

ST CLARE CATHOLIC CHURCH

Weddings

AND IN BAD, IN SICKNESS AND IN HEALTH, TO LOVE YOU AND TO HONOR YOU, ALL THE DAYS OF MY LIFE. IN GOOD TIMES

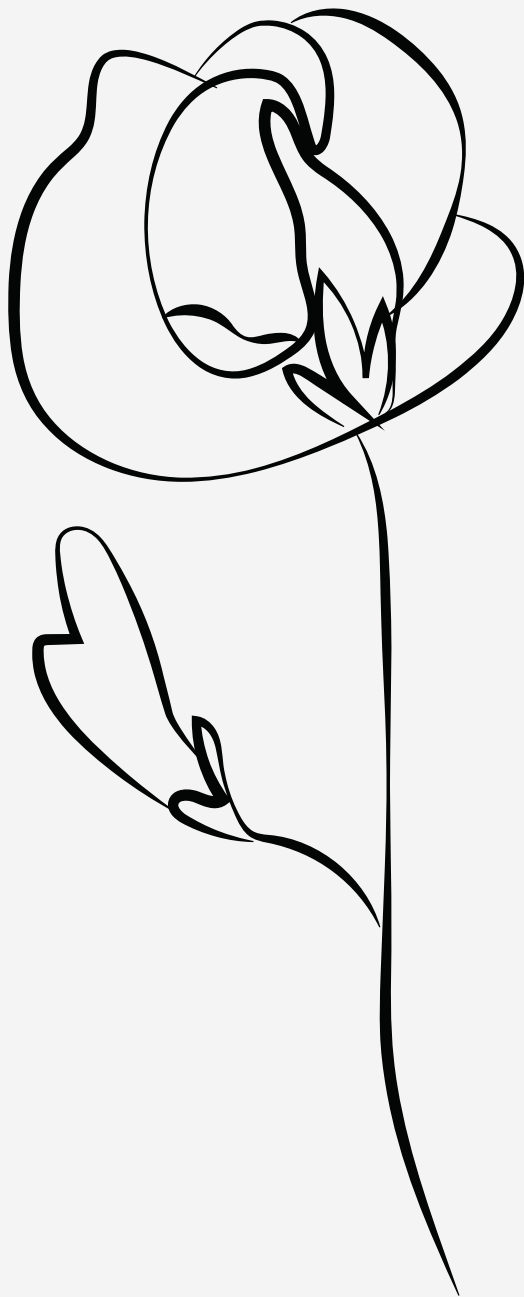


1950 JUNCTION BLVD
ROSEVILLE, CALIFORNIA

[HTTPS://STCLAREROSEVILLE.ORG/MATRIMONY](https://stclareroseville.org/matrimony)
[HTTPS://STCLAREROSEVILLE.ORG/WEDDING-COORDINATORS](https://stclareroseville.org/wedding-coordinators)

(916) 772-4717

WEDDINGS@STCLAREROSEVILLE.ORG



CONGRATULATIONS AND WELCOME!

Marriage is a covenant or partnership of life between a man and a woman, which is ordered to the well-being of the spouses and to the procreation and upbringing of children. When validly contracted between two baptized people, marriage is a sacrament.

(MATRIMONY) (CCC 1601)

At St. Clare Catholic Church, we are privileged to welcome many couples on this most special occasion and we do our best to ensure that the day is joyful and appropriately prepared as a liturgical celebration. We invite you to take this unique opportunity to devote the time and attention to reflect and pray about your shared decision to enter into Holy Matrimony, and to love and honor your future spouse all the days of your life .

*So they are no longer two but one flesh.
Therefore what God has joined together,
human beings must not divide.*

MARK 10:8-9

Getting Married at St Clare

MARRIAGE PREPARATION

Engaged couples desiring to be married in the Catholic Church (including couples that have been married civilly for less than 10 years) must submit a [Wedding Request Forms](#) at least six months prior to the anticipated wedding date (Couples civilly married 10 years or more must contact our parish office at least 3 months ahead). It is recommended that couples contact us at the very beginning of their engagement. If the couple is not yet registered at St Clare, they may register online on the [St Clare website](#). Once your wedding is approved and scheduled, one of our deacons will meet with you to talk about what it means to have a Catholic Marriage, begin the process of filling out required forms, and guide you through what kind of wedding is appropriate (Convalidation or Wedding, Formal or Informal, Mass or no Mass). If a marriage takes place between a Catholic and a baptized non-Catholic, the Sacrament of Matrimony will be celebrated without Mass. If special consent that allows mass to be celebrated is requested from the Bishop, the non-Catholic would not be able to receive Communion. If a Catholic is marrying a non-Christian, a wedding ceremony without a mass is celebrated. Every couple is asked to participate in an assessment process with the priest, deacon or pastoral minister. This process is designed to assist both the couple and the priest/deacon or pastoral minister in assessing the engaged couple's readiness for marriage. After your initial interview with the deacon each engaged person will be asked to complete a FOCCUS (Facilitating Open Couple Communication, Understanding and Study) questionnaire to assist you in your decision to proceed with, or delay, the wedding. Additional marriage preparation requirements and a wedding date will be finalized once this is completed.

WHO MAY BE MARRIED AT ST. CLARE?

We welcome engaged couples who live within the parish boundaries, or have been registered at St Clare for at least one year to complete their wedding preparation and celebrate the Sacrament of Matrimony at St Clare Church. Please see the "Required Forms" section on page 2 for requirements for baptismal (and other sacraments) certificates and interfaith couples.

WHO MAY OFFICIATE AT YOUR WEDDING?

For weddings within a Mass, a priest is required to preside at your wedding; for convalidations and weddings without a mass, a deacon may preside. Clergy from inside our diocese may preside, or if outside our diocese may preside with an approved [Celebret Letter](#). Please notify the St Clare deacon as far in advance as possible if a guest priest or deacon will preside.

DATE AND TIME OF WEDDINGS

Formal weddings at St. Clare Church are held on Saturdays at 11:00AM, or 2:00PM

St Clare is a very active and vibrant parish where there is always something happening on our campus. Our office staff will do our best to schedule your wedding on the date and time requested on your [Wedding Request Form](#) so long as the church is available. It is important to secure your wedding date prior to scheduling your reception. Informal weddings and convalidations can also be scheduled on weekdays after 1:00 PM depending on the parish schedule and availability of the church. Please understand that events such as Baptism, 1st Communions, Confirmations, funerals, feast day celebrations, and adoration, may affect the availability of church facilities. Your understanding, flexibility and patience is appreciated.

WEDDING REHEARSAL

Rehearsals may be held on Fridays at 6:00 PM, or Thursdays after 1:00PM

Please work with your wedding coordinator to schedule your rehearsal as soon as possible as special events, sacraments and feast day celebrations may affect availability. All bridesmaids, sponsors, flower girls, ring bearers, witnesses, readers and anyone else included in your procession and other parts of your celebration are expected to attend. (Musicians, photographers, and videographers are not required to attend but are more than welcome to do so.) Rehearsals usually last 90 minutes to 2 hours so please schedule your rehearsal dinner accordingly and notify wedding party members ahead of time so they can plan on attending the rehearsal, especially those who are travelling from out of town. Attendance and punctuality is appreciated in ensuring you and your wedding party are prepared for your wedding.

REQUIRED FORMS

- A **Catholic Baptismal Certificate** issued within the last 6 months, and if possible a list of additional sacraments received noted on the back. Please see your contact your home parish for more information. If the baptismal certificate is not available, please discuss with your wedding preparation deacon.
- **FORM A: A Pre-Nuptial Inquiry** is to be completed with the help of the deacon. This inquiry includes questions regarding one's freedom to marry and one's views on Christian marriage.
- **FORM B: Pre-Nuptial Witness Testimony** should be completed and signed (in front of a deacon or priest) by 2 individuals each for both the bride and groom who know the bride or groom very well. (i.e., parents, siblings, aunts or uncles or long time friends that must have known the bride or groom for many years.) ([Detailed instructions on how to complete FORM B](#))
- When a Catholic is marrying a non-Catholic, please consult with your deacon before completing an **Application for Matrimonial Dispensation & Permissions**. (*please see "Marriage Preparation" on page 1*)
- A **Celebret Letter** that includes the date, place and description of the event, is required for all clergy from outside the Diocese of Sacramento to preside over weddings at St Clare. (*please see "Who may officiate at your wedding?" on Page 1*)
- **Engaged Encounter**, a weekend-long marriage preparation retreat must be completed prior to your wedding. Online options are also available at CatholicMarriagePrep.com. Couples that have been civilly married for 10 years or more will complete a Couple Check Up survey, or a [pre-marital inventory](#). The deacon will select the right option for you and provide the information to access the Prepare Enrich website.
- A **FOCCUS Survey** will be scheduled for newly engaged couples by the deacon for the bride and groom to complete online. Once that is complete, a FOCCUS mentor couple will be assigned to the couple to assist you in continuing critical conversations with your spouse as a part of your preparation for marriage. (The FOCCUS survey is not required for couples that have been civilly married for 10 years or more.) (*please see "Marriage Preparation" on Page 1*)
- **Natural Family Planning (NFP) Class** (for women under 50 years of age) will be delivered by one of our NFP instructors (below), or by attending an [online class](#).

Katie Smith

916-521-1805

katie.smith@hush.com

Creighton Method

English

Ed & Mollie Tanjoco

916-205-3207

writemollie@gmail.com

Sympto-Thermal Method

English

Manuel & Ana Moreira

916-850-5840

moreiraanam@gmail.com

Billings Ovulation Method

Spanish & English

(in-person and remotely)

- A **State of California Marriage License** must be present for the wedding to take place and should be provided to your wedding coordinator at your rehearsal. PLEASE NOTE: Do not make alterations, erasures, write overs, line throughs or apply correction tape or fluid on the marriage license. After the ceremony is performed, St Clare is responsible for completing the license and returning it to the County Clerk for filing within 10 days after the ceremony. Please notify your wedding coordinator if you will be unreachable after your wedding (i.e. honeymoon). **For couples already married civilly**, a **Marriage License** (from the county where your civil marriage took place) should be provided to the deacon or wedding coordinator.
- A **St Clare Sacrament of Matrimony Certificate form** should be completed and returned to your wedding coordinator at your rehearsal.

ST. CLARE WEDDING COORDINATORS

A Wedding Coordinator will contact you to assist you in finalizing details of your wedding liturgy, answer your questions, confirm scheduling, gather necessary documents, and finalize any outstanding tasks required before your wedding day. Your wedding coordinator will also run your rehearsal and facilitate your celebration and has a focus on ensuring the reverence and beauty of your wedding day. Please note that any private wedding coordinator you have hired is expected to respect the role and authority of the St Clare Wedding Coordinator at all times when present at the church.

DÉCOR AND FLOWERS

St. Clare Church is decorated with special care by our active and vibrant parish to reflect the appropriate liturgical seasons and feasts. These decorations emphasize the reverence of the space and will remain in place for your wedding celebration. You may wish to add flowers and other decorations to the church decor so long as existing decorations are not moved, added arrangements do not exceed the height of the altar (table) and are not distracting from the sanctity of the occasion or the space. We ask that you refrain from using artificial or fake flowers, and that decorations on the pews are not attached with anything that will cause damage or leave residue (no staples, no tape).

SAFETY ISSUES

For your safety and that of your guests, St. Clare does not allow aisle runners, or the use of rice, rose petals, or confetti on church grounds. Bubbles may be used outside the church only.

Personal items left in vehicles during the ceremony are the sole responsibility of the owner. St. Clare can not assume responsibility for items left, lost, or stolen. from the parking lot, church or the areas of our campus.



PHOTOGRAPHY AND VIDEOGRAPHY

Couples often want to honor this most important occasion with professional photography and videography. We welcome discreet and professional vendors who respect and maintain the reverence and sanctity of the sacrament and Holy Mass. Photos inside the church should be formal and reverent in nature. Silly or joke photo poses are better suited at an offsite location. Your wedding coordinator will be happy to speak to your photographers about the do's and don'ts of photography in the church and provide a Photographer's Map.

A Special Notice Regarding Punctuality:

The normal allotted time for liturgy and photos is two hours per couple. For weddings scheduled at 11:00 AM, photos may be taken inside the church until 1:00 PM after which time your wedding coordinator will prompt you to continue your photos outdoors. For weddings scheduled at 2:00 PM, photos may be taken inside the church until 4:00 PM so that liturgical ministers can prepare for the Saturday Vigil Mass. A delay in the start of a wedding will not alter the 1:00 PM and 4:00PM cut off times, meaning photos inside the church may be limited or eliminated at the end of the celebration. For group photo sessions inside the church prior to the wedding please work with your wedding coordinator.

MUSIC

Music at your wedding has the primary purpose of encouraging active participation, prayer and worship of those assembled. For this reason, only sacred music is appropriate to the occasion. Our wedding ministry will be happy to assist you in the selection of your music and we have many talented musicians who serve regularly at St Clare and are eager to serve on your special day. The Wedding Music Guide is complete with information on musician stipends and suggested music selections. Once you have reviewed, completed and submitted the guide to your wedding coordinator, the music ministry coordinator will assign musicians at your request based on your style and language preferences. NOTE: Music played by musicians hired outside of St Clare is subject to review and approval of the pastor and St Clare Music and Liturgical Ministries. Recorded music is not permitted.

CHILDREN

St Clare welcomes children to participate in the wedding celebration as the youngest members of our faith community. Please use your best judgement when selecting young children, toddlers and infants to participate in your wedding procession. Some children may be too excited the day of the ceremony to follow directions, and others might be too shy or anxious to walk down the aisle with large crowds and strangers staring at them. Please notify your wedding coordinator of any children that may need some coaching down the aisle so that we may help them be included without creating unnecessary stress. For this purpose, all children expected to participate in the wedding procession should be present at the rehearsal, with their parents or guardian.

WORSHIP AIDS AND WEDDING PROGRAMS

You may have some guests not familiar with Catholic practices and traditions. Your wedding mass or ceremony is a wonderful opportunity to share your faith. A worship aid, or wedding program is a valuable tool in encouraging your guests to participate in your special celebration and help them understand the various traditions they will witness. Your wedding program can be as simple as a one page order of events, or a multi-page booklet complete with full readings and music lyrics. We recommend asking your wedding coordinator about the order of your wedding mass or ceremony before you create and print your wedding program at home or at a nearby printing business.

DONATIONS AND STIPENDS

The St Clare donation for formal weddings is \$500, payable to St Clare Church and should be delivered to the parish office at which time the celebration of your Sacrament of Matrimony will be scheduled.

Stipends are optional and are not included in the wedding fee but are traditionally paid for individual clergy and musicians. Suggested stipends are as follows:

Clergy: for formal weddings; completely at the discretion of the couple

Musicians:

- \$150 for a soloist (1 singing instrumentalist)
- \$200 (\$100 pianist + \$100 singer)
- \$350 for a 3-person choir with pianist

BRIDE'S WAITING ROOM

On the day of the wedding, one hour before the liturgy, the St Clare Room is available for use by the bride, her bridesmaids, and immediate family for privacy before for the start of the wedding. However, it does not offer enough privacy to use as a dressing space. The St Clare room is located off the narthex, prior to entering the sanctuary and offers a private entrance through the glass patio doors, accessible through the parking lot off Baseline Rd. Restrooms are located nearby, just outside of the church near the parish office. Please refrain from bringing food into the church or St Clare room. Liquid, other than water is also not allowed. Personal items left in this room during the ceremony are the sole responsibility of the owner. St. Clare can not assume responsibility for items left, lost, or stolen from the St Clare Room, church or the areas of our campus. Please speak with your wedding coordinator about the timing of the bride's arrival so we can arrange to have someone greet the bride and ensure her privacy.

PARKING

St. Clare has ample parking with two entrances on Junction Blvd, and a smaller parking lot accessible from the westbound lanes of Baseline Rd. There are plenty of parking spaces for disabled guests, additional reserved spots for elderly and expectant guests, and our back parking lot has priority parking for carpool and electric vehicles. (We do not have charging stations for electric vehicles.)

RECEPTION

St. Clare does not have the ability to accommodate wedding receptions. Please arrange to have your reception at one of the many nearby event locations.



The Wedding Planning Timeline

6 MONTHS BEFORE

- Submit a Wedding Request Form
- Begin meetings with your priest or deacon
- Gather newly issued baptismal certificates
- Attend an Engaged Encounter weekend retreat
- Complete a FOCCUS questionnaire

3 MONTHS BEFORE

- Meet with your Wedding Coordinator to begin planning your wedding mass or ceremony.
- Complete your FOCCUS sessions with your mentor couple
- Provide completed FORM B: Pre-Nuptial Witness Testimony to the deacon (2 for each of you)

2 MONTHS BEFORE

- Provide your selected readings from Together for Life to your wedding coordinator.
- Provide your music selections to your wedding coordinator

1 MONTH BEFORE

- Apply for a marriage license from a county within California.
- Check in with your wedding coordinator and provide any updates, or ask any questions.

2 WEEKS BEFORE

- Final approval from the deacon to proceed with the Sacrament of Matrimony
- Meet briefly with your Wedding Coordinator to confirm details and ask questions.

1 DAY BEFORE: WEDDING REHEARSAL

- Bring the following items to your wedding coordinator:
 - Wedding License
 - **St Clare Sacrament of Matrimony Certificate** form
 - Items for any traditions
(i.e Lazzo/Cord, Veil, Arras/Coins, Bible, Crucifix, Rosary, etc.)
 - Presider's Stipend
 - Musicians' Stipend
- Get a good night's sleep!

ON YOUR WEDDING DAY

- Eat a good breakfast and stay hydrated!
- The Groom should arrive 1 hour prior to the wedding.
- The Bride should arrive through the back parking lot and in the St Clare room 15 - 30 minutes prior to the wedding/
- Flowers should delivered, set up, 1 hour prior to your wedding.
 - Boutonnieres/corsages should be placed on your wedding party at least 30 minutes prior to your wedding.
- Don't forget to bring the wedding rings.
- Find a quiet moment to pray, relax and smile!

NOTES

ADDITIONAL RESOURCES

<https://www.scd.org/family-and-faith-formation/engaged-couples>

[ForYourMarriage.org](https://www.foryourmarriage.org)



Thank you

On behalf of our clergy, and parish staff, and wedding coordinators we thank you for choosing St Clare Church to celebrate the Sacrament of Matrimony. May God's love and protection guide and strengthen both of you in your life together, and your life as a part of our parish family.

Your St Clare Wedding Coordinators



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