



SPEAKER ORIENTATION 2026 SOUTHWESTERN STATES RESIDENCY CONFERENCE

DOUBLE TREE BY HILTON SCOTTSDALE RESORT

JUNE 4, 2026

[HTTPS://WWW.AZPHARMACY.ORG/SOUTHWESTERN-
STATES-RESIDENCY-CONFERENCE-2026](https://www.azpharmacy.org/southwestern-states-residency-conference-2026)

UPCOMING DEADLINES

April 1st

- Deadline for Registration AND Abstract Submission

April 10th

- Applicants will be notified of their abstract acceptance

April 25th

- Deadline for resident headshot and biography

May 15th

- Deadline to submit presentation slides

Any changes AFTER
MAY 15th must be
communicated to
AzPA by the RPD or
a Preceptor

Abstract Submission:

- Please review the "Abstract Submission Guidelines", "Abstract Submission Worksheet", and "Abstract Submission Example" to guide the development of your abstract.
 - Note: It is important to carefully review and follow all formatting guidelines to ensure approval of abstract submission.
 - When submitting the abstract worksheet, please be sure to identify what type of project is being presented.
- Use the "Abstract Submission Worksheet" to plan and outline for your abstract submission
- Remember to thoroughly proofread your work before submitting. Abstracts may not be reviewed prior to the conference. The "Abstract Reviewer Form" can be used to help guide reviewers when providing feedback to residents on their abstracts. In order to get a fresh perspective on the project, we suggest that residents have someone other than their preceptor for the residency project review the abstract. This could be a co-resident or mentor and use this form to provide feedback.
- Please be sure to double check the formatting and content of your abstract once it has been transferred into the worksheet and prior to submitting.
 - Note: If your research project will not be finalized by the time you submit your abstract and/or at the time of the conference it is okay to list results as "In Progress".

>>>>[Abstract Submission Guidelines](#)

>>>>[Abstract Submission Example](#)

>>>>[Abstract Submission Worksheet](#)

Title Your File:
LastName_FirstName_SSRC_Abstract

>>>>[Submit Abstract Here](#)<<<<

Abstract Due April 1st!

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HOW TO SUBMIT YOUR MATERIALS

Email all materials to
admin@azpharmacy.org

SLIDE DEVELOPMENT

Presentation:

- Please review the "Presentation Guidelines" for detailed information and a list of mandatory slides
 - Note: Presenters MUST use the template slide deck provided below
- There is no limit to the number of slides but strict cut-off times will be enforced
 - 15-minutes oral presentation
 - 5-minute Q&A session

>>>> [Presentation Guidelines](#)

>>>> [Presentation Slide Template](#)

Title Your File:
LastName_FirstName_SSRC

Slides Due May 15th

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SLIDE STYLE GUIDELINES

- Section Header Slides
 - Font size 60
- General Slides
 - Title
 - Font size 44
 - Body Text
 - Minimum font size of 24
 - Limit to 5 bullet points per slide
 - AJHP Reference Format



Slides should
support your
presentation

CE SLIDE DECK PREPARATION

- Always define abbreviations with first use or a list on a beginning slide
- Please avoid abbreviations that are on the Joint Commission's "Do Not Use" List

SESSION PEARLS

- Ensure your presentation is delivered within 12-15 minutes
- There will be a 5 minute question and answer session following each presentation
- Your moderator will give you a visual 5-minute and 2-minute warning

LOCATION

- Double Tree by Hilton Paradise Valley - Scottsdale Resort
- 5401 N. Scottsdale Rd, Scottsdale, AZ 85250
- DoubleTree Resort by Hilton Hotel Paradise Valley - Scottsdale

ANTICIPATED SCHEDULE

Time	Activity
6:30 AM	Check In Table Opens
7:00 AM	Morning Presentations
12:00 PM	Luncheon and Awards
1:00 PM	Afternoon Presentations
4:45 PM	Evaluation Pick Up

CONSIDERATIONS

- Account for Phoenix traffic to arrive before the opening session
- Ensure adequate travel time to
 - Find parking
 - Walk to conference center
 - Complete registration

DAY OF EXPECTATIONS

- Residents should be attending sessions throughout the day
- Plan to be in your room as soon as the previous session concludes to meet with your moderator
- Each resident expected to ask questions of at least two other speakers (one in the morning and one in the afternoon)
- Please complete the paper evaluations immediately following the presentation

MEALS

- Lunch is included in conference registration
- Feel free to bring your own drinks and snacks

EVALUATIONS

- Paper evaluations will be provided to all attendees
- Moderators will collect paper evaluations at the end of each presentation
- Residents will be able to pick up and sign out their evaluations at the **END OF THE DAY**

ADDITIONAL DETAILS

- Dress code is business or business casual
- AzPA will have your slide deck loaded on a Windows-based AzPA computer
- Bring a copy of your presentation on a flash drive
- There is a lactation/medical/quiet room available upon request

QUESTIONS

- Please direct all questions to admin@azpharmacy.org
- Ensure you copy your RPD (or preceptor) and include your telephone number



QUESTION AND ANSWER SESSION