BRAZOS COUNTY ESD 1
PO BOX 696
MILLICAN TX 77866

REGULAR MEETING MINUTES
August 14, 2025

1. Call to order and establish a quorum. Commissioner Stout called the meeting to order at 5:38 p.m., after establishing a quorum consisting of Commissioners Stout, Fraser, Boyle, and Jones present. Also present during the meeting were General Manager Mike Montgomery, Chief David Cooper, Assistant Chief Chet Barker, Randy Parr, Bianca Espinosa, Ken Schwake, Luther Olden, and Jamie Boyd.

2. No Citizens present.

3. There were no citizen comments.

4. Commissioner Fraser moved to approve July 10 Regular Meeting minutes with corrections of Minutes being posted in the title and Commissioner Day III placed as dissenting for 3-1 vote for proposed tax rate. Commissioner Boyle seconded the motion. The motion passed unanimously.

   Commissioner Fraser moved to approve July 24 Special Meeting minutes as presented with date of the meeting being added. Commissioner Boyle seconded the motion. The motion passed unanimously.

5. Commissioner Boyle moved to approve Financials, Quarterly Investment Report and Invoices paid as presented. Commissioner Fraser seconded the motion. The motion passed unanimously.

   Commissioner Fraser moved to approve Randall Hoefler tax refund request in the amount of $15.34. Commissioner Jones seconded the motion. The motion passed unanimously.

   No action was taken on the proposed budget.

   Commissioner Jones moved to approve the Amendment to personal property loan and revised payment schedule for Promissory Note 10823 with Huntington Public Capital Corporation . Commissioner Boyle seconded the motion. The motion passed unanimously.

6. Commissioner Fraser moved to approve Cobb Fendley Task Order 3 for New Station 4 and for Chief Cooper to execute this matter per previous approval for Chief to have authority to execute such items. Commissioner Jones seconded the motion. The motion passed unanimously.

   After discussion, Commissioner Fraser moved to amend the Station 1 design/build contract to add a change order to add a water supply system and site services for the fire protection system. Commissioner Jones seconded the motion. The motion passed unanimously.

   After discussion, Commissioner Fraser moved to purchase a rescue boat from the Whitehall Community VFD not to exceed $10,000.00. Commissioner Boyle seconded the motion. The motion passed unanimously.

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7. The Board received a report from RIT-HR and a report from the General Manager, to include remaining items from the Hawthorne Bank truck loan, status of the 2025 Strategic Plan, and the development and implementation of Board policies. No action taken.

   The Board discussed a request to increase bookkeeping and administrative fees and concluded that additional information about existing contacts and necessary administrative functions was needed. No action taken.

   Request to prepare an engagement letter or an RFQ (request for qualifications) for Audit services. After discussion, Commissioner Fraser moved to approve Engagement Letter for Audit Services for a total amount to be between $25,000.00 and $30,000.00. Commissioner Jones seconded the motion. The motion passed unanimously.

The Board went into Executive Session at 9:16 p.m. to discuss Agenda Item 6b. Real estate matters including future stations 1, 4, 5, and 6. The Executive Session adjourned at 9:56 p.m. No action was taken upon coming out of Executive Session.

8. No items given for next regular meeting agenda.

9. No additional Special Meetings except for setting tax rate on August 20, 2025

10. There being no further business, Commissioner Stout adjourned the meeting at 9:59 p.m.

Respectfully Submitted,

Moreecy Day III

Moreecy Day III, Secretary