



Position Title	Department	Reports to
Regional Hearing Screener	Client Services	Program Manager
Employment Status	Salary	Location
Contract	\$22/hour	Regional

Beginning SC’s Mission

Beginnings SC provides expert knowledge and individualized planning strategies for parents, professionals, & communities to promote successful outcomes for children who are deaf or hard of hearing in South Carolina.

POSITION SCOPE

The purpose of this position is to support the implementation of a system-wide hearing screening program and its continuation in partnership with SCDSS DECE and the partners funded by the Preschool Development Grant. The primary way in which this position will accomplish this goal is in providing community-based hearing screenings to child care programs across the state. Training will be provided for the technology used and the process of providing hearing screenings with fidelity. Additional activities will include assistance in coordinating screening results with screening partners participating in early childhood screenings. This position exists to help expand the efforts of both Beginnings SC’s and the numerous other professionals providing hearing screenings to expand outreach activities to increase awareness and earlier identification of hearing loss and assist in connecting children and families to appropriate resources, supports, and services.

RESPONSIBILITIES

- Perform hearing screenings in identified settings/sites - including child care centers, health fairs, schools, community settings and any other approved locations within assigned region
- Enter data into database (google sheets and Asana)
- Follow up (email, call, text, and in person communication) with child care directors, parents/guardians, pediatricians, and audiologists regarding children screened until a child is identified or exited from service
- Provide day-to-day support for internal and external data requests for hearing screening program

- Perform collection, interpretation, and recording of hearing screening data in accordance with Beginnings SC guidelines and standards
- Identify and build community resources related to hearing screenings and supports

QUALIFICATIONS

- High school diploma or GED and experience working with infants and children.
- Prior knowledge/experience of deafness/hearing loss and/or those who have worked in a child care setting.
- Computer proficiency and ability to perform accurate data entry- specifically Excel and Google Drive, knowledge of databases preferred
- Self-motivated and able to work independently with little supervision and as part of a team
- Ability to work efficiently in a fast-paced environment and manage own time effectively
- Flexibility and an ability to alter course quickly in response to new information
- Ability to track data and complete reports accurately
- Ability to work with diverse groups of people effectively
- Professional demeanor, adherence to the rules of confidentiality, and respect for clients and volunteers
- Ability to pass a comprehensive, national background check
- A commitment and passion to the work and mission of Beginnings SC
- Experience with non-profit operations is preferred
- Ability to apply empathy and compassion when interacting with clients, co-workers, and the community at large
- Professional demeanor, adherence to the rules of confidentiality, and respect for clients and volunteers in line with the organization's Diversity, Inclusion and Belonging mission

Travel

There is significant travel required for this position. This includes, but is not limited to:

Multiple days per week this position will require travel to various parts of the state for site visits, screenings, training and/or technical support.

Limited overnight travel to out-of-town conferences.

Note : Mileage reimbursement is provided. Ability and means to travel on a flexible schedule as needed. Proof of liability and property damage insurance on vehicle used is required.

Beginnings SC is an Equal Opportunity Employer, drug free workplace, and complies with ADA regulations as applicable.

All applicants are considered for all positions without regard to race, religion, color, sex, gender, sexual orientation, pregnancy, age, national origin, ancestry, physical/mental disability, medical condition, military/veteran status, genetic information, marital status, ethnicity, other protected classification, in accordance with applicable federal, state, and local laws. By completing

this application, you are seeking to join a team of hardworking professionals dedicated to consistently delivering outstanding service to our customers and contributing to the financial success of the organization, its clients, and its employees. Equal access to programs, services, and employment is available to all qualified persons. Those applicants requiring accommodation to complete the application and/or interview process should contact a management representative.