

# Management Services



Windermere Property Management South is a Premier Property Management Company serving King (including the East Side and Sammamish area), Pierce, Kitsap, Snohomish and Thurston Counties.

We are pleased to offer a full range of management services, including:

## **Complete Accounting Services:**

- Collect rents and disburse the income to you
  - Offer our tenants online access for electronic monthly rental payments
  - Automatic Direct Deposits of rental income into your private bank account
- Administer tenant deposits
- Coordinate the refund of tenant deposits
- Provide owners monthly statements including paid invoices
- Provide owner year end reports for tax filing

## **Execution of Contracts and Agreements:**

- Handle the execution of all paperwork including lease or renewal agreements
- Enforce contracts
- Provide savings to our owners for evictions
- Handle all other time-consuming paperwork

## **Maintenance of your Property:**

- Complete move-in/move-out inspection reports
- Make periodic visits to your property
- Schedule and oversee maintenance and repairs
- Provide quality digital photos of your property upon request

These are just a few of the services offered by Windermere Property Management South. Whatever your needs, our team will provide you with the professional expertise you expect from Windermere.