

**BRAZOS COUNTY ESD 1
PO BOX 696
MILLICAN TX 77866**

**MINUTES OF REGULAR MEETING
February 12, 2026**

1. *Call meeting to order and establish a quorum.*

Commissioner Stout called the meeting to order at 5:40 pm.

Commissioner Stout announced that a quorum was present. The Commissioners present were:

Rodger Stout	Present
Carlyle Fraser	Present
Moreecy Day III	Present
Jim Jones	Present
Marne Boyle	Absent

Also present at the meeting were General Manager Mike Montgomery, Fire Chief David Cooper, Assistant Chief Jonathan Collins, Assistant Chief Chet Barker, and Randall Parr (RF Parr LLC).

2. *Recognition of citizens and citizen comments.*

No citizens were present. There were no citizen comments.

3. *Review and approval of minutes of all regular, special and workshop meetings.*

After discussion, Commissioner Fraser made a Motion, seconded by Commissioner Jones, to approve the minutes of the January 8, 2026 regular meeting, as corrected. Thereafter, the Motion passed by a vote of 4 to 0.

After discussion, Commissioner Jones made a Motion, seconded by Commissioner Fraser, to approve the minutes of the January 22, 2026 workshop meeting. Thereafter, the Motion passed by a vote of 4 to 0.

The following agenda items have been requested for review, update, consideration, and possible action, including the authorization of staff to take necessary actions:

4. *Financial matters, to include:*

- a. *Financial report.***
- b. *Sales tax report.***
- c. *Cash activity report, including payment of invoices and tax refund requests.***
- d. *Investment report.***
- e. *Audit report.***

After discussion, Commissioner Fraser made a Motion, seconded by Commissioner Jones, to approve the financial report, as amended. Thereafter, the Motion passed by a vote of 4 to 0.

After discussion, Commissioner Day III made a Motion, seconded by Commissioner Jones, to approve the sales tax report, cash activity report including the payment of invoices, and the investment report as corrected. Thereafter, the Motion passed by a vote of 4 to 0.

There were no tax refund requests.

After discussion, Commissioner Day III made a Motion, seconded by Commissioner Fraser, to conduct an audit meeting or workshop, at a date to be determined. Thereafter, the Motion passed by a vote of 4 to 0.

5. Human Resources matters, to include a Report from the HR consultant.

There was no report provided by RIT-HR. Staff was directed by the Board to request a copy of the monthly report even if RIT-HR did not attend the meeting.

6. District Administration matters, to include:

- a. Report from the General Manager.**
- b. Approval of the Strategic Plan, including the 10-year financial forecast.**
- c. Update on the cyber situation and possible action items.**
- d. Update on the IT project and possible action items.**
- e. Update on HR activities, other personnel matters, and possible action items.**
- f. Update on the newsletter, website, and other outreach activities.**

After discussion, Commissioner Day III made a Motion, seconded by Commissioner Jones, to accept the report from the General Manager. Thereafter, the Motion passed by a vote of 4 to 0.

After discussion, Commissioner Fraser made a Motion, seconded by Commissioner Jones, to approve the 2026-30 Strategic Plan, version 3.1, including a 5-year financial plan. Thereafter, the Motion passed by a vote of 4 to 0.

After discussion, Commissioner Fraser made a Motion, seconded by Commissioner Day III, to accept the update on the cyber situation. There were no action items. Thereafter, the Motion passed by a vote of 4 to 0.

After discussion, Commissioner Fraser made a Motion, seconded by Commissioner Day III, to accept the update on the Information technology (IT) project with a request to conduct an IT workshop at a date to be determined. Thereafter, the Motion passed by a vote of 4 to 0.

After discussion, Commissioner Day III made a Motion, seconded by Commissioner Jones, to accept the update on HR activities, and to direct staff to investigate BambooHR and G&A Partners as potential HR vendors. Thereafter, the Motion passed by a vote of 4 to 0.

After discussion, there was no action taken on outreach activities, including the website and newsletter. The next newsletter is scheduled for March delivery.

7. Operational matters, to include:

- a. Report from the Fire Chief.**
- b. Real estate matters, including future Stations.**
- c. Capital purchases to include an update on the truck loan proceeds account.**

After discussion, Commissioner Fraser made a Motion, seconded by Commissioner Jones, to accept the Fire Chief's report. Thereafter, the Motion passed by a vote of 4 to 0.

After discussion, Commissioner Day III made a Motion, seconded by Commissioner Jones, to approve the report on real estate matters, to direct the Fire Chief to submit a proposed contract for the purchase of land for Station 5 for legal review, and approve a change order up to \$200,000 for the installation of helical piles at the Station 4 jobsite. Thereafter, the Motion passed by a vote of 4 to 0.

After discussion, Commissioner Day III made a Motion, seconded by Commissioner Fraser, to Chief to take the steps necessary to accomplish the sale. Thereafter, the Motion passed by a vote of 4 to 0.

8. Travel, to include:

- a. Recap of the SAFE-D conference and possible action items from the conference.**
- b. SFFMA Fire Chief Development program.**

Commissioner Stout made a Motion, seconded by Commissioner Fraser, to table this item until the next Board meeting. Thereafter, the Motion passed by a vote of 4 to 0.

9. To discuss the need for and scheduling of special meeting(s).

- a. Audit workshop.**


Refer to Agenda Item 4e. After discussion, Commissioner Day III made a Motion, seconded by Commissioner Fraser, to conduct an audit meeting or workshop, at a date to be determined. Thereafter, the Motion passed by a vote of 4 to 0.

10. Adjourn.

Commissioner Stout adjourned the meeting at 8:46 pm.

BRAZOS COUNTY EMERGENCY
SERVICES DISTRICT NO. 1

Respectfully submitted,


Moreecy Day III, Secretary

4-9-26
Date