

**MINUTES OF THE
REGULAR BOARD MEETING
HELD ON to October 28, 2025
TIME: 6:00 pm**

SESSION A: The meeting was called to order by Juan J. Ramos Jr. Board President. A quorum was established as follows:

MEMBERS PRESENT:

Juan J. Ramos Jr.
Berenice Martinez
Yadira Flores
Maria Acosta
Agapito Perez Jr.
Paola Candanoza

MEMBERS ABSENT:

Janie Sarmiento

Sergio Coronado, Superintendent
Eden Ramirez, School Attorney
Alyssa Aleman

A- Call meeting to order 6:00 PM

- A1 Pledge of Allegiance/Texas Flag
- A2 Prayer **Mr. Coronado**
- A3 Public Audience
NO PUBLIC AUDIENCE
- A4 Board Minutes
 - September 22, 2025 – Regular Board Meeting

Motion made by Berenice Martinez to approve as presented.

Second by Maria Acosta

VOTING FOR: Juan J. Ramos Jr., Berenice Martinez, Yadira Flores, Agapito Perez, Maria Acosta and Paola Candanoza

VOTING AGAINST: None

MOTION PASSES

B- Superintendent's Report

Discussion and possible action on the following:

B1 District Reports

Mr. Coronado informed the board that a GEAR UP position is currently available. He announced the upcoming district event, Spooky Fest, and shared that the Golf Tournament Scholarship application is now open for the Class of 2025. He also mentioned that Progreso ISD will be offering manufacturing classes to Santa Maria ISD students, while Santa Maria ISD will offer Real Estate classes in return. Additional updates included the Team of 8 training, the Strategic Plan with Dr. ET, and the districtwide Storybook Pumpkin Contest.

B2 Girls and Boys Cross Country Presentation – District Champions

Athletic Director Coach Gonzalez recognized the Boys and Girls Cross Country teams and informed the board that Martin Villarreal and Alyce Karr have advanced to the UIL State Cross Country Meet, which will be held on Friday, October 31, 2025.

B3 Band Presentation – Division 1

Band Director Mr. Aaron McMichael recognized band students on their outstanding performance, he mentions that the Ant Marching Band has advanced to Area E.

B4 Time and Attendance Software System

Mr. Coronado presented to the board for review and approval the Time and Attendance Software System. He explained that the district's current system relies on manual time clocks and sign-in/out sheets for professional staff, which creates challenges such as potential errors in calculating total hours and possible manipulation of paper records. This manual process has led to inefficiencies and inaccuracies in tracking employee attendance. The district solicited proposals through approved purchasing cooperative vendors and received one proposal for consideration.

Motion made by Paola Candanoza to approve as presented.

Second by Maria Acosta

VOTING FOR: Juan J. Ramos Jr., Berenice Martinez, Yadira Flores, Agapito Perez, Maria Acosta and Paola Candanoza

VOTING AGAINST: None

MOTION PASSES

C1 Progreso ISD Bilingual/ESL Program Evaluation

Ms. Coronado introduce Cuatemoc Paz Region One Director to present to the board, Each Local Education Agency (LEA) is required to conduct an annual evaluation of its Bilingual and ESL programs to collect comprehensive data and assess program effectiveness in promoting student academic success. In accordance with Texas Education Code (TEC) §29.053, all districts implementing a Bilingual or ESL program must complete this annual evaluation and present the report to the Board of Trustees before November 1 of each year. The report must be retained at the district level as required by TEC §29.062.

C2 Memorandum of Understanding between Rio Grande Valley Independent School Districts, Charter Schools, and Rio Grande Valley Institutions of Higher Education for the implementation of College Prep Mathematics and English Language Arts courses

Ms. Garcia presents to the board, College Preparatory courses in English and mathematics are designed for high school seniors who have not met established college readiness benchmarks on assessments such as the TSIA, SAT, or ACT. In accordance with Texas Education Agency (TEA) guidelines, these courses may count toward College, Career, and Military Readiness (CCMR) credit when developed in partnership with an accredited institution of higher education. Successful completion may exempt students from developmental education and contributes to the district's CCMR accountability measures. CCMR initiatives help improve accountability ratings by increasing the number of students who graduate college- or career-ready. Through targeted interventions like College Prep courses and strategic partnerships with higher education institutions, administrators can reduce remediation rates and strengthen postsecondary pathways.

Motion made by Berenice Martinez to approve as presented.

Second by Maria Acosta

VOTING FOR: Juan J. Ramos Jr., Berenice Martinez, Yadira Flores, Agapito Perez, Maria Acosta and Paola Candanoza

VOTING AGAINST: None

MOTION PASSES

C3 2025-2026 Student Health Advisory Council Members

Ms. Audrey Rocha presents to the board, the requesting approval of Progreso ISD's SHAC Committee members for the 2025-2026 school year. Progreso ISD Student Health Advisory Committee Annual Member Selection to ensure the district wellness policy is adhered to and updated as needed.

Motion made by Berenice Martinez to approve as presented.

Second by Maria Acosta

VOTING FOR: Juan J. Ramos Jr., Berenice Martinez, Yadira Flores, Agapito Perez, Maria Acosta and Paola Candanoza

VOTING AGAINST: None

MOTION PASSES

D- Support Services/Facilities

D1 Review and Approve Automated Gate System Quotes

Mr. Hernandez presents to the board, The District requested proposals from approved purchasing cooperative vendors for the Gate Automation Project. The purpose of this solicitation was to enhance campus security and operational efficiency by automating vehicle access gates at various district locations. Proposals were requested through cooperative purchasing programs to ensure compliance with state procurement regulations and to obtain the most competitive pricing from qualified vendors.

Motion made by Berenice Martinez to approve Center Stone Services.

Second by Maria Acosta

VOTING FOR: Juan J. Ramos Jr., Berenice Martinez, Yadira Flores, Agapito Perez, Maria Acosta and Paola Candanoza

VOTING AGAINST: None

MOTION PASSES

D2 Review and Approve Retainage for Turf and Track Project

Mr. Hernandez presents to the board, upon receipt and clearance of checks from Progreso ISD totaling \$69,300.50 and \$31,833.55, payable to Hellas Construction, Inc., this document serves as a partial release of lien and payment rights. The release applies to all labor, services, equipment, and materials furnished to the Progreso ISD project located at 700 N. Business FM 1015, Progreso, TX 78579, through August 31, 2025, and excludes any retention, pending modifications, or work performed after that date. Hellas Construction, Inc. warrants that funds received from these payments will be used to promptly pay all laborers, subcontractors, material suppliers, and service providers for work completed up to the date of this release. Recipients of this release are advised to verify payment before relying on it.

Motion made by Berenice Martinez to approve as presented.

Second by Maria Acosta

VOTING FOR: Juan J. Ramos Jr., Berenice Martinez, Yadira Flores, Agapito Perez, Maria Acosta and Paola Candanoza

VOTING AGAINST: None

MOTION PASSES

D3 Waste Collection Service Proposals

Mr. Hernandez presents to the board, The District requested quotes for districtwide waste collection and disposal services to ensure cost-effectiveness, reliable service, and compliance with all local and environmental regulations. Quotes were solicited from multiple qualified vendors operating within the district's service area, including:

- Waste Connections
- Republic Services
- Waste Management
- J-Services

Waste Connections 8 yds \$326.91. J-Services 8 yds 435.00. Authorize superintendent Mr. Coronado to negotiate 3yr contract at J Service price.

Motion made by Juan Ramos to approve as presented.

Second by Yadira Flores

VOTING FOR: Juan J. Ramos Jr., Yadira Flores, , Maria Acosta and Paola Candanoza

VOTING AGAINST: Berenice Martinez and Agapito Perez Jr.

MOTION PASSES

D4 Consider with possible action authorizing the Superintendent to Enter into a Contract Agreement with Valiant Energy Sources, LLC for Consulting Services on performance improvements, Affinity Program (Friends and Family Residential Program) and Price Negotiations for forward lock of the ISD'S Retail Electric Provider Agreement following the expiration of the Current Contract

Mr. Coronado presents to the board there is an existing contract 2030. Table item.

Motion made by Juan J Ramos to approve as presented.

Second by Yadira Flores

VOTING FOR: Juan J. Ramos Jr., Berenice Martinez, Yadira Flores, Agapito Perez, Maria Acosta, Janie Sarmiento and Paola Candanoza

MOTION PASSES

F- Finance:

Discussion and possible action on the following:

F1 Cash Disbursements

Mr. Juan Hernandez informs the board September month is \$299,286.68

F2 Investment Report

Mr. Juan Hernandez informs board of trustees of the current earnings for the month is \$36,008 with total Investment of \$9,281,051, total balance \$10,745,043

Motion made by Berenice Martinez to approve as presented.

Second by Maria Acosta

VOTING FOR: Juan J. Ramos Jr., Berenice Martinez, Yadira Flores, Agapito Perez, Maria Acosta and Paola Candanoza

MOTION PASSES

F3 Annual Investment Report

Mr. Juan Hernandez informs board, total earnings \$471,950, balance \$10,745,043

Motion made by Berenice Martinez to approve as presented.

Second by Paola Candanoza

VOTING FOR: Juan J. Ramos Jr., Berenice Martinez, Yadira Flores, Agapito Perez, Maria Acosta and Paola Candanoza

MOTION PASSES

F4 Tax Collection

Mr. Juan Hernandez informs board collected to date \$28,749.01, percent 4.29%.

Motion made by Berenice Martinez to approve as presented.

Second by Paola Candanoza

VOTING FOR: Juan J. Ramos Jr., Berenice Martinez, Yadira Flores, Agapito Perez, Maria Acosta and Paola Candanoza

MOTION PASSES

F5 Annual Property Tax Report

Mr. Hernandez presents to the board, total collected 2024-2025PEN & INT \$3,597,847.15

Motion made by Juan Ramos to approve as presented.

Second by Maria Acosta

VOTING FOR: Juan J. Ramos Jr., Berenice Martinez, Yadira Flores, Agapito Perez, Maria Acosta and Paola Candanoza

MOTION PASSES

F6 Budget Update

Mr. Juan Hernandez presents to the board, total revenue \$2,985,948.92, total expenditures \$540,821.59.

F7 Fiscal Manual Updates

Mr. Hernandez presents to the board, The Business Office reviewed and proposed updates to the District Fiscal Manual to ensure compliance with current state and federal regulations and to reflect Progreso ISD's designation as a low-risk auditee. Recommended revisions include increased thresholds for purchasing (Fixed Asset, Micro-Purchase, Simplified Acquisition, and Competitive Bidding), an increase in the donation approval limit from \$500 to \$1,000, and clarified travel reimbursement and lodging guidelines. These updates align district procedures with federal procurement standards, promote fiscal efficiency, and ensure consistent application of policies across all departments.

Motion made by Yadira Flores to approve as presented.

Second by Berenice Martinez

VOTING FOR: Juan J. Ramos Jr., Berenice Martinez, Yadira Flores, Agapito Perez, Maria Acosta and Paola Candanoza

MOTION PASSES

H- Executive Session: Closed Meeting under Texas Gov't Code 551.071; 551.072; 551.074; 551.076; 551.082. **7:49 pm**

- (a) Resignations and Superintendent's recommendations for resignations, terminations, proposed terminations, re-assignments and proposed non-renewals of district employees
- (b) Superintendent's recommendations and possible interviews for hiring of administrative & professional personnel - instructional and non-instructional
- (c) Superintendent's recommendations for hiring of non-professional personnel - clerical/technical and auxiliary
- (d) Consultation with Legal Counsel Regarding the Proposed Resolution to Change Trustee Term Length and Establish Transition Schedule, pursuant Texas Education Code §11.059(e).
- (e) Consultation with Legal Counsel Regarding Proposed Revisions to Board Policy BBB(LOCAL): Board Members – Elections and Terms.

I- Reconvene in Open Meeting to take action on the following items:
Discuss and take possible action on the following items: **9:06 pm**

- (a) Discussion and possible action on Superintendent's recommendations concerning resignations, terminations, proposed terminations, re-assignments and proposed non-renewals or suspensions of District employees.
- (b) Discussion and possible action on hiring of administrative & professional, instructional and non-instructional personnel
- (c) Discussion and possible action on hiring of non-professional Clerical/Technical and Auxiliary personnel
- (d) Consideration and Possible Action to Adopt Resolution Changing Trustee Term Length and Establishing Transition Schedule changing trustee terms from three (3) years to four (4) years, pursuant to Texas Education Code §11.059(e), establishing a biennial election cycle with staggered terms, and approving the transition schedule beginning with the May 2027 election as outlined in the Resolution.
- (e) Consideration and Possible Action to Adopt Revisions to Board Policy BBB(LOCAL): Board Members – Elections and Terms and approve revisions to Board Policy BBB(LOCAL) to implement four-year trustee terms, provide for biennial trustee elections with staggered expirations, and reflect the by-place election schedule established in the adopted Resolution changing term length

Eden Ramirez presents to the board, the board is considering approving a change in trustee term length from three to four years to establish staggered, biennial elections. This change, in accordance with Texas Education Code §11.059(e), is intended to reduce election costs and provide continuity on the Board of Trustees. Revisions to Board Policy BBB(LOCAL) would align with the new four-year terms and the by-place election schedule, beginning with the May 2027 election. This item was move to November 2025 board meeting to have the correct writing.

Motion made by Berenice Martinez to table item d and e.
Second by Yadira Flores

VOTING FOR: Juan J. Ramos Jr., Berenice Martinez, Yadira Flores, Agapito Perez, Maria Acosta and Paola Candanoza
MOTION PASSES

Motion made by Juan J Ramos to accept resignations as presented.
Second by Yadira Flores

VOTING FOR: Juan J. Ramos Jr., Berenice Martinez, Yadira Flores, Agapito Perez, Maria Acosta and Paola Candanoza
MOTION PASSES

J- Adjournment 9:07 pm

Adjournment

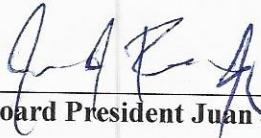
Motion made by Juan J Ramos to adjourn meeting.

Second by Agapito Peres Jr

VOTING FOR: Juan J. Ramos Jr., Berenice Martinez, Yadira Flores, Agapito Perez, Maria Acosta and Paola Candanoza

MOTION PASSES

Meeting was adjourned by Board President: Juab J. Ramos Jr. at 9:07 P.M. 10-28-2025.



Board President Juan J. Ramos Jr.,



Board Secretary, Yadira Flores