



To: *Private School Administrator*

Subject: Invitation to Consult Regarding ESSA Eligible Programs

I extend a cordial invitation to discuss federal education funds for services and programs in which students, staff, and parents in your private school *may* be eligible to participate. Our goal is to provide the necessary timely and meaningful consultation with you, as required by law.

This letter and attachments highlight the federal program funding we receive, program purposes, and some of the program mandates.

The Elementary and Secondary Schools Act Reauthorization: Every Student Succeeds (ESSA) requires local public-school districts receiving funds through these programs to make provisions for timely and meaningful consultations with private school representatives regarding the design, development, delivery/implementation, and evaluation of certain federally funded program services to their students, teachers, and parents.

Specifically, Section 9501(c) requires that timely and meaningful consultation must occur on such issues as:

- Identifying methods for determining eligibility of private school students, based on poverty;
- Determining how student, parent, and staff needs will be established;
- Identifying what services will be offered for students, parents, and teachers, (including parent involvement and professional development activities) to be specified in their local achievement improvement plan;
- Identifying how, where, and by whom the services will be provided;
- Establishing the size and scope of the program and the amount of funds available to serve private school students;
- Analyzing your private school's view on the provision of services by a third-party provider, and, if district decides against using a third-party provider; providing a written explanation as to why;
- Establishing a timeline for additional consultations throughout the implementation and assessment of the services provided,
- Discussing complaint procedures; and
- Discussing other requirements as mandated by each federal ESSA program. Our consultations with you are vital to the delivery of funding from ESSA programs via our district to provide services to your eligible students and staff. Regular contact with help establish a cooperative relationship that can lead to more beneficial and effective program services. Additionally, you may wish to contact other entities, such as institutes of higher education and community-based organizations that receive funds for programs also requiring an offer of equitable services to your students and staff.



Phone
956-565-3002



Email
Progresoedu.net



Address
600 N Business FM 1015



The following federal ESSA Title program is funded in our public-school district. At our initial consultation, I will share additional information about those programs, answer questions you may have, and inquire about your school's desired level of participation. Your participation is welcome and bound by legal assurances and federal regulations.

Overview of Federal ESSA:

- **Title I, Part A**-Provides resources to assist students who are experiencing academic difficulty in reading and math.
- **Title I, Part C**- services for migrant students.
- **Title II, Part A**- Supporting Effective Instruction
- **Title III, Part A** – English Language Acquisition, Language Enhancement, and Academic Achievement.
- **Title IV, Part A** – Student Support and Academic Enrichment

What are the Criteria for Participation?

- Schools must be private **and** nonprofit.
- Schools must be located in the Progreso ISD or surrounding areas.
- Schools must have students enrolled that live or reside in the attendance in Progreso ISD boundaries. Students must be failing or at risk of failing to meet the state's academic standard.
- Students must be zoned to a Title I school in Progreso ISD

"Accountability" is required when participating in federally funded programs.

If your private school is interested in consulting and participating in any of the federally funded programs available to our public-school district attendance area, please attend to consultation meeting on:

***June 16, 2026 at 10:30 a.m., Progreso ISD Central Office
600 N Business FM 1015, Progreso, Texas***

Even if your school is not interested in participating in any of these programs, federal law requires we seek a written affirmation that you have, at the very least, been invited to participate and further consult with your public-school district of residence about any of the funded programs and services. For that reason, you are asked to complete and turn in the attached form

By working together, to understand and comply with the ESSA legislation, we can ensure that any necessary services are made available to your students, staff and families. Thank you for your interest and cooperation in educating the children of Progreso ISD.

Sincerely,

Claudia Coronado

Claudia Coronado

claudiacoronado@progresoedu.net

Affirmation of Consultation and Invitation to Participate

I hereby certify that as administrator of _____ School, a private school within Progreso Independent School District's attendance area boundaries and surroundings, I have been invited to consult and participate in the following federally funded program for the 2026-2027 school year:

- Title I-A Improving Academic Achievement of Disadvantaged Students
- Title I, Part C
- Title II, Part A
- Title III, Part A
- Title IV, Part A

Our school has decided to: (✓)

☐ Consult with the public school administrator regarding our participation in the above programs, including determining the needs of staff, students, and parents; identifying use of funds for services, materials, equipment and professional development and parent involvement activities; identifying service providers; ongoing consultation throughout implementation and assessment of services; participating in mandated accountability processes; identifying the numbers of low income children in our school; complying with associated federal requirements of participation, and other consultation topics.

By choosing to participate I agree to provide the necessary information, including but not limited to the names and addresses of the eligible students enrolled in our school who reside in Progreso Independent School District's boundaries. I also agree to develop a school plan for improving teaching skills and student achievement and provide other reports as mandated for the programs in which we will participate.

OR

☐ NOT participate in any of the programs.

Signature of Authorized Private School Official

Date

Name of School

Phone number

Printed name of Attendee _____ E-Mail: _____

_____ No, I will not be present at the meeting. I understand that this meeting constitutes the legal consultation required under ESSA.

Signature of Authorized Private School Official

Date

Name of School

Phone number