



# LEWES SENIOR Activity Center

*Staying Active After 50*

## Lewes Senior Activity Center Board Application

- Do you have previous experience serving on a Board of Directors?
- Have you worked for, or with a non-profit organization?
- Are you computer literate and capable of working with various computer programs?
- Do you have business or leadership experience?

*If you answered 'YES' to any of the above questions – the Lewes Senior Activity Center needs you!*

*Being at Board Member at LSAC is the perfect opportunity for individuals with a 'volunteer spirit' to give back to the senior community.*

**LEWES SENIOR ACTIVITY CENTER (LSAC)**  
**Board Member Expectation Statement**

**General Expectations**

1. Be a member in good standing with dues up-to-date.
2. Believe in, and be an active advocate and ambassador for, the values, mission and vision of LSAC.
3. Become familiar with and adhere to the Center's By-Laws, Policies and Procedures.
4. Serve actively on Committees of the Board as requested by the Board President.
5. Take leadership/organizing roles in Center activities and projects as requested by Board President and/or Center's Executive Director.
6. Promote the Center to prospective members and encourage them to join.
7. Attend activities and events sponsored by the Center as much as possible.
8. Frequently visit the Center and actively engage with the staff, members, volunteers and visitors.
9. Suggest possible nominees to the Board who are enthusiastic about the Center and who can make positive contributions to the work of the Board and the progress of the Center.

**Meetings**

1. Prepare for and participate in the Center's Board meetings and scheduled Committee meetings.
2. Ask timely and substantive questions at Board and committee meetings and publicly support the majority decision on issues decided by the Board.
3. Respect each other's opinions.
4. Maintain confidentiality of the Board's executive sessions, and speak for the Board or the Center only when authorized.
5. Suggest agenda items for Board and committee meetings to ensure that significant policy-related matters are addressed.

**Avoiding Conflicts**

1. Serve the Center as a whole rather than any special interest group or constituency.
2. Avoid even the appearance of a conflict of interest that might compromise the Board or the Center, and disclose any possible conflicts to the Board in a timely fashion.
3. Never accept or offer any favors or gifts from or to anyone who does business with the Center.

**Fiduciary Responsibility**

1. Exercise prudence and sound fiscal practices when considering actions taken by the Board.
2. Faithfully read and understand the Center's financial statements and otherwise help the Board fulfill its fiduciary responsibility.

**Fundraising**

1. Contribute to the Center according to personal means with the realization of what the leadership role the Board plays in fund development.
2. Assist the Center with development and implementation of fund development strategies.

Adopted by the Board of Directors on April 28, 2017

Affirmed by the Board of Directors on July 22, 2019

Updated and affirmed by the Board of Directors on February 16, 2022

Updated and affirmed via email by the Board of Directors on March 31, 2023



**LEWES SENIOR  
Activity Center**

*Staying Active After 50*

**LEWES SENIOR ACTIVITY CENTER (LSAC)  
BOARD OF DIRECTORS NOMINEE APPLICATION**

You must be a member of LSAC & in good standing to run for the Board.

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ CELL #: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

1. How long have you been a member of LSAC? \_\_\_\_\_

2. What activities, classes, trips, etc. are you (or have you been) involved in at LSAC?

\_\_\_\_\_  
\_\_\_\_\_

3. List any activities you are, or have been involved in at other organizations:

\_\_\_\_\_  
\_\_\_\_\_

4. List any volunteer work you have done or are currently doing:

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5. What qualifications/skills/background do you have that would help you in this position?

*For example: business experience, computer experience and/or programming knowledge, non-profit work/volunteer experience, previous Board experience, special talents/skills.*

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6. List past/present experience(s) you feel would be beneficial to bring to the LSAC Board:

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7. Why are you interested in serving on the LSAC Board?

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Applicant's signature \_\_\_\_\_ Date: \_\_\_\_\_