

About the job

Decasonic is the venture and digital assets fund building Web3 and AI innovation. We draw on our decades of experience as both tech investors and operators to help founders accelerate product market fit and scale growth in blockchain and AI.

Job Description

- Implementing AI-native workflows across the investment team to enhance deal sourcing, research, due diligence, and execution
- Designing and deploying internal LLM tools that improve investment decision-making and streamline firm-wide execution
- Supporting development of our databases and knowledge repositories to capture and scale proprietary insights for AI workflows
- Partnering with investment, data and operations teams to build real-time dashboards tracking token milestones, deal pipeline, and portfolio health
- Deploying AI-enabled processes to automate portfolio reporting, OKR tracking, and internal communications
- Monitoring emerging AI and blockchain infrastructure trends for use in investment research and founder advisory
- Supporting Web3 x AI portfolio companies with GPT prompt libraries, agentic workflows, and AI-native product features
- Collaborating with marketing to scale content production and digital presence through AI-assisted tooling

Responsibilities

- Lead implementation of AI-native processes across the investment platform, including deal sourcing, thesis formation, memo generation, and diligence
- Build and manage AI agents, prompt libraries and internal GPT tools for research, due diligence, and knowledge management
- Support token pipeline tracking through automation of milestone-based evaluation criteria
- Conduct research on frontier LLM, agentic AI, and decentralized AI infrastructure tools for internal deployment
- Train and onboard team members on using AI-native workflows to enhance productivity and reduce manual tasks

Requirements

- Bachelor's degree in computer science, data science, engineering, or related field
- Up to three years of work experience
- Hands-on experience with AI infrastructure tools
- Familiarity and passion for AI, Blockchain
- Strong analytical and problem-solving skills; comfort with both structured data and unstructured workflows
- Clear written and verbal communication skills to collaborate across investment, operations, and founder teams
- Strong execution mindset with the ability to self-direct and build iteratively