

ST. MARGARET MARY CHURCH  
OFFICE OF RELIGIOUS EDUCATION  
50 DONOVAN LANE, SHELTON, CT 06484  
faithformation@st-margaret-mary.org  
**(203) 913-1013**

February 9, 2026

Dear Religious Education Families,

As we prepare for the next year in the Religious Education Program for our parish family, we recommit ourselves to come ever closer to Our Lord Jesus Christ and to bring the children into a closer friendship with him. We will be very happy to welcome you and your children back to our Faith Formation classes in the fall as we work in tandem with you, your child's primary catechist.

Attached are the 2026-2027 Religious Education Registration Form and Tuition Contract. A separate registration form must be filled out for each child, and it **MUST** be complete. (Feel free to copy the original in this packet or contact us if you need more). **No registrations will be accepted without a completed Tuition Contract.** If for any reason you are unable to make a payment at this time, there is a space on the form for your explanation which must also be completed as needed. The due date is April 27, 2026 (late fee \$25). **Note: All registrants new to the program must provide a baptismal certificate if the baptism took place in a parish other than St. Margaret Mary.**

**We are now able to accept credit cards for on-line payments.** There is a \$3.00 charge. Please visit the site with the link below, fill in your info and submit. Be sure to send a copy of your payment confirmation (that is sent to your email) to the Rel Ed office also with your registration. (add your child's name in the notes section)

<https://osvhub.com/stmmshelton/giving/funds/religious-education-fees>

All children in Grades 1 – 8 must have been enrolled in an ongoing Religious Education program beginning in Grade 1. Any child who misses a year or more of Religious Education will not necessarily be placed in the corresponding school grade level for religious education purposes. This will be decided on a case-by-case basis.

Please note: Children in First Communion/Confirmation year programs will be receiving **additional** sacramental registration forms and a fee bill later. (First Communion fee \$50; Confirmation fee \$50).

A mandatory parent/guardian meeting will take place sometime before classes begin to kick off the program and discuss the upcoming year's requirements. Once your child is successfully registered a notice will be sent with specific meeting details.

Please return only the forms included in this packet that require your signature. Retain this letter. The Policies and Procedures Manual will be given out at the parent meeting.

Feel free to call or email me with any questions and I will be happy to assist you. Please notify us if your child will not be returning next year.

God Bless!

*Heather Moura, CRE*

**2026-2027 REGISTRATION**  
***(Must be received by APRIL 27th – late registration fee \$25)***

**CHILD'S NAME** (last, first) \_\_\_\_\_

Current Residence \_\_\_\_\_

GRADE in Sept 2026 \_\_\_\_\_ Date of Birth \_\_\_\_\_ (please circle) M / F

\*Baptism Date/Place \_\_\_\_\_/\_\_\_\_\_ First Communion Date/Place \_\_\_\_\_/\_\_\_\_\_

\*First-time registrations MUST include Baptismal certificate (from other parishes only)

**MOTHER'S INFO**                     natural             adoptive             step parent     foster parent

Name (last, first) \_\_\_\_\_

Address (if different from child) \_\_\_\_\_

Primary phone # \_\_\_\_\_ Secondary phone # \_\_\_\_\_

Email \_\_\_\_\_

**FATHER'S INFO**                     natural             adoptive             step parent     foster parent

Name (last, first) \_\_\_\_\_

Address (if different from child) \_\_\_\_\_

Primary phone # \_\_\_\_\_ Secondary phone # \_\_\_\_\_

Email \_\_\_\_\_

\*\*PLEASE ATTACH A NOTE REGARDING SPECIAL CUSTODY CIRCUMSTANCES\*\*

Emergency Contact (during class time)             mother             father             alternate

Alternate Contact info:

Name \_\_\_\_\_ Phone \_\_\_\_\_

Relationship \_\_\_\_\_



**PICK UP AUTHORIZATION FORM – GRADES 1-4**

For the safety and protection of all children, we will need all children in Grades 1-4 to be “Signed Out” after class. Each person who has permission to pick up your child/children after class must be listed below. This includes parents, guardians, and approved adults. These adults and only the adults on your child’s Authorization Form will be allowed to “Sign Out” your child/children.

We would prefer that doctor, dentist, and other appointments be made at a time other than during Religious Education. We understand that there may be circumstances where this cannot be avoided. In this situation we ask that a note be sent in with your child and given to the teacher at the start of class. Parents picking up early should come to the Parish Center and check in with the Director of Religious Education or the security guard.

**The dismissal policy is:**

- Parents are not to enter the Parish Center until the doors are opened by the Director of Religious Education or teacher.
- No child in Grades 1- 4 may leave their class unless accompanied by an adult listed on the Pick-Up Authorization Form.
- Once children are signed out of their Religious Education class they should always stay with their “Pick-Up Person”. **Children should not be unsupervised and running around the Parish Center and church grounds especially in the parking lot. This is for the safety of everyone.**
- If for any reason a person not listed comes to pick up your child, they must have a written note that is signed by the parent or guardian to present to the teacher or Director of Religious Education at dismissal.
- Any permanent changes to the Pick-Up Authorization Form must be in writing and given to the Religious Education Office.

CHILD’S FULL NAME: \_\_\_\_\_

Special Circumstances (please indicate anything we should be aware of regarding pick-up issues:

\_\_\_\_\_  
\_\_\_\_\_

Adult Authorized to Pick Up	Relationship to Child	Phone

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_