



Director of Music and Organist

Who We Are:

We are a vibrant faith community of 550 members committed to loving Southwest Florida from our North Naples location. Our mission is to Proclaim the Gospel, Glorify God in Worship and Deed, Equip our congregation for ministry, and Serve others in Christ's name. Vanderbilt is a part of the Presbyterian Church (USA) denomination and a member of the Peace River Presbytery.

Our congregation is committed to worship in the Reformed tradition singing old and new hymns, spiritual songs, and other music to enrich our common worship. Congregational song is central, supported, and embellished by our Chancel Choir, two handbell choirs, Steinway B Concert Grand Piano, and 2017 Lively-Fulcher Pipe Organ.

Who We Are Looking For:

We are seeking dynamic, Christ-centered leadership to build on our rich history of musical excellence. Vanderbilt welcomes candidates who share in our vision of inclusivity, openness, and joy in worship. A successful candidate will possess the following attributes:

Experience

- Bachelor's degree in music, church music, or a related field with a master's degree or equivalent experience preferred
- Demonstrated proficiency in organ and piano performance, choral and music ensemble directing, and vocal technique
- Ability to collaborate with staff, volunteers, and congregants of all ages.
- Experience in managing worship services in the Reformed tradition
- Proficiency in a variety of musical traditions, genres, and styles
- Complete and comply with all applicable clearances and work place policies

Personality

- Be the “face” of our music program; be energetic, friendly, encouraging, and welcoming
- Maintain effective and regular communication with church staff, choir members, Vanderbilt Learning Center families, and congregants
- Work effectively and collegially with a variety of groups (children, youth, and adult choirs, Worship Music, and Liturgical Arts Team, church staff, congregants)
- Look to congregation for untapped talents to enhance the worship experience
- Demonstrate openness with regard to music traditions different than your own

Organization

- Plan, collaborate and communicate with church staff, as necessary, the music for upcoming regular and special worship services
- Develop and maintain good relations with area musicians
- Oversee the music ministry’s calendar and music library
- Develop and maintain a schedule of regular maintenance for church instruments
- Alongside the Head of Staff, oversee maintenance of music related budgets and special funds

Outreach

- Ability to effectively communicate with staff, congregants, and the community
- Purposeful strategies to teach and develop vocalists of all ages and abilities
- Desire and capability to grow choirs through evangelism and recruitment
- Ambition to grow children’s music, handbell choirs, and Taize worship
- Willingness to participate in the greater life of the church

How to Apply - Please submit the following:

- Cover letter describing your interest and qualifications
- CV/Résumé
- Three references
- (Optional) Audio or video samples of performance and/or conducting — If media files are submitted, no file attachments, please use embedded sources only (Youtube, cloud storage, etc). Include media links in email message or as hyperlinks in the PDF

Send application materials to: mbyrd@vpcnaples.org



Director of Music and Organist

Job Description

Position Title: Director of Music Ministry and Organist

Position: Exempt/40 hours per week; Minimum salary of \$70,000 with a generous benefits package. Eligible for a sabbatical after seven (7) years of service.

Primary Function: To provide leadership and resources for the total music ministry of Vanderbilt Presbyterian Church. The Director of Music Ministry and Organist reports to the Pastor and Head of Staff.

Essential Functions:

- Organizes a multiple-choir (children, youth, and adult) program for all choral music.
- Oversees volunteer Handbell Director and Piano Accompanist, and participates in their annual reviews.
- Serves as director for the adult choir(s), planning music with professional staff for all worship services for the church year.
- Recruits volunteers to support other choirs (children, youth, handbells), working with them and the professional staff to plan music for the church year.
- Encourages volunteer participation in the music ministry by actively recruiting choir members and instrumentalists.
- Secures and supervises all choir soloists, and instrumentalists that participate in worship, including funerals, weddings, and Taize worship.
- Serves as organist for all regular and special services of worship, including weddings, funerals, and Taize worship. Approves guest organists if requested for weddings and funerals.

- Meets weekly with program staff to plan for the worship and music in all areas of the church, to coordinate other aspects of church life, and to provide mutual staff support.
- Encourages congregational singing in creative and innovative ways.
- Arranges for a competent substitute when on vacation or on study leave.
- Plans and budgets for the annual Vanderbilt Concert Series as well as other special concerts and presentations for the greater community within financial guidelines through the Worship, Music, and Liturgical Arts Team.
- Coordinates monthly Taize worship, including guest musicians and soloist.
- Provides leadership for the Vanderbilt Learning Center weekly music education. This teaching culminates in the seasonal Christmas and Graduation Concerts.
- Coordinates Vacation Bible School music and directs a volunteer team. Curriculum is selected by the Education Team and then the accompanying music is learned by the D of M and taught to his volunteers in advance of the week-long program
- Encourages and supervises the use of all musical instruments belonging to the church and oversees the maintenance and repair of these instruments.
- Orders all music materials necessary for the music program and oversees the care of the music library.
- Shares in the pastoral care of members who are participating in the music ministry in consultation with the Pastor and Head of Staff.
- Seeks to develop personal relationships within the congregation by being an active participant in the life of the church.
- Consults regularly with the Worship, Music & Liturgical Arts Team and attends their meetings as staff resource person along with the Head of Staff.
- Uses Continuing Education time and funds to enhance his/her skills and knowledge and gives study leave reports to Session.

Interested applicants should e-mail their resume and a letter of interest to mbyrd@vpcnaples.org.