BRAZOS COUNTY ESD 1
PO BOX 696
MILLICAN TX 77866

MINUTES OF REGULAR MEETING
April 9, 2026

1. ***Call meeting to order and establish a quorum.***

   Commissioner Stout called the meeting to order at 5:36 pm.

   Commissioner Stout announced that a quorum was present. The Commissioners present were:

Rodger Stout	Present
Carlyle Fraser	Present
Moreecy Day III	Present
Jim Jones	Present
Marne Boyle	Present

   Also present at the meeting were Fire Chief David Cooper, Assistant Chief Jonathan Collins, General Manager Mike Montgomery, and members of the South Brazos County Fire Department.

2. ***Recognition of citizens and citizen comments.***

   There were no citizens present and no public comment.

3. ***Review and approval of minutes of all regular, special and workshop meetings.***

   After discussion, Commissioner Day III made a Motion, seconded by Commissioner Boyle, to approve the minutes of the February 5, 2026, special meeting, the February 12, 2026, regular meeting, the March 12, 2026, regular meeting, and the March 25, 2026, regular meeting. Thereafter, the Motion passed by a vote of 5 to 0.

The following agenda items were requested for review, update, consideration, and possible action, including the authorization of staff to take necessary actions:

4. ***Financial matters, to include:***
   a. ***Financial report***
   b. ***Sales tax report.***
   c. ***Investment report, including signature approval.***
   d. ***Cash activity report, including payment of invoices.***
   e. ***Approve tax refund requests.***
   f. ***Approve the audit for the year ending September 30,2025.***

   After discussion, Commissioner Jones made a Motion, seconded by Commissioner Boyle, to approve the financial report including the sales tax report, investment report, and cash activity report. Thereafter, the Motion passed by a vote of 5 to 0.

   After discussion, Commissioner Boyle made a Motion, seconded by Commissioner Jones, to not approve the submitted tax refund request. Thereafter, the Motion passed by a vote of 5 to 0.

   After discussion, Commissioner Jones made a Motion, seconded by Commissioner Boyle, to approve the audit for the year ending September 30, 2025. Thereafter, the Motion passed by a vote of 5 to 0.

5. ***Human Resources matters, to include:***
   a. ***Report from the HR consultant.***
   b. ***Update on HR activities and possible action items.***
   c. ***Discussion on Air Medical PHI Cares membership program.***

After discussion, Commissioner Day III made a Motion, seconded by Commissioner Boyle, to terminate services provide by RIT-HR in accordance with the terms of the agreement, and to instruct the district attorney to prepare a termination letter to include the requirement that (1) RIT-HR provide all files and information, including those held by Paycor, to the District within 30 days; (2) RIT-HR complete the IRS inquiry with Paycor and return all penalties and interest due the District within 30 days; and (3) to withhold payment to RIT-HR until the matters of records and IRS payment are resolved. Thereafter, the Motion passed by a vote of 5 to 0.

After a brief introduction by Chief Cooper and discussion about the Air Medical PHI Cares membership program, no action was taken.

6. ***District Administration matters, to include:***
   a. ***Report from the General Manager to include updates on the strategic plan, cyber situation, outreach activities, commissioners' training activities, and possible action items.***
   b. ***Update on insurance, including items from the March workshop.***
   c. ***Update on information technology, to include items from the April workshop.***
   d. ***Discussion and possible action regarding public official bonds.***

After discussion, Commissioner Day III made a Motion, seconded by Commissioner Fraser, to approve the General Manager's report including updates on the strategic plan, cyber situation, outreach activities, commissioners' training activities, insurance, and information technology. The GM was directed to (1) post the strategic, operations, capital, and financial plans to the ESD website; and (2) complete the draft of the South Brazos County Fire Department website. Thereafter, the Motion passed by a vote of 5 to 0.

After discussion, Commissioner Fraser made a Motion, seconded by Commissioner Boyle, to approve an increase in the amount of the Treasurer's Bond from $10,000 to $100,000 and to direct the General Manager to take all steps required for the increase and to provide notice of the bond to the Office of the County Judge. Thereafter, the Motion passed by a vote of 5 to 0.

7. ***Operational matters, to include:***
   a. ***Report from the Fire Chief, to include updates on emergency response.***
   b. ***Update on ALS service delivery.***
   c. ***Real estate matters, to include updates on future stations.***
   d. ***Update on Station 5 , including the land contract.***
   e. ***Capital purchases, to include radios, medical training equipment, and portable air compressor, tractor, SCBA breathing air compressor system, and furniture for Station 1 and admin offices.***

After discussion, Commissioner Fraser made a Motion, seconded by Commissioner Jones, to approve the Fire Chief's report including updates on ALS service delivery, real estate matters, and Station 5 land contract. Thereafter, the Motion passed by a vote of 5 to 0.

After discussion, Commissioner Fraser made a Motion, seconded by Commissioner Jones, to approve the capital purchase of 10 Motorola APX NET XE radios and accessories from Texas Communications, HGAC contract RA05-21, at a cost not to exceed $125,000. Thereafter, the Motion passed by a vote of 5 to 0.

After discussion, Commissioner Fraser made a Motion, seconded by Commissioner Day III, to approve the capital purchase of medical training props and equipment from Bound Tree Medical at a cost not to exceed $14,125. Thereafter, the Motion passed by a vote of 5 to 0.

After discussion, Commissioner Boyle made a Motion, seconded by Commissioner Fraser, to approve the capital purchase of a portable air compressor from local sources at a cost not to exceed $1,500. Thereafter, the Motion passed by a vote of 5 to 0.

After discussion, Commissioner Boyle made a Motion, seconded by Commissioner Fraser, to approve the capital purchase of furniture, fixtures, and equipment (FF&E), specifically an SCBA breathing air compressor system from Casco, BuyBoard contract 698-23, at a cost not to exceed $54,160 and furniture for Station 1 and the admin offices from Systems Office Furniture at a cost not to exceed $52,057. Thereafter, the Motion passed by a vote of 5 to 0.

After discussion, Commissioner Day III made a Motion, seconded by Commissioner Fraser, to approve the capital purchase of a Mahindra 4540 tractor with loader, forks, cutter, and trailer from J5 Tractors at a cost not to exceed $37,400. Thereafter, the Motion passed by a vote of 5 to 0.

After discussion, there was no action taken on a mosaic tile inlay for the lobby of Station 1.

8. Travel, to include:

- ***a. TFCA conference, Waco, Apr 13-16.***
- ***b. SFFMA Fire Chief Development, Manchaca, May 29-31.***
- ***c. SFFMA Conference, Waco, June 11-14.***

After discussion, there was no action taken.

9. To discuss the need for and scheduling of special meetings and workshops.

After discussion, it was determined there is a need for a special meeting to interview applicants for the HR Admin Generalist position to be held April 23, 2026, beginning at 5:30 pm.

After discussion, it was determined there is a need for a Budget Workshop to be held May 7, 2026, beginning at 3:30 pm.

10. Adjourn.

There being no further business, Commissioner Stout adjourned the meeting at 8:21 pm.

BRAZOS COUNTY EMERGENCY
SERVICES DISTRICT NO. 1

Respectfully submitted,

Moreecy Day III, Secretary   6-2-26
                                    Date