

**REDDICK PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING MINUTES
MONDAY, SEPTEMBER 8, 2025**

- I. CALL TO ORDER:** The meeting was called to order at 6:02 p.m. by Neil Reinhardt, Board President.
PRESENT: Scott Anderson, Mary Jo Farrell, Amy Novario, Neil Reinhardt, and Katrina Bromann
PRESENT VIA ELECTONIC MEANS: Allison Hertzner (at 6:03 p.m.)
ABSENT: Daniel Heaver, with notice.
STAFF PRESENT: Laura Youngstrum, Library Director; Lisa Katrein, Publicity & Outreach Coordinator.
VISITORS: There were no visitors.
- II. MOTION TO APPROVE REMOTE ATTENDANCE:** Motion by Scott Anderson, 2nd by Amy Novario to permit Allison Hertzner to attend the meeting via electronic means due to illness. All ayes. No nays. Motion carried.
- III. CHANGES TO AGENDA:** The Board Moved Unfinished Business #1 (*Library director self-evaluation*) to the end of the agenda.
- IV. SECRETARY'S REPORT:** The Secretary's Report for the Reddick Public Library District Board of Trustees Regular Meeting on Monday, August 11, 2025 was reviewed. **Motion** by Mary Jo Farrell 2nd by Katrina Bromann to accept the Secretary's Report for the Reddick Public Library District Board of Trustees Regular Meeting on Monday, August 11, 2025 as written. All ayes. No nays. Motion carried.
- V. APPEARANCES:** There were no appearances.
- VI. CORRESPONDENCE:** The Board received the following correspondence in their print and electronic packets:
1. From LaSalle County: 2nd distribution of TY2024
 2. From the Secretary of State: Giannoulis Legislation to Enhance Protections for Illinois Libraries and Librarians signed into law.
 3. From the LaSalle County Board of Review: Property Tax Appeal. Laura informed the board that she had a copy for review as the correspondence consisted of more than 75 pages.
- VII. FINANCIAL REPORT:** All board members received the preliminary August 2025 Disbursements and Preliminary August 31, 2025 Financial Reports in their print and electronic packets as well as an email from Meristem Advisors with estimated FY2025 Fund Balances. The August 2025 Disbursements and August 31, 2025 Financial Reports were reviewed and discussed. **Motion** by Mary Jo Farrell, 2nd by Amy Novario, to approve the preliminary August 2025 Disbursements and to accept the preliminary August 31, 2025 Financial Reports and place the reports on file for audit. **Roll call vote as follows:** Scott Anderson, aye. Katrina Bromann, aye. Amy Novario, aye. Allison Hertzner, aye. Mary Jo Farrell, aye. Neil Reinhardt, aye. All ayes. No nays. Motion carried.
- VIII. LIBRARY DIRECTOR'S REPORT:**
1. **A written report was provided to all board members** which included the following attachments:
 - a) RPLD September 2025 event brochures for Adults, Teens, and Children
 2. FY2025 Audit Update: Hopkins and Associates will be on-site for the RPLD annual audit on Tuesday, September 9, 2025.
 3. RPLD will be closed for a staff development day and carpet cleaning on Friday, September 26, 2025. Laura will be one of the presenters at PUG (PrairieCat Users Group) Day.
 4. The *Show Your Library Card* promotion started September 1, 2025 with 29 participating businesses.
 5. The Canal Street construction inches towards the library.
 6. Laura will be attending the ILA Annual Conference on October 14-16, 2025 in Rosemont. Trustee Day is Thursday, October 16, 2025.

IX. COMMITTEE REPORTS:

1. **Finance Committee:** No committee report.
2. **Personnel Committee:** No committee report.
3. **Building and Grounds Committee:** No committee report.
4. **Library Services and Policies Committee:** No committee report. The committee will meet on Monday, October 13, 2025 immediately following the Regular Board Meeting.

X. UNFINISHED BUSINESS:

1. **Executive Session: Library Director Self Evaluation: Motion** by Mary Jo Farrell, 2nd by Katrina Bromann to adjourn to Executive Session at 6:56pm per Section 2 (c)(1) of the Open Meetings Act for the purpose of discussing the "performance and compensation of a specific employee." **Roll call vote as follows:** Scott Anderson, aye. Katrina Bromann, aye. Amy Novario, aye. Mary Jo Farrell, aye. Allison Hertzner, aye. Neil Reihardt, aye. All ayes. No nays. Motion carried. **Motion** by Mary Jo Farrell, 2nd by Scott Anderson to exit executive session at 7:09pm. **Roll call vote as follows:** Scott Anderson, aye. Katrina Bromann, aye. Amy Novario, aye. Mary Jo Farrell, aye. Allison Hertzner, aye. Neil Reinhardt, aye. All ayes. No nays. Motion carried.
2. **HVAC Systems Control Update:** All board members received a copy of the proposal from Johnson Controls in their print and electronic board packet. Laura informed the board that she met with Vissering Construction and John's Service and Sales. She is awaiting additional proposals.
3. **Review Updated Illinois Public Library Standards and discuss review plan:** The standards for Access, Advocacy and Community Engagement, and Buildings and Grounds were reviewed and discussed. Laura reminded the board that in October the standards for Collection Management, Finance and Budget, and Governance and Administration will be reviewed.
4. **Strategic Plan Review:** Laura informed the board that focus groups for the strategic plan met on Thursday, September 4 and Friday, September 5, 2025. Community Surveys are available for the public to complete through the month of September. She also stated that the Board and Staff Surveys will be emailed shortly and requested that responses be completed by Friday, September 26 or the retreats will be moot. The library will be closed for a half day on Friday, November 7 from 1:00 p.m. to 5:00 p.m. for the staff strategic plan retreat. The board strategic plan retreat will be held on Saturday, November 8 from 9:30 a.m. to 1:00 p.m.

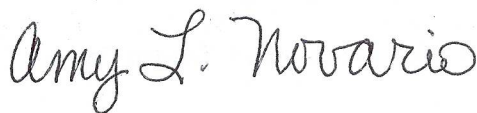
XI. NEW BUSINESS:

1. **FY2026 Technology Refresh Proposal:** A proposal for the Technology Refresh was sent electronically and included in the print board packet. Discussion followed. Motion by Mary Jo Farrell, 2nd by Scott Anderson to approve the FY2026 Technology Refresh Proposal with Dell Technologies at a cost of \$7,752.56. All ayes. No nays. Motion carried.

XII. ADJOURNMENT: Motion by Mary Jo Farrell, 2nd by Amy Novario to adjourn the meeting at 7:09 p.m. All ayes. No nays. Motion carried.

XIII. The next regular meeting of the Reddick Public Library District Board of Trustees will be held on Monday, October 13, 2025 at 6:00 p.m.

Respectfully Submitted,



Amy Novario, Board of Trustees Secretary



Lisa Katrein, Recording Secretary