

GUIDE TO EVENT REGISTRATION

Overview of this guide:

1. Registration of the booth staff
2. Registration for the exhibitors' evening

Step 1.1

→ Open the event page in your web browser.

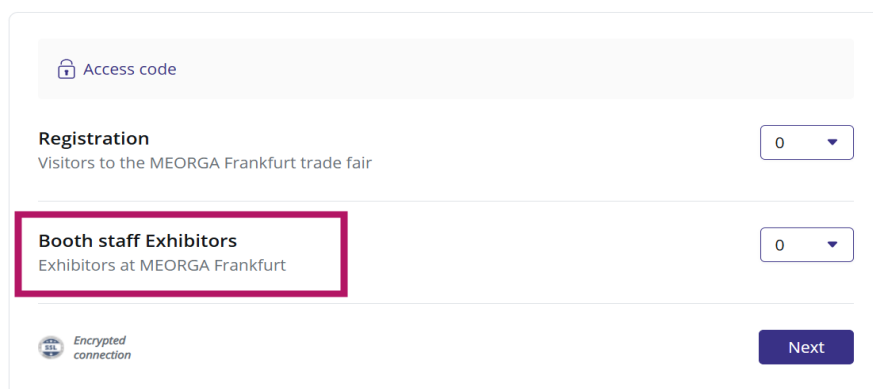
<https://www.meorga.de/en-gb>

Step 1.2

→ Click on “**Visit**” in the menu and select the location you wish to register for.

Step 1.3

→ Select the “**Booth Staff Exhibitors**” ticket in the ticket selection and complete the booking.

A screenshot of a web registration form. At the top is a grey box with a lock icon and the text "Access code". Below this are two registration options. The first is "Registration" with the subtext "Visitors to the MEORGA Frankfurt trade fair" and a dropdown menu showing "0". The second option, "Booth staff Exhibitors" with the subtext "Exhibitors at MEORGA Frankfurt", is highlighted with a red rectangular border and also has a dropdown menu showing "0". At the bottom left is a logo for "Encrypted connection". At the bottom right is a blue button labeled "Next".

Step 1.4

→ Once your booking has been completed, you will receive a booking confirmation from us **by email**.

Step 2.1

→ Open the event page in your web browser.

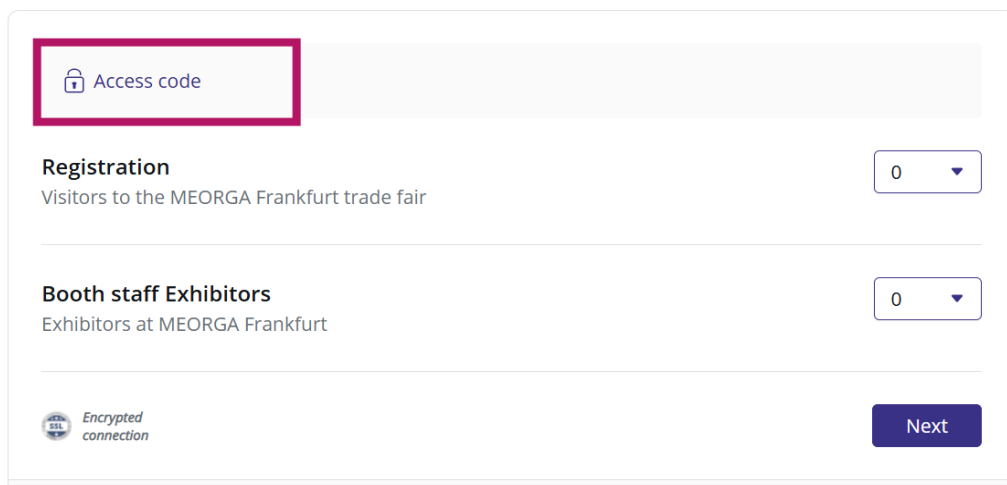
<https://www.meorga.de/en-gb>

Step 2.2

→ Click on “**Visit**” in the menu and select the location you wish to register for.

Step 2.3

→ **Before selecting your tickets**, enter the **access code** that you received from us by email (approx. 8 weeks before the event) in the top left-hand corner.



Access code

Registration
Visitors to the MEORGA Frankfurt trade fair

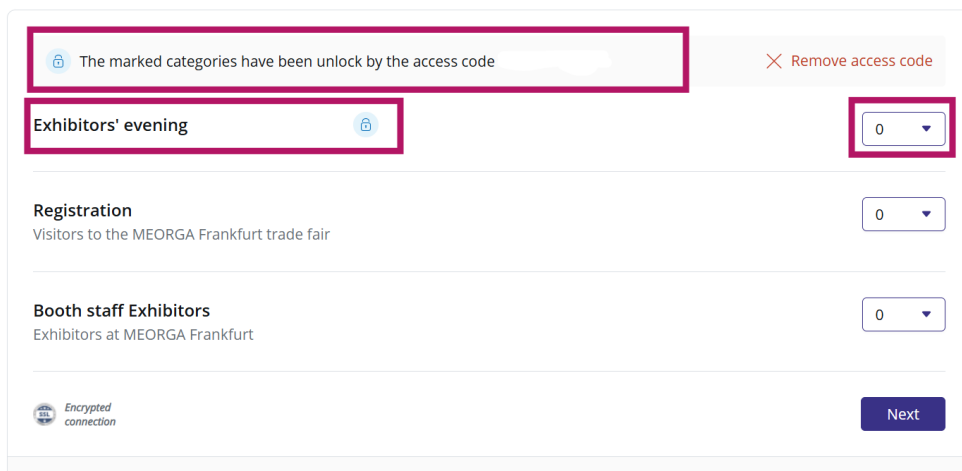
Booth staff Exhibitors
Exhibitors at MEORGA Frankfurt

Encrypted connection

Next

Step 2.4

→ Select the ticket that has been activated using the access code (identified by the **blue lock icon**) and complete the booking.



The marked categories have been unlock by the access code

Remove access code

Exhibitors' evening

Registration
Visitors to the MEORGA Frankfurt trade fair

Booth staff Exhibitors
Exhibitors at MEORGA Frankfurt

Encrypted connection

Next

Step 2.5

→ Once your booking has been completed, you will receive a booking confirmation from us **by email**.

If you have any questions, please feel free to contact our support team by email at any time:

events@vogel.de