BRAZOS COUNTY ESD 1
PO BOX 696
MILLICAN TX 77866

MINUTES OF REGULAR MEETING May 21, 2026

1. ***Call meeting to order and establish a quorum.***

   Commissioner Stout called the meeting to order at 3:36 pm.

   Commissioner Stout announced that a quorum was present. The Commissioners present were:

Rodger Stout	Present
Carlyle Fraser	Present
Moreecy Day III	Absent
Jim Jones	Absent
Marne Boyle	Present

   Also present at the meeting were Fire Chief David Cooper, Assistant Chief Jonathan Collins, General Manager Mike Montgomery, HR Manager Tanya Armtrong, and Randal Parr.

2. ***Recognition of citizens and citizen comments.***

   There were no citizens present and no public comment.

3. ***Review and approval of minutes of all regular and special meetings.***

   After discussion, Commissioner Boyle made a Motion, seconded by Commissioner Fraser, to approve the minutes of the April 2 workshop, the April 9 regular meeting, the April 23 special meeting, and the May 7 special meeting. Thereafter, the Motion passed by a vote of 3-0.

4. ***Financial matters, to include:***
   a. ***Financial report, including the sales tax report, and investment report.***
   b. ***Cash activity report, including payment of invoices.***
   c. ***Approve tax refund requests.***
   d. ***Update on the budget, compensation plan, capital plan, and possible action items***

   After discussion, Commissioner Boyle made a Motion, seconded by Commissioner Fraser, to approve the financial report, including the including the sales tax report, investment report, and cash activity report. Thereafter, the Motion passed by a vote of 3-0.

   There were no tax fund requests.

   After discussion, no action was taken on the budget, compensation plan, or capital plan.

5. ***District Administration matters, to include:***
    a. ***Report from the General Manager, to include updates on the strategic plan, outreach activities, and commissioner training activities.***
    b. ***Information technology, including cyber security updates.***
    c. ***Board policies, including an electronic fund transfer policy.***
    d. ***Insurance policies.***
    e. ***Contract for grant writing services.***
    f. ***HR activities, including an HR attorney proposal.***
    g. ***Real estate matters, to include updates on future stations.***
    h. ***Capital purchases, to include a command vehicle.***

After discussion, Commissioner Fraser made a Motion, seconded by Commissioner Boyle, to approve the General Manager's report, including updates on the strategic plan, outreach activities, and commissioner training activities. Thereafter, the Motion passed by a vote of 3-0.

After discussion, no action was taken on information technology or cyber security updates.

After discussion, Commissioner Boyle made a Motion, seconded by Commissioner Fraser, to approve the electronic fund transfer policy. Thereafter, the Motion passed by a vote of 3-0.

After discussion, Commissioner Fraser made a Motion, seconded by Commissioner Boyle, to approve changes to the medical and VFIS auto insurance policies. Thereafter, the Motion passed by a vote of 3-0.

After discussion, no action was taken on cyber insurance.

After discussion, Commissioner Fraser made a Motion, seconded by Commissioner Boyle, to approve a two-year contract for grant writing services. Thereafter, the Motion passed by a vote of 3-0.

After discussion, Commissioner Fraser made a Motion, seconded by Commissioner Boyle, to approve the HR activity report, including a request to hire an attorney to assist with HR matters as needed. Thereafter, the Motion passed by a vote of 3-0.

After discussion, Commissioner Fraser made a Motion, seconded by Commissioner Boyle, to approve an annual payment on Promissory Note No. 11072. Thereafter, the Motion passed by a vote of 3-0.

After discussion, Commissioner Boyle made a Motion, seconded by Commissioner Fraser, to approve the purchase of a Type III engine in an amount not to exceed $250,000 in accordance with the terms of a Texas A&M Forest Service grant. Thereafter, the Motion passed by a vote of 3-0.

6. **Operational matters, to include a report from the Fire Chief and updates on emergency response.**

After discussion, Commissioner Boyle made a Motion, seconded by Commissioner Fraser, to approve the Fire Chief's report.

7. **Travel, to include:**
    a. **SFFMA Fire Chief Development, Manchaca, May 29-31.**
    b. **SFFMA Conference, Waco, June 11-14.**

For informational purposes only. No action taken.

8. **To discuss the need for and scheduling of special meetings and workshops.**

After discussion, Commissioner Boyle made a Motion, seconded by Commissioner Fraser, to approve a special meeting to discuss the budget, compensation plan, insurance, and a guaranteed maximum price (GMP) for Station 4.

9. **Adjourn.**

There being no further business, Commissioner Stout adjourned the meeting at 7:01 pm.

BRAZOS COUNTY EMERGENCY
SERVICES DISTRICT NO. 1

Respectfully submitted,

Moreecy Day III

Moreecy Day III, Secretary

6-18-26

Date