

**BRAZOS COUNTY ESD 1
PO BOX 696
MILLICAN TX 77866**

**MINUTES OF REGULAR MEETING
January 8, 2026**

1. Call meeting to order and establish a quorum.
Commissioner Stout called the meeting to order at 5:48 pm. A quorum was established with Commissioner Stout, Fraser, Jones, and Boyle present. Commissioner Day III was absent.
Also present during the meeting were GM Montgomery, Fire Chief Cooper, Assistant Chief Collins, Assistant Chief Barker, department member Luther Olden, and Randall Parr (RF Parr LLC).
2. Recognition of citizens.
No citizens were present.
3. Citizen comments.
There were no citizen comments.
4. Review and approval of minutes of all regular, special and workshop meetings.
Motion to approve the minutes from the December 11, 2025 regular meeting by Commissioner Fraser; seconded by Commissioner Jones. Motion passed unanimously.
The following agenda items have been requested for review, update, consideration, and possible action, including the authorization of staff to take necessary actions:
5. Financial matters, to include:
 - a. Financial report.
 - b. Sales tax report.
 - c. Cash activity report, including payment of invoices and tax refund requests.
 - d. Investment report.Motion made to approved financial matters, to include the financial report, sales tax report, cash activity report, payment of invoices and tax refund requests, and the investment report by Commissioner Boyle, seconded by Commissioner Fraser. Motion passed unanimously. There was no action taken on a discussion of Texas Class investments.
6. Human Resources matters, to include:
 - a. Report from the HR consultant.
 - b. 2026 holiday schedule.

Motion to approve the human resources report by Commissioner Fraser; seconded by Commissioner Boyle. Motion passed unanimously. There was no action taken on a discussion about the 2026 holiday schedule presented for informational purposes.

7. District Administration matters, to include:

- a. Election of Board officers.
- b. Report from the General Manager.
- c. Update on the Strategic Plan, including the 10-year financial forecast.
- d. Update on the newsletter, website, and other outreach activities.

Motion to approve the election of Board Officers by Commissioner Fraser; seconded by Commissioner Jones. Motion passed unanimously. The 2026 Board Officers are Rodger Stout, President; Carlyle Fraser, Vice-President; Moreecy Day III, Secretary; Jim Jones, Treasurer; and Marne Boyle, Assistant Secretary/Treasurer.

Motion to accept a report from the General Manager by Commissioner Fraser; seconded by Commissioner Jones. Motion passed unanimously. After discussion, there was no action taken on audit, cyber-crime, or IT updates.

After discussion, there was no action taken on the Strategic Plan, including the 10-year financial forecast. The General Manager was directed to send the most recent version of the plan to all Commissioners in preparation for a workshop on the subject.

After discussion, there was no action taken on an update to the newsletter, website, and other outreach activities. Assistant Chief Barker made a presentation about a recent house fire and the significance of adding the second fire crew and thanked the Board for their leadership. The Command staff was directed to continue to pursue alternatives and options for outreach activities.

8. Operational matters, to include:

- a. Report from the Fire Chief.
- b. Real estate matters, including future Stations.
- c. Capital purchases to include an update on the truck loan proceeds account.

Motion to accept a report from the Fire Chief by Commissioner Boyle; seconded by Commissioner Fraser. Motion passed unanimously.

After discussion, there was no action taken on real estate matters. The Fire Chief was directed to send a copy of a proposed contract for the purchase of land to the district's attorney for review.

There were no requests for capital purchases presented for consideration by the Board. Motion to approve a request to renew a subscription for PS Trax software by Commissioner Fraser; seconded by Commissioner Jones. Motion passed unanimously.

9. Travel, to include:
 - a. 2026 conference report.

After discussion, there was no action taken on travel matters. The GM presented a 2026 conference schedule for informational purposes.

10. To discuss the need for and scheduling of special meeting(s).
 - a. Audit workshop.
 - b. Strategic planning workshop.

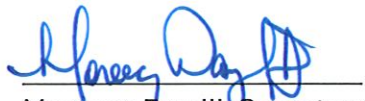
The Board discussed the need for and scheduling of two workshops: a strategic planning workshop and an audit workshop special meeting(s). The Board agreed to schedule the strategic planning workshop on January 22, 2025 and to defer scheduling the audit workshop. The GM was directed to prepare notice of the agenda for the strategic planning workshop as appropriate.

11. Adjourn

There being no further business, Commissioner Stout adjourned the meeting at 8:30 pm.

BRAZOS COUNTY EMERGENCY
SERVICES DISTRICT NO. 1

Respectfully submitted,



Moreecy Day III, Secretary

