

ORANGE COUNTY EMERGENCY SERVICES DISTRICT #4

MINUTES OF PUBLIC MEETING

A Regular Meeting of the Board of Emergency Services Commissioners of Orange County Emergency Services District #4 was held on **Tuesday, May 13, 2025** at Station 1, **10691 Hwy 62 N., Orange (Mauriceville), Texas.**

The following agenda items were considered and action taken as indicated:

1. Call to order and establish a quorum. Prayer and Allegiance to the flag.
The meeting was called to order at 6:58pm by D. Jones. Also present were D. Brack, G. Gravett and A. Shue. R. Hymes was absent.
2. Citizen Comment (Any individual may make a presentation relevant to the business of the District of not more than three (3) minutes to the Board of Emergency Services Commissioners, after executing the proper form, which may be obtained from the Secretary.
There were no public comments.
3. Discussion and Possible Action: Reading and approval of minutes for Regular Session April 8, 2025.
The minutes of the April 8, 2025 meeting were approved on a motion by G. Gravett, seconded by D. Brack.
4. Discussion and Possible Action: Review and Approve Financial Reports.
The Financial Reports were approved on a motion by D. Brack, seconded by G. Gravett.
5. Discussion and Possible Action: Review and act to designate official(s) to prepare 2025 ad valorem tax rate calculations and related notices.
G. Gravett moved to designate the Orange County Tax Assessor/Collector to prepare 2025 ad valorem tax rates and related notices. The motion was seconded by D. Brack and it passed unanimously.
6. Discussion and Possible Action: Adoption of homestead exemptions for tax year 2025.
G. Gravett moved to adopt 1. No Percentage Exemption, 2. \$5,000 Exemption for 65 or Older, and 3. \$5,000 Disabled Exemption. D. Brack seconded and it passed unanimously.
7. Discussion and Possible Action: Equipment purchase requests
There were no requests at this time.
8. Discussion and Possible Action: Status of Repairs and/or additions to Station 1 and Station 2 and approval of additional repairs needed.
G. Gravett moved to approve up to \$3,000 to purchase a rollup door for Station 2 and keep the existing side door, D. Brack seconded and it passed.
K. Moore advised that Cat 5 will do PMs on the emergency generator. He advised the new bay looks good, no leaks, lights are installed, uneven slabs need to be addressed. G. Gravett advised that he will address this with Glen Cleveland. Also waiting on the quote to re-face the entire front of the station.
9. Discussion and Possible Action: Status of firefighting apparatus and approval of repairs needed.
All PMs are complete for all trucks, getting ready for pump testing.
10. Discussion and Possible Action: Fire Chief's Report and Training Report
Chief Moore advised there were 100 calls in April, 465 YTD. The Training Report was reviewed. He advised that he had received a quote for a Ford Expedition to be used for medical calls for \$80,000. There is a Wildland class coming up and the night shift has begun.

11. Discussion and Possible Action: Consider adopting policies and procedures.

- a. Standard Operating Procedure #1-4 Fiscal Resources
- b. Standard Operating Policy #1-4.1 Budget Development and Management Policy

On a motion by D. Brack and seconded by G. Gravett, both policy/procedures were approved and adopted.

12. Discussion and Possible Action: Discussion of Results of May 3, 2025 Sales Tax Election.

There was an extended discussion as to possible reasons for the failure of the sales tax election. Touchstone reps advised they will also be reviewing and providing more feedback. The general consensus was that the District must do a better job of getting the word out about future elections, and better communicate the need for the additional income.

13. Discussion and Possible Action: New Membership Applications.

The volunteer application for Victor E. Davila was approved on a motion by G. Gravett, seconded by D. Brack with the usual 90 day probationary period.

14. Adjourn.

The meeting adjourned at 8:35pm.