction must comply with that restriction.

2.8 Compliance with Directions

A person on Club premises must comply with any lawful and reasonable direction given by the Secretary/General Manager, Duty Manager, senior employee on duty or other appropriately authorised employee.

3. PROOF OF AGE AND IDENTIFICATION

3.1 Identification Requirements

A person may be required to produce current and valid identification recognised by law or by the Club where reasonably required to establish identity, age, membership status or eligibility to enter or use a particular area or facility.

3.2 Refusal to Produce Identification

Where a person refuses or is unable to produce satisfactory identification when reasonably required, entry, service, access to an area or participation in an activity may be refused.

3.3 False or Misused Identification

A person must not produce false identification, use identification belonging to another person or knowingly allow another person to use their identification.

3.4 Minors

The Club may require proof of age wherever necessary to ensure compliance with liquor, gaming or other legal restrictions.

4. DRESS AND PRESENTATION

4.1 General Standard

Persons entering or remaining in the Club must be reasonably clean, neat and appropriately dressed.

4.2 Additional Standards

The Club may establish reasonable dress requirements for particular areas, events or activities by signage, Conditions of Entry or other notice.

4.3 Management Discretion

The Secretary/General Manager, Duty Manager or other authorised employee may determine whether a person's dress or presentation complies with reasonable Club standards, subject to applicable law.

5. CONDUCT AND BEHAVIOUR

5.1 General Conduct

A person must behave in a manner consistent with the safety, comfort, amenity and good order of the Club.

5.2 Unacceptable Behaviour

A person must not engage in abusive, threatening, intimidating, aggressive, violent, quarrelsome, disorderly, obscene or seriously offensive behaviour.

5.3 Treatment of Employees and Others

Bullying, harassment, sexual harassment, discriminatory behaviour, racial abuse, threats or intimidation directed toward employees, members, guests, contractors or other persons will not be tolerated.

5.4 Property and Facilities

A person must not deliberately damage, deface, misuse or interfere with Club property, equipment, furnishings or facilities.

5.5 Restricted Areas

A person must not enter an employee-only, secure, restricted or operational area without authority.

5.6 Emergency Equipment and Exits

Emergency exits, alarms, fire equipment, security equipment and other emergency or safety systems must not be opened, activated, obstructed, damaged or interfered with except in an emergency or when authorised.

5.7 CCTV and Security Systems

A person must not deliberately obstruct, damage, interfere with or attempt to defeat CCTV, surveillance or security systems.

5.8 Theft, Fraud and Dishonesty

Theft, fraud, deception, dishonest claiming of money or property, or other dishonest conduct is prohibited.

5.9 Gaming and Promotional Integrity

A person must not cheat, collude, manipulate, interfere with or dishonestly exploit any gaming, wagering, promotion, competition, rewards or payment system.

5.10 Outside Food and Drink

Food or beverages obtained outside the Club must not be brought into or consumed on Club premises where prohibited by signage, Conditions of Entry or a direction of Management.

Management may permit exceptions where reasonably appropriate.

5.11 Directions of Employees

A person must comply with lawful and reasonable directions of authorised Club employees.

5.12 Club Premises

These conduct requirements apply throughout Club premises, including outdoor areas and car parking areas.

6. CHILDREN AND MINORS

6.1 Children and Minors

Children and persons under 18 years of age may enter and remain in areas of the Club where their presence is permitted by law, the Constitution and Club requirements.

6.2 Supervision

A minor must be accompanied and appropriately supervised by a responsible adult where required by the Constitution or applicable legislation.

6.3 Restricted Areas and Activities

A minor must not enter or remain in a restricted area except where permitted by law and must not purchase or consume liquor or use or operate gaming facilities.

6.4 Junior Members

Junior Membership is governed by the eligibility and approval requirements contained in the Constitution.

6.5 Behaviour and Safety

A responsible adult must take reasonable steps to ensure a minor in their care does not cause unreasonable disturbance, create a safety risk or interfere with the reasonable enjoyment of the Club by others.

6.6 Management Direction

The Secretary/General Manager, Duty Manager or other authorised employee may require a minor and, where appropriate, the responsible adult supervising the minor to leave an area or the Club premises where reasonably necessary for safety, compliance or good order.

7. RESPONSIBLE SERVICE OF ALCOHOL

7.1 Compliance

Liquor must be sold and supplied in accordance with applicable liquor legislation, licence conditions, Responsible Service of Alcohol requirements and Club policies.

7.2 Minors

Liquor must not be sold or supplied to a person under 18 years of age.

7.3 Refusal or Discontinuation of Service

An employee may refuse or discontinue liquor service where required or permitted by law or Club policy.

7.4 Identification

A person may be required to produce acceptable proof of age before being supplied liquor.

7.5 Intoxication and Behaviour

A person who is intoxicated, violent, quarrelsome or disorderly may be refused service and may be required to leave in accordance with applicable legislation and the Constitution.

7.6 Compliance with Directions

A person must comply with lawful directions given by employees in connection with Responsible Service of Alcohol requirements.

7.7 Liquor Policies

The Club may implement and enforce liquor harm-minimisation policies in accordance with the Constitution.

8. RESPONSIBLE CONDUCT OF GAMING AND GAMING INTEGRITY

8.1 Responsible Gaming

Gaming facilities must be operated and used in accordance with applicable legislation and the Club's responsible gaming and harm-minimisation requirements.

8.2 Minors

A person under 18 years of age must not use or operate gaming facilities.

8.3 Self-Exclusion and Restrictions

A person must comply with any lawful self-exclusion, exclusion or gaming restriction applying to them.

8.4 Gaming Integrity

A person must not tamper with, damage, manipulate or improperly interfere with gaming equipment, systems or records.

8.5 Cheating and Dishonesty

Cheating, collusion, fraud, dishonest claims or attempts to obtain gaming benefits or winnings to which a person is not entitled are prohibited.

8.6 Gaming Tickets, Credits and Winnings

A person must not knowingly claim another person's gaming ticket, credit, jackpot, payout or winnings without authority.

8.7 Membership and Rewards Accounts

A person must not use another person's membership or rewards account to circumvent gaming restrictions or obtain gaming-related benefits.

8.8 Management Intervention

The Secretary/General Manager, Duty Manager or other authorised employee may intervene where reasonably necessary to protect gaming integrity, comply with legal requirements or support responsible gaming.

9. CAR PARKING AND VEHICLE USE

9.1 Use of Club Parking Areas

Club parking areas are provided for members, patrons, employees, contractors and other persons authorised by the Club while attending or conducting business at the Club.

9.2 Parking of Vehicles

Vehicles must be parked safely and, where applicable, within designated parking areas.

A vehicle must not be parked in a manner that obstructs an entrance, exit, emergency access, loading area, accessible parking space, pedestrian access or the safe movement of other vehicles.

9.3 Vehicles Left on Club Property

Vehicles should not be left on Club property for an extended period without approval of Management. Nothing in this clause is intended to discourage a person from leaving their vehicle at the Club where driving would be unsafe, including because of alcohol consumption.

Where practicable, Management should be notified if a vehicle is to remain on Club property.

9.4 Safe and Considerate Use

Drivers must operate vehicles safely and with due care while on Club property and comply with reasonable directions given by Management or authorised employees.

Persons arriving at or departing from the Club must have reasonable regard for nearby residents and other persons and avoid unnecessary noise or disturbance.

9.5 Unauthorised, Abandoned or Unsafe Vehicles

Where a vehicle is unauthorised, apparently abandoned, dangerously positioned or otherwise creates a safety or operational concern, Management may take reasonable and lawful action considered necessary in the circumstances.

10. SMOKING AND VAPING

10.1 Designated Areas

Smoking and vaping are permitted only in areas designated by the Club for that purpose and where permitted by applicable legislation.

10.2 Non-Smoking Areas

A person must not smoke or vape in any area where smoking or vaping is prohibited by law, Club signage, Conditions of Entry or a direction of Management.

10.3 Food in Smoking Areas

Food must not be taken into or consumed in a designated smoking area where consumption of food is prohibited by law or Club requirements.

10.4 Waste

Cigarette butts, vaping products and associated waste must be disposed of appropriately and must not be discarded on Club property.

10.5 Directions of Employees

Persons using designated smoking or vaping areas must comply with any lawful and reasonable direction given by the Secretary/General Manager, Duty Manager or other authorised employee concerning the use of those areas.

11. MEMBERSHIP, APPLICATIONS AND RENEWALS

11.1 Applications for Membership

Applications for membership must be made and processed in accordance with the Constitution and any lawful application requirements determined by the Club.

11.2 Provisional Membership

A person who has completed the required membership application process, provided satisfactory identification and paid the applicable joining fee and subscription may be granted Provisional Membership while awaiting election to Countable Membership.

The Club may record such a person in its membership system under an operational description such as "New Member"; however, their constitutional status is Provisional Member where Provisional Membership has been granted.

11.3 Privileges While Awaiting Election

A Provisional Member may receive such playing, social, member, rewards or other privileges as the Board or Club lawfully determines from time to time.

A Provisional Member does not acquire the governance or voting rights of a Countable Member merely by holding a membership card or receiving Club benefits.

11.4 Election to Membership

Applications for Countable Membership shall be considered and determined in accordance with the Constitution.

The Club shall comply with the constitutional requirements applying to applications, notice periods and election of members.

Where an applicant is not elected, Provisional Membership ceases and applicable fees and subscriptions shall be dealt with in accordance with the Constitution.

11.5 Membership Subscriptions

Joining fees, membership subscriptions and other payments applicable to membership shall be determined by the Board and shall be payable in accordance with the Constitution and any applicable requirements of the Club.

11.6 Financial Status

A member's financial status and entitlement to membership rights and privileges shall be determined in accordance with the Constitution.

11.7 Membership Records

The Club may retain records of expired, former or non-financial members within its membership system for administrative and record-keeping purposes.

Retention of a person's record in the membership system does not, of itself, establish that the person is a current financial member or entitled to membership privileges.

11.8 Pensioner Membership Eligibility

For the purposes of Rules 18(b) and 20(b) of the Constitution, a person may be eligible for the applicable Pensioner Membership category where they are in receipt of the Age Pension or an eligible Veterans' pension recognised by the Board.

Pensioner Membership does not, of itself, entitle a member to a reduced membership subscription, discount or other financial benefit unless otherwise determined by the Board.

11.9 Membership Categories

Membership categories, eligibility and associated rights are otherwise governed by the Constitution.

12. SUB-CLUBS

12.1 Recognition of Sub-Clubs

The Club may establish, recognise or permit Sub-Clubs to operate in connection with the Club subject to the Constitution and requirements determined by the Board.

12.2 Eligibility for Sub-Club Membership

A person must be a member of Balranald District Ex-Services Memorial Club Ltd to be eligible for membership of a recognised Club Sub-Club, subject to any additional eligibility requirements determined or approved by the Board.

12.3 Sub-Club Administration

A recognised Sub-Club may administer its own activities and internal affairs, including any supplemental subscriptions or charges and rules approved by the Board, subject at all times to the Constitution, these By-Laws, applicable legislation and the general control and supervision of the Board.

A Sub-Club must provide reports, minutes, financial information or other records to the Board or Secretary/General Manager when requested.

12.4 Anglers Sub-Club

The Anglers Sub-Club is recognised as a Sub-Club of the Club and is responsible for administration of its activities, supplemental subscriptions and internal arrangements subject to Board approval and supervision.

Membership of the Anglers Sub-Club may be recorded against a member's Club membership record or card for administrative purposes.

12.5 Club Authority

The operation of a Sub-Club must not be inconsistent with the Constitution, these By-Laws or any lawful direction or requirement of the Board or Secretary/General Manager.

13. MEMBERSHIP CARDS, REWARDS AND BENEFITS

13.1 Membership Cards and Accounts

A membership card and associated membership or rewards account are issued for the personal use of the person to whom they relate.

A person must not lend, transfer or permit another person to use their membership card or account except where expressly authorised by the Club.

13.2 Use of Another Member's Card

A person must not use, swipe, present or otherwise use another member's card or membership account to obtain a discount, accumulate points, redeem points, enter a promotion, obtain a voucher or receive any other member benefit.

13.3 Rewards and Benefits

The Club may operate a rewards program under terms and conditions determined by the Club from time to time.

Members and eligible Provisional Members may earn or redeem points and receive discounts, vouchers, promotional entries, birthday benefits or other rewards in accordance with the applicable program terms and conditions.

13.4 Accumulation of Points

Points or benefits may only be accumulated from eligible transactions in accordance with the Club's rewards program.

A person must not arrange for purchases or transactions made by another person to be recorded against their own membership or rewards account for the purpose of improperly obtaining points, discounts or other benefits.

13.5 Misuse of Rewards Systems

A person must not manipulate, interfere with or misuse a membership card, kiosk, point-of-sale system, rewards account, promotional system or other Club system for the purpose of obtaining points, discounts, vouchers, prizes or benefits to which they are not entitled.

13.6 Redemption of Points

Points may be redeemed for eligible purchases or other benefits in accordance with the rewards program terms and conditions applying at the time.

13.7 Investigation and Adjustment

The Club may investigate suspected misuse of a membership card, membership account or rewards account.

Where points, discounts, vouchers, promotional entries, prizes or other benefits have been improperly obtained, the Club may reverse, cancel or recover those benefits and may take further action under these By-Laws, the Constitution or applicable Club policies.

14. CLUB ACTIVITIES, PROMOTIONS AND COMPETITIONS

14.1 Club Activities

The Club may conduct, host or permit games, competitions, raffles, promotions, social activities and other organised activities on Club premises from time to time.

14.2 Rules and Conditions

Activities may be subject to specific rules, terms and conditions, eligibility requirements or procedures determined or approved by the Club and, where applicable, required by law.

Persons participating in an activity must comply with those requirements and any lawful and reasonable direction given by the person authorised to conduct or supervise the activity.

14.3 Externally Organised Activities

The Club may permit an external group, organisation or approved person to conduct an activity on Club premises subject to conditions imposed by Management.

Permission to use Club premises does not make the Club responsible for organisation or administration of the activity except to the extent required by law or expressly agreed by the Club.

14.4 Integrity of Activities

A person must not cheat, collude, manipulate results, interfere with equipment or systems, improperly claim a prize or benefit or otherwise act dishonestly in connection with a Club activity, competition, raffle or promotion.

14.5 Participation by Persons Conducting Activities

Eligibility to participate in a raffle, promotion, competition or other activity shall be determined in accordance with applicable legislation and the specific rules or terms and conditions of that activity.

A person must not participate where participation is prohibited by law or by the applicable rules, including where their role in conducting, managing or determining the outcome of the activity prevents participation.

Employees, directors or other persons associated with the Club are not automatically excluded from every Club activity solely because of that association unless exclusion is required by law or the applicable rules or terms and conditions.

14.6 Changes, Cancellation and Disputes

The Club may reasonably alter, postpone or cancel an activity where necessary and may determine disputes arising under an activity in accordance with its applicable rules, terms and conditions.

15. BREACHES, ENFORCEMENT AND DISCIPLINARY ACTION

15.1 Breach of By-Laws

A failure to comply with these By-Laws, lawful Conditions of Entry or a lawful and reasonable direction given by an authorised employee may constitute a breach and may result in action by the Club.

15.2 Immediate Management Action

The Secretary/General Manager, Duty Manager or other appropriately authorised employee may take reasonable immediate action where necessary to protect safety, security, amenity, good order or legal compliance.

Depending on the circumstances, this may include issuing a warning, refusing or discontinuing service, directing a person to cease particular conduct, directing a person to leave an area, refusing entry, directing a person to leave Club premises, or taking other action authorised by law, the Constitution or these By-Laws.

15.3 Direction to Leave

A person directed to leave Club premises by a person authorised to give that direction must leave promptly and must not obstruct, threaten, abuse or interfere with an employee or other authorised person carrying out that direction.

Where legislation imposes a period during which the person must not re-enter or remain in the vicinity of the Club, the person must comply with those requirements.

15.4 Incident Reporting and Evidence

Management may require an incident, alleged breach or other matter of concern to be documented in the Club's incident reporting system.

The Club may preserve relevant CCTV footage, statements, transaction records, membership or rewards records and other information relevant to an incident in accordance with Club procedures and applicable law.

15.5 Further Action

An incident may be referred to the Secretary/General Manager, Board, police, regulatory authority or other appropriate body where considered necessary or required by law.

Immediate action taken at the time of an incident does not prevent the Club from subsequently taking further action in relation to the same conduct.

15.6 Member Disciplinary Action

Where the conduct of a member may warrant disciplinary action, the matter may be dealt with in accordance with the disciplinary provisions of the Constitution.

Without limiting those provisions, the Secretary/General Manager or delegate may exercise any disciplinary power conferred upon the Secretary by the Constitution, including the additional disciplinary powers applying to Countable Members under Rule 47A. The Board may exercise its disciplinary powers under Rule 48 of the Constitution where applicable. Nothing in these By-Laws limits any power of the Club, Board, Secretary/General Manager, senior employee on duty or other authorised employee arising under the Constitution or applicable legislation.

15.7 Non-Members

Where the person concerned is not a member, the Club may refuse or restrict future entry where permitted by law and may impose reasonable Conditions of Entry or take other lawful action considered appropriate.

15.8 Serious or Repeated Conduct

In determining what action is appropriate, regard may be given to the seriousness of the conduct, any risk to persons or property, previous incidents or warnings, repeated behaviour, failure to comply with directions and any other relevant circumstances.

16. COMMEMORATIVE OBSERVANCES AND FLAG PROTOCOLS

16.1 Ode of Remembrance

The Ode of Remembrance shall be observed nightly at 6.00 pm as a Club responsibility. During the Ode, Club activities and service shall pause where reasonably practicable, and persons on Club premises are requested to stand respectfully and refrain from unnecessary activity or disturbance while the Ode is being observed. The Ode may be broadcast through the Club's in-house audiovisual system or by another appropriate means.

16.2 Australian Flag

The Australian National Flag may be flown at half-mast on commemorative or ceremonial occasions in accordance with applicable Australian flag protocols. Upon notification of the death of a current financial member, the Club may also fly the Australian National Flag at half-mast in accordance with Club tradition, including until midday on the day of the member's funeral or memorial service.

ADOPTION

Adopted by resolution of the Board of Directors:	
Effective Date:	
Version:	2026.1
Next Review:	

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