



2026 CONCESSIONAIRE SPACE RENTAL APPLICATION

July 23 - August 1, 2026

217 E. Division Rd, Valparaiso, IN 46383 | concessions@portercountyfair.com

**** THIS IS AN APPLICATION ONLY AND DOES NOT GUARANTEE A SPACE AT THE PORTER COUNTY FAIR. ALL QUESTIONS MUST BE ANSWERED COMPLETELY BEFORE CONSIDERATION FOR SPACE CAN BE GIVEN.**

Business Name: _____

Contact Person: _____

Address: _____ **City:** _____ **State:** _____ **Zip Code:** _____

Phone: (_____) _____ **Email:** _____

Square Footage Required _____ (length including hitch) x _____ (depth)

Tent or Trailer: _____ **Please specify if sales are made from:** () Front () Side () Both

List ALL items you are requesting to sell, include menu & pricing:

**** THE PORTER COUNTY FAIR BOARD RESERVES THE RIGHT TO SELECT THE ITEMS A CONCESSIONAIRE IS ALLOWED TO SELL AND MAY RESTRICT DUPLICATION OF PRODUCTS OR SERVICES. APPROVED ITEMS WILL BE LISTED ON THE RENTAL AGREEMENT.**

REFERENCES (include fairs, special events)

_____ **Phone** (_____) _____
_____ **Phone** (_____) _____
_____ **Phone** (_____) _____

Attach brochures, menus, photos, or any information about your product and booth as it looks in operation. This application is your opportunity to provide a professional and complete presentation. All materials provided will become property of the Porter County Fair and may be used without your consent.

SELECTION CRITERIA

Each application for space rental during the Porter County Fair shall be considered by management on the basis of:

- A. Product balance on the fairgrounds.
- B. Uniqueness and appeal of product to fairgoers.
- C. Ability to set up a professional, attractive display.

Selection and space rental is not guaranteed. The Porter County Fair has sole discretion in selecting applicants and may deny applicants as it so chooses.

CONCESSION LOCATION

Management shall assign concession space so as to provide fairgoers with a well-balanced show which facilitates exposure to exhibits while allowing free flow of movement throughout the grounds.

All business transactions, regardless of their name, must be done within the perimeter of the leased space. Conducting business outside of Concessionaire’s leased space will not be permitted by any personnel. No walking handouts are permitted.

RENTAL RATES

\$1,200 or 15% of Gross Sales after Sales Tax, whichever is greater.

A daily report of gross sales will be required during the duration of the Porter County Fair.

INSURANCE

A Certificate of Insurance must be submitted prior to the start of the Porter County Fair.

I understand that by submitting this application I am not guaranteed a space at the Porter County Fair and that if my application is accepted, I will be contacted with further information regarding registration.

Signature

Date

Please submit completed applications to:

Concessions Superintendent
264 South St. Rd. 49, Valparaiso, IN 46383
concessions@portercountyfair.com

The application can be mailed or emailed.