REQUEST FOR EXPRESSIONS OF INTEREST

(INDIVIDUAL CONSULTANT)

ENTERPRISE RISK MANAGEMENT EXPERT

(MULTINATIONAL)
Regional Institutional Support Project for Public Financial Governance Phase II

Governance
Financing Agreement reference: 2100155042069
Project ID No.: P-Z1-KFO-075

The African Tax Administration Forum (ATAF) has received financing from the African Development Fund toward the cost of the Regional Institutional Support Project for Public Financial Governance – Phase II (RISPFG) and intends to apply part of the agreed amount for this Grant to payments under the contract for Enterprise Risk Management Expert.

The services included under this project are:

i) Conducting an assessment of the existing risk management practices.

ii) Recommending an ERM functional structure for tax administrations in accordance with their respective policies and internal procedures which will be suitable for each individual tax administration’s governance frameworks and for rollout across departments.

iii) Develop a context specific ERM strategy for tax administrations.

iv) Developing and delivering training programmes to support the ERM strategy.

v) Holding consultations with critical stakeholders to obtain buy-in and solicit feedback on the implementation of an ERM framework.

vi) Guiding the development of Risk Assessments for all aspects of a tax administration’s operations.

vii) Supporting the development and performance of a Risk Assessment of all aspects of a tax administration’s operations, to include inter alia, organizational, operational, technical, business processes, human resources (HR), financial, reputational, environmental, etc.

viii) Supporting the development and application of the ERM strategy to the planning process and internal control systems. This should include methodologies with accompanying templates for:
- Risk registers.
- Risk evaluation and prioritization.
- Assessment of risk tolerance of departments (risk appetite).
- Development of appropriate responses.

ix) Assisting Senior Executives in documenting the Risk Appetite statements and aligning the Risk Registers with the attendant Risk Appetite.

x) Training and mentoring in the use of the methodologies since the completion of the risk matrix template will be an integral part of the assignment.

The Individual expert is expected to have among others the following qualifications and key competencies:

a) A minimum of a Masters’ degree in Risk Management, Business Management or equivalent.
b) Professional certification in Risk Management from an accredited institution.
c) Project Management Certification or equivalent from an accredited project management institution.
d) Language: Excellent written and verbal English language skills for delivering the training materials and presentations. Fluency in French and Portuguese is an added advantage.
e) General professional experience: A minimum of 5-10 years of relevant progressive experience in the design and operation of risk assessment and management systems in the public and/or private sectors inclusive of enterprise risk management and project management.
f) Regional Experience: Demonstrable global or regional experience in conceptualization and design of enterprise risk management systems and frameworks in public/private sectors.

Enterprise Risk Management Expert will be recruited for a period of 60 days spread over the period of one year

The African Tax Administration Forum now invites eligible consultants to indicate their interest in providing these services. Interested consultants must provide information indicating that they are qualified to perform the services (description of similar assignments, experience in similar conditions, availability of appropriate skills, etc.).

Interested consultants may obtain further information at the address below during office hours (8:00am to 4:00pm South African Time). Detailed Terms of Reference can be accessed through the link [https://rb.gy/3272h](https://rb.gy/3272h)

Expressions of interest must be delivered to the link below by 17th August 2023 at 4:00pm South African time and mention “Enterprise Risk Management Expert”.

Attn: ATAF Corporate Services Unit
Procurement Specialist
Here is the application link: https://rb.gy/3272h