

**BRAZOS COUNTY ESD 1  
PO BOX 696  
MILLCAN TX 77866**

**REGULAR MEETING MINUTES  
December 11, 2025**

1. Call meeting to order and establish a quorum. Commissioner Stout called the meeting to order at 5:38 p.m. A quorum was established with Commissioner Stout, Carlyle, Day III, Jones, and Boyle present.  
Also present during the meeting was General Manager Mike Montgomery, Fire Chief David Cooper, Assistant Chief Jonathon Collins, Assistant Chief Chet Barker, Luther Olden, and Randall Parr (RF Parr LLC).
2. No citizens were present.
3. There were no citizen comments.
4. Motion to approve the minutes from the November 13, 2025 and November 20.025 regular meetings by Commissioner Fraser; seconded by Commissioner Day III. Motion passed unanimously.
5. Financial matters
  - a. Motion to accept the financial report, to include the October report by Commissioner Day III; seconded by Commissioner Jones. Motion passed unanimously.
  - b. Motion to approve the sales tax report by Commissioner Day III; seconded by Commissioner Jones. Motion passed unanimously.
  - c. Motion to approve the cash activity report by Commissioner Day III; seconded by Commissioner Jones. Motion passed unanimously.
  - d. Motion to approve the investment report by Commissioner Day III; seconded by Commissioner Jones. Motion passed unanimously.
  - e. There were no tax refund requests.
6. Administrative matters
  - a. Motion to accept the HR report by Commissioner Jones; seconded by Commissioner Boyle. Motion passed unanimously.
  - b. Motion to accept the GM report by Commissioner Boyle; seconded by Commissioner Day III. Motion passed unanimously.
  - c. No action taken on the Brazos County Central Appraisal District regarding excess revenue.
  - d. No action taken on the strategic plan update.
  - e. Motion to approve the arbitrage reporting agreement with Government Capital Securities Corporation by Commissioner Fraser; seconded by Commissioner Day III. Motion passed unanimously.

- f. Motion to approve the sales tax information authorization form by Commissioner Boyle; seconded by Commissioner Day III. Motion passed unanimously.
- g. Motion to approve the master service agreement for managed IT services by Commissioner Day III; seconded by Commissioner Jones. Motion passed unanimously.
- h. Motion to approve up to seven participants to attend the 2026 SAFE-D conference in San Antonio, January 29-31, 2026 by Commissioner Fraser; seconded by Commissioner Jones. Motion passed unanimously.

7. Operational matters

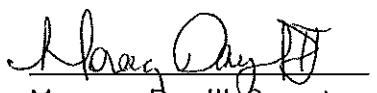
- a. Motion to accept the Fire Chief's report by Commissioner Fraser; seconded by Commissioner Jones. Motion passed unanimously.
- b. Motion to approve real estate matters, including Station 4 change order and Station 4 foundation options with an engineering estimate of \$10,000 by Commissioner Fraser; seconded by Commissioner Jones. Motion passed unanimously.
- c. Motion to approve capital purchases of SBCA and a cardiac monitor by Commissioner Jones; seconded by Commissioner Fraser. Motion passed unanimously.
- d. Motion to approve the sales tax report by Commissioner Day III; seconded by Commissioner Jones. Motion passed unanimously.
- e. Motion to approve the sales tax report by Commissioner Day III; seconded by Commissioner Jones. Motion passed unanimously.
- f. Motion to approve the sales tax report by Commissioner Day III; seconded by Commissioner Jones. Motion passed unanimously.
- g. Motion to approve the sales tax report by Commissioner Day III; seconded by Commissioner Jones. Motion passed unanimously.
- h. Motion to approve up to three participants to attend the TEEX Leadership Symposium in San Marcos, January 12-14, 2026 by Commissioner Jones; seconded by Commissioner Fraser. Motion passed unanimously.

8. There were no items to place on the next regular meeting agenda.

9. There was no need to schedule any special meeting(s).

10. There being no further business, Commissioner Stout adjourned the meeting at 9:32 p.m.

Respectfully submitted,



Moreecy Day III, Secretary