

Welcome to Clyde Fenton Preschool



'Growing and Learning Together'

Parent Handbook

2026

Our Philosophy

At Clyde Fenton Preschool, our philosophy is grounded in the belief that play is the vehicle for learning, and that every child has the right to feel safe, supported, respected and celebrated as they grow.

Children are taught the Clyde Fenton Primary School Values of being proud, being kind, being safe and being responsible.

We are committed to fostering a sense of belonging through positive and trusting relationships with families, educators and the wider community. Through purposeful play and quality learning experiences, children develop confidence, curiosity, and essential problem-solving skills that lay the foundation for lifelong learning.

We promote positive wellbeing by nurturing each child's emotional, social, and cognitive development encouraging them to have fun, express themselves creatively, and build meaningful connections with others.

Our Team



Yasmin Morris

Teacher in Charge



Renita Johns

Preschool assistant

Contact Information

08 8973 3844 (Main School)

08 8973 3855 (Preschool number)

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admin.clydesch@education.nt.gov.au

Preschool times

Monday & Tuesday 8:10am – 2:30pm

Wednesday 8:10am – 11am

Caregivers will be phoned if more than 15 minutes late. If you wish to collect your child earlier than the official finish time, please notify the Preschool staff so your child is ready with his/her bag at the nominated collection time.

Important Dates and Closures 2026

Preschool commences Wednesday 28th January 2025. Closed on all public holidays.

Term	Start	Finish
Term 1	Students - Wednesday 28 January Teachers - Tuesday 27 January	Thursday 2 April
Term 2	Students - Tuesday 14 April Teachers - Monday 13 April	Friday 19 June
Term 3	Students - Tuesday 14 July Teachers - Monday 13 July	Friday 18 September
Term 4	Students - Tuesday 6 October Teachers - Monday 5 October	Students - Thursday 10 December Teachers - Friday 11 December

Our Program

Clyde Fenton Preschool offers a play-based program underpinned by developmentally and age-appropriate practice, high expectations, equity, respect and diversity under the National Quality Standards for Early Childhood. The principles and practices of Early Years Learning Framework and the Northern Territory Preschool Curriculum guide our planning and programming. Our curriculum also focuses on implementing Diana Riggs where each child's current knowledge, ideas, culture, abilities and interests are incorporated and drive all aspects of our program and learning journeys. Teachers and educators respond to children's ideas and play and use intentional teaching to scaffold and extend each child's learning.

The program is organised to maximise opportunities for each child's learning. Inside and outside times are programmed for and the amount of time spent in either environment is dependent upon the weather and the interests and direction learning.

Water play day

Throughout the year, we have Water Play Days on a Wednesday. These are mostly held in term 1 and 4. On this day we spend most of the session outside exploring water play and all things messy! Please dress your child in clothing that can get wet and dirty and is sun smart as per our sun safe policy.

Library and Garden

We have our very own library that all children can access once a fortnight. Children will visit the library for borrowing one book at a time to take home for the week and return on their allocated library day. Library sessions will be allocated to each class, and notification will be given to families in term 1. This will also apply to garden day where EON will come in and deliver a nutrition and garden program where students will harvest things grown and use to cook in the kitchen.

Preschool Daily Routine

8:10	Arrival, check in, lunch box away and settle in	
8:30	Mat time Morning songs	
8:45	Play and crafts	
9:00	Clean up room (reset)	
9:15	Outside play – hats, sunscreen and water bottles	
10:30	Recess	
11:00	Number songs, nursery rhymes	
11:15	Play and crafts	
12:30	Lunch	
1:00	Story time and rest on beds	
1:30	Outside or inside play	
2:00	Clean up room	
2:10	Get ready for home time – goodbye songs	
2:20	Home time	

Allergies and Intolerances

We may have children who present with allergies, intolerances or anaphylaxis. In this instance, we ask that you please respect any nutritional restrictions educators may impose. If your child has an allergy or intolerance, please make educators aware of this before enrolment. Educators can then assess the environment for any potential risk and minimise this prior to commencement. Your child will not be able to start care until a management plan developed by the centre has been signed and actioned. If your child has asthma, diabetes or anaphylaxis we ask that you provide an asthma or anaphylaxis management plan, written by your GP. Please also provide in date medication and any other information relevant.

Also please provide any updated plans if they are reviewed during the year.

Administering Medication at the preschool

Staff will not administer any medication without the written authorisation from the parents/guardians and a Health Care Plan. All medication is stored in the first aid cupboard out of the reach of children. All medication should have a pharmacist label, displaying the patient's name, the name of the medication, dosage, frequency of administration, the date of dispensing and the expiration of the medication.



Family Involvement

We have an Open-Door Policy where we welcome, encourage and support parent participation in our preschool program. Our Preschool thrives on family involvement. Parents are always welcome to help us for a session and the children LOVE working with other adults and getting to know you as their friend's parents.

It is a lovely way to start off the day with a puzzle, reading a book to your child. From then on, we would love it if you could stay and help with art or craft activities, cooking with a group of children, making playdough and be involved with play.

We will have rosters for helpers in cooking fundraising and selling icy poles on every second Wednesdays as (our regular fundraiser).

If you have any special talents, cultural events or hobbies you would like to share please also come and speak with us at any time. (Parents are welcome to share cooking ideas, craft and card making, music and gardening)

(If you would like to be involved, please ensure ochre cards are acquired , current and we have a scanned copy, if you need assistance acquiring one please let us know and we can assist).



Student interest and community events

Fortnightly planning documents will be on display for parents to view what your child is learning and doing in class. We welcome families to fill in any interests or community events that you would like us to incorporate within the learning. Daily reflections will be displayed at the front door for families to engage with the child about their day.

Eco friendly classroom

Parents are welcome to bring in recycled material for students to make constructions. Students will reuse yogurt sachets for ice packs and will get to visit the can recycle centre once a semester.

What to Bring

What to pack can be a very challenging decision, especially for families who are just beginning their educational journey. Below is a list of items that are essential to pack for your child's preschool day.

- A **bag** that is reasonably sized to fit your child's belongings. 
- A broad brimmed **hat** for outside play time (can be purchased from front office)



- School **uniform** or sun safe shirt

A **water bottle** to ensure all children are keeping hydrated



- Sun Cream Only if your child is sensitive to generic Sun Cream, which we supply at preschool.
- **Spare change of clothes** for any little accidents that may occur throughout the day.
 - Wet clothes that are sun smart for water and messy play on Wednesday.
- **Lunch box** – Please pack enough food for recess AND lunch.



Food and Snacks

We ask that you pack a healthy snack and lunch for your child. There are fridges for the children to keep their food in, and a microwave is available to reheat food. Please think of healthy choices when packing your child's lunch box.

We follow the Department of Education policies and procedures regarding nutrition and food. We also listen to the Australian Government's Healthy Food Guidelines. **No lollies** are to be brought to preschool. Only water is to be in drink bottles. Please ensure that your child has fruit, nutritious food like sandwiches, rice cakes and veggie sticks.

We do not access the school canteen. Please label all clothing and items belonging to your child.





Time Out

Minimum periods of exclusion from schools, preschools and childcare centres for children or staff who have been exposed to an infectious disease

Darwin
Alice Springs
Katherine
Nhulunbuy
Tennant Creek

081 8922 8044
081 8951 7249
081 8973 9649
081 8987 0357
081 8962 4259

Conditions	Case (person with the infection)	Contact (person in contact with the case)
Chickenpox (varicella)	EXCLUDE until all blisters have dried. This is usually at least 5 days from the onset of the rash in unvaccinated children, and less in vaccinated children.	EXCLUDE non-immune pregnant women and immunocompromised* contacts, due to the possibility of further cases. Advise that they seek urgent medical attention. Contact the local Public Health Unit for specialist advice.
Cold sores (herpes simplex)	NOT EXCLUDED If the person can maintain hygiene practices to minimise the risk of transmission. Sores should be covered with a dressing, where possible. EXCLUDE young children unable to comply with good hygiene practices while sores are weeping.	NOT EXCLUDED
Conjunctivitis	EXCLUDE until discharge from the eyes has stopped, unless a doctor has diagnosed non-infectious conjunctivitis.	NOT EXCLUDED
Diarrhoea and/or vomiting (i.e. 'gastro') which may be due to the following:	EXCLUDE people with diarrhoea (3 or more loose stools in a 24 hour period) or vomiting (one or more vomit instances below). EXCLUDE any person with confirmed norovirus infection until 48 hours after symptoms stop. EXCLUDE any person with diarrhoea or vomiting who prepares or serves food, until 48 hours after symptoms stop.	NOT EXCLUDED
<ul style="list-style-type: none"> • Campylobacteriosis • Cryptosporidiosis • Giardiasis • Norovirus • Rotavirus infection • Salmonellosis • Shigellosis • Viral gastroenteritis (diarrhoea & vomiting) 	People with confirmed cryptosporidiosis infection should not swim, paddle or participate in water play for at least 2 weeks after their last loose stool. Note: If there are 2 or more cases of diarrhoea or vomiting in your facility OR if a food handler is sick, please contact your local Public Health Unit. EXCLUDE until a medical certificate of recovery from the Public Health Unit is received, following at least two negative throat swabs, the first at least 24 hours after finishing a course of antibiotics, and the second at least 48 hours after the first swab.	NOT EXCLUDED
Diphtheria	EXCLUDE until a medical certificate of recovery from the Public Health Unit is received, following at least two negative throat swabs, the first at least 24 hours after finishing a course of antibiotics, and the second at least 48 hours after the first swab.	NOT EXCLUDED
Cytomegalovirus (CMV) infection	NOT EXCLUDED Pregnant women should consult with their doctor.	NOT EXCLUDED Pregnant women should consult with their doctor.
Fungal infections of the skin or nails (e.g. ringworm, tinea)	EXCLUDE until 24 hours after starting appropriate antifungal treatment.	NOT EXCLUDED
Glandular fever (mononucleosis, Epstein-Barr virus [EBV] infection)	NOT EXCLUDED	NOT EXCLUDED
Hand, foot and mouth disease (EV71)	EXCLUDE until all blisters have dried.	NOT EXCLUDED
Haemophilus influenzae type b (Hib)	EXCLUDE until the person has received appropriate antibiotic treatment for at least 4 days.	NOT EXCLUDED Contact the local Public Health Unit for specialist advice.
Head lice (pediculosis)	EXCLUDE until appropriate treatment has commenced. The child does not need to be sent home immediately if head lice are detected	NOT EXCLUDED
Hepatitis A	EXCLUDE until a medical certificate of recovery is received and until at least 7 days after the onset of jaundice or illness.	NOT EXCLUDED Contact the local Public Health Unit for specialist advice about vaccine and treatment for children and staff. Exclusion may be warranted if no history of vaccination or not willing to receive vaccine.
Hepatitis B	NOT EXCLUDED	NOT EXCLUDED

Conditions	Case (person with the infection)	Contact (person in contact with the case)
Hepatitis C	NOT EXCLUDED	NOT EXCLUDED
Hepatitis E	EXCLUDE until at least 2 weeks after the onset of jaundice.	NOT EXCLUDED
HIV/AIDS (human immunodeficiency virus / acquired immunodeficiency syndrome)	NOT EXCLUDED	NOT EXCLUDED
Influenza-like illnesses:	EXCLUDE until symptoms have resolved.	NOT EXCLUDED
<ul style="list-style-type: none"> • COVID-19 • Influenza (flu) • Pneumococcal disease • Respiratory syncytial virus (RSV) 		
Listeriosis	NOT EXCLUDED	NOT EXCLUDED
Measles	EXCLUDE until at least 4 days after the onset of the rash.	NOT EXCLUDED; vaccinated or immune contacts. EXCLUDE: contacts who are non-immune or immunocompromised* until 14 days after the appearance of the rash in the last case. Contact the local Public Health Unit for specialist advice.
Meningitis (viral)	EXCLUDE until symptoms have resolved.	NOT EXCLUDED
Meningococcal infection	EXCLUDE until appropriate antibiotic treatment has been completed.	NOT EXCLUDED Contact the local Public Health Unit for specialist advice about antibiotics and/or vaccination for close contacts.
Molluscum contagiosum	NOT EXCLUDED	NOT EXCLUDED
Mumps	EXCLUDE for 5 days or until swelling goes down (whichever is sooner). Pregnant women should consult with their doctor.	NOT EXCLUDED Pregnant women should consult with their doctor.
Roseola (Sixth disease)	NOT EXCLUDED	NOT EXCLUDED
Ross River virus	NOT EXCLUDED	NOT EXCLUDED
Rubella (German measles)	EXCLUDE until the person has fully recovered or for at least 4 days after the onset of the rash.	NOT EXCLUDED Pregnant women should consult with their doctor.
Scabies	EXCLUDE until 24 hours after starting effective treatment.	NOT EXCLUDED
School sores (Impetigo)	EXCLUDE until 24 hours of appropriate antibiotic treatment has been completed. Any sores on exposed skin should be covered with a watertight dressing until sores are dry	NOT EXCLUDED
Shingles (Herpes Zoster)	EXCLUDE if blisters are unable to be covered with waterproof dressing until blisters have dried and crusted.	Contact the local Public Health Unit for specialist advice, including advice for pregnant women and immunocompromised* contacts.
Slapped cheek syndrome, fifth disease (human parvovirus B19, erythema infectiosum)	NOT EXCLUDED Pregnant women should consult with their doctor.	NOT EXCLUDED Pregnant women should consult with their doctor.
Streptococcal sore throat (including scarlet fever)	EXCLUDE until 24 hours of appropriate antibiotic treatment has been completed.	NOT EXCLUDED
Toxoplasmosis	NOT EXCLUDED	NOT EXCLUDED
Thrush (Candidiasis)	NOT EXCLUDED	NOT EXCLUDED
Tuberculosis (TB)	EXCLUDE until a medical certificate is received from the local Public Health Unit.	Contact the local Public Health Unit for specialist advice.
Typhoid and paratyphoid fever	EXCLUDE those in child care or preschool until two samples have tested negative. Contact the local Public Health Unit for specialist advice. EXCLUDE others (primary school aged children to adults) until 48 hours after symptoms have resolved.	EXCLUDE until two of the person's stool samples have tested negative, at least 24 hours apart
Whooping cough (Pertussis)	EXCLUDE until 5 days after starting appropriate antibiotic treatment, or for 21 days from the onset of cough.	EXCLUDE Contact the local Public Health Unit for specialist advice.
Worms	EXCLUDE until there has not been a loose bowel motion for 24 hours and treatment has occurred.	NOT EXCLUDED