REDDICK PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING MINUTES
MONDAY, SEPTEMBER 14, 2026

I. **CALL TO ORDER:** The meeting was called to order at 6:02 p.m. by Neil Reinhardt, Board President.
PRESENT: Scott Anderson, Neil Reinhardt, Katrina Bromann, Mary Jo Farrell, Mary Caba, Amy Novario, and Daniel Heaver (at 6:03pm).
ABSENT: None
STAFF PRESENT: Laura Youngstrum, Library Director; Lisa Katrein, Publicity & Outreach Coordinator.
VISITORS: None

II. **CHANGES TO AGENDA:** The board moved Publicity and Outreach Services Department update to the beginning of the agenda before all other agenda items and moved Unfinished Business to the end of the agenda.

III. **SECRETARY'S REPORT:** The Secretary's Report for the Reddick Public Library District Board of Trustees Budget Hearing on Monday, August 10, 2026 and the Secretary's Report for the Reddick Public Library District Board of Trustees Regular Meeting on Monday, August 10, 2026 were reviewed. **Motion by** Scott Anderson, **2nd by** Mary Jo Farrell to accept the Secretary's Report for the Reddick Public Library District Board of Trustees Budget Hearing on Monday, August 10, 2026 and the Reddick Public Library District Board of Trustees Regular Meeting on Monday, August 10, 2026 as written. All ayes. No nays. Motion carried.

IV. **APPEARANCES:** There were no appearances.

V. **CORRESPONDENCE:** The Board received the following correspondence in their print and electronic board packets:
1. From the LaSalle County Treasurer: Second TY2025 Payment and Reconciliation Summary
2. A letter from Todd Volker requesting restricted accession to the library's special collections.

VI. **FINANCIAL REPORT:** All board members received the August 2026 Disbursements and August 31, 2026 Financial Reports in their print and electronic packets. The August 2026 Disbursements and August 31, 2026 Financial Reports were reviewed and discussed. **Motion by** Amy Novario, **2nd** by Katrina Bromann to approve the August 2026 Disbursements and to accept the August 31, 2026 Financial Reports and place the reports on file for audit. **Roll call vote as follows:** Scott Anderson, aye. Katrina Bromann, aye. Amy Novario, aye. Mary Jo Farrell, aye. Daniel Heaver, aye. Mary Caba, aye. Neil Reinhardt, aye. All ayes. No nays. Motion carried.

VII. **LIBRARY DIRECTOR'S REPORT:**
1. **Publicity and Outreach Department Update**: Lisa Katrein, *Publicity and Outreach Services Coordinator*, appeared before the board to provide a brief overview of her job duties and answer questions.
2. A written report was provided to all board members which included the following attachments:
   a) RPLD September 2026 event brochures for Adults, Teen, and Children.
3. Laura reminded the Board that the City of Ottawa Arts Committee Mural Unveiling will be held on Sunday, September 20 @ 2:00pm.
4. Hopkins and Associates will be on-site for RPLD's annual audit on Tuesday, September 22, 2026.
5. RPLD will be closed for a staff development day and carpet cleaning on Friday, September 25, 2026.
6. Laura informed the Board that she will be attending the ILA Annual Conference October 6-8 in Peoria, Il. She also stated that Trustee Day is on Thursday, October 8 and asked that any interested trustees contact her regarding attending.

VIII. **COMMITTEE REPORTS:**
1. **Finance Committee:** No committee report.
2. **Personnel Committee:** No committee report.
3. **Building and Grounds Committee:** No committee report.
4. **Library Services and Policies Committee:** No committee report.

IX. UNFINISHED BUSINESS:

1. **Executive Session: 5ILCS 120/2(c)(l)-Library Director Self Evaluation-Discussion**
   In order to discuss the library director's self-evaluation, a motion is needed to adjourn to Executive Session per Section 2(c)(l) of the Open Meetings Act for the purpose of discussion of the "performance and compensation of a specific employee." **Motion by** Mary Jo Farrell, **2nd** by Scott Anderson to adjourn to Executive Session at 6:46pm for the purpose of discussion of the "performance and compensation of a specific employee." **Roll Call Vote** as follows: Scott Anderson, aye. Katrina Bromann, aye. Amy Novario, aye. Mary Caba, aye. Mary Jo Farrell, aye. Dan Heaver, aye. Neil Reinhardt, aye. All ayes. No nays. Motion carried. **Motion by** Mary Jo Farrell, **2nd** by Daniel Heaver to exit Executive Session at 7:06pm. **Roll Call Vote** as follows: Scott Anderson, aye. Katrina Bromann, aye. Amy Novario, aye. Mary Caba, aye. Mary Jo Farrell, aye. Daniel Heaver, aye. Neil Reinhardt, aye. All ayes, no nays. Motion carried. No action taken.

X. NEW BUSINESS:

1. **Review selected sections of the Illinois Public Library Standards as required for the Per Capita Grant Application:** The Illinois Public Library Standards for *Access*, *Advocacy and Community Engagement*, and *Buildings and Grounds* were reviewed and discussed. All board members received copies of the standards for *Collection Management*, *Finance and Budget*, and *Governance and Administration* in their print and electronic board packet for review and discussion at the October board meeting.

XI. ADJOURNMENT: Motion by Scott Anderson, **2nd by** Amy Novario to adjourn the meeting at 7:06 p.m. All ayes. No nays. Motion carried.

XII. The next regular meeting of the Reddick Public Library District Board of Trustees will be held on Monday, October 13, 2026 at 6:00 p.m.

Respectfully Submitted,

Amy L. Novario

Amy Novario, Board of Trustees Secretary

Lisa Katrein

Lisa Katrein, Recording Secretary

REDDICK PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
LIBRARY SERVICES AND POLICIES COMMITTEE MEETING MINUTES
MONDAY, SEPTEMBER 14, 2026

I. CALL TO ORDER: The meeting was called to order at 7:09 p.m. by Neil Reinhardt, Board President.
PRESENT: Katrina Bromann, Amy Novario, Mary Caba, and Neil Reinhardt
ABSENT: none
STAFF PRESENT: Laura Youngstrum, Library Director; Lisa Katrein, Publicity & Outreach Coordinator.
VISITORS: There were no visitors.

II. CHANGES TO AGENDA: There were no changes

III. APPEARANCES: There were no appearances.

IV. NEW BUSINESS:

1. The *Circulation & Library Card Policy*, *Donation Policy*, *Interlibrary Loan Policy*, and the *Investment of Public Funds Policies* were all reviewed and discussed. Laura informed the committee that she would have the library's attorney look over the *Circulation and Library Card Policy* and the *Investment of Public Funds Policy* before presenting it at the upcoming board meeting.

XII. ADJOURNMENT: Motion by Amy Novario, **2nd by** Katrina Bromann to adjourn the meeting at 7:42p.m. All ayes. No nays. Motion carried.

Respectfully Submitted,

Amy L. Novario

Amy Novario, Board of Trustees Secretary

Lisa Katrein

Lisa Katrein, Recording Secretary