REQUEST FOR EXPRESSIONS OF INTEREST

(INDIVIDUAL CONSULTANT)

Strategy Development, Monitoring and Evaluation Expert

(MULTINATIONAL)

Regional Institutional Support Project for Public Financial Governance Phase II

Governance
Financing Agreement reference: 2100155042069
Project ID No.: P-Z1-KFO-075

The African Tax Administration Forum (ATAF) has received financing from the African Development Fund toward the cost of the Regional Institutional Support Project for Public Financial Governance – Phase II (RISPFG) and intends to apply part of the agreed amount for this Grant to payments under the contract for Strategy Development, Monitoring and Evaluation Expert.

The services included under this project are:

1. Strategy Development
   a) Analyse ATAF member states strategic frameworks and plans to identify gaps and possible areas of improvement,
   b) Support ATAF member states in developing comprehensive strategy frameworks and plans, including necessary documentation,
   c) Support to develop strategic outcomes and activities,
   d) Support in preparation of detailed and clear narratives of strategic outcomes, outputs, and related activities,
   e) Advise on the baseline for each performance indicator,
   f) Support in setting annual targets for each performance indicator,
   g) Propose timelines for the implementation of different activities,
   h) Develop training and capacity building materials on strategic management focusing on strategy development,
   i) Provide training on strategy development to officials of targeted tax administrations.

2. Strategy Monitoring and Evaluation
   j) Support ATAF member states in monitoring and evaluation of strategic framework and plan,
   k) Critical appraisal of existing monitoring and evaluation frameworks and advise on addressing identified gaps,
   l) Develop monitoring and evaluation framework and making suggestions for improvement,
   m) Review strategic plan’s performance indicators and facilitate developing new ones,
n) Evaluate strategic plans against set targets and planned activities and suggesting necessary
adjustments,
o) Analyse annual action plans to critically assess the level of adjustment between strategic goals
and annual activities,
p) Design and deliver training programs to build capacity and improve the skills of officials in
African countries.

The Individual expert is expected to have among others the following qualifications and key competencies:

a) A Master’s degree or equivalent in Strategic Management, Taxation, International Trade, Fiscal
Studies, Economics, Business Studies, Accounting, Finance, or any other related field,
b) Minimum 5-10 years of demonstrated work experience in strategic management, strategy
development, monitoring and evaluation,
c) Experience in the provision of technical assistance in strategic management, strategy
development, monitoring and evaluation,
d) At least 5 years of demonstrated experience in undertaking similar work within the sub-Saharan
region and have a broad understanding of the socio-economic dynamics of African countries,
e) Good knowledge of the customs and tax systems in Africa,
f) Good report writing skills,
g) Good communication and presentation skills,
h) Knowledge and use of virtual platforms for delivery of technical assistance,
i) Good command of the written and spoken English, and computer literacy,
j) Excellent strategic, analytical skills, ability to maintain confidentiality, and fluency in French
and Portuguese are added advantage.

The Strategy Development, Monitoring and Evaluation Expert will be recruited for a period of 60 days
spread over the period of one year.

The African Tax Administration Forum now invites eligible consultants to indicate their interest in
providing these services. Interested consultants must provide information indicating that they are
qualified to perform the services (description of similar assignments, experience in similar conditions,
availability of appropriate skills, etc.).

Interested consultants may obtain further information at the address below during office hours (8:00am to
4:00pm South African Time). Detailed Terms of Reference can be accessed through the link
https://rb.gy/omt6t

Expressions of interest must be delivered to the link below by 17th August 2023 at 4:00pm South African
time and mention “Strategy Development, Monitoring and Evaluation Expert”.

Attn: ATAF Corporate Services Unit
Procurement Specialist
333 Grosvenor Street, Hatfield
0083, Pretoria, South Africa
Tel: +27 12 451 8800
Email: procurement@ataftax.org

Here is the application link: https://rb.gy/omt6t