

**REDDICK PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING MINUTES
MONDAY, OCTOBER 13, 2025**

- I. CALL TO ORDER:** The meeting was called to order at 6:00 p.m. by Neil Reinhardt, Board President.
PRESENT: Scott Anderson, Daniel Heaver, Amy Novario, Katrina Bromann, Neil Reinhardt, and Allison Hertzner
ABSENT: Mary Jo Farrell, with notice.
STAFF PRESENT: Laura Youngstrum, Library Director; Lisa Katrein, Publicity & Outreach Coordinator.
VISITORS: Kim Bird, *Hopkins and Associates, CPAs*
- II. CHANGES TO AGENDA:** The Board Moved New Business #1 (*FY2025 Audit Presentation by Hopkins & Associates, CPAs*) to the beginning of the agenda, before all other agenda items and Unfinished Business #1 (*Library Director Evaluation*) to the end of the agenda.
- III. SECRETARY'S REPORT:** The Secretary's Report for the Reddick Public Library District Board of Trustees Regular Meeting on Monday, September 8, 2025 was reviewed. **Motion by Allison Hertzner 2nd by Daniel Heaver** to accept the Secretary's Report for the Reddick Public Library District Board of Trustees Regular Meeting on Monday, September 8, 2025 as written. All ayes. No nays. Motion carried.
- IV. APPEARANCES:** There were no appearances.
- V. CORRESPONDENCE:** The Board received the following correspondence in their print and electronic packets:
1. From LaSalle County: 3rd distribution of TY2024
- VI. FINANCIAL REPORT:** All board members received the preliminary September 2025 Disbursements and Preliminary September 30, 2025 Financial Reports in their print and electronic packets. The September 2025 Disbursements and September 30, 2025 Financial Reports were reviewed and discussed. **Motion by Amy Novario, 2nd by Daniel Heaver**, to approve the preliminary September 2025 Disbursements and to accept the preliminary September 20, 2025 Financial Reports and place the reports on file for audit. **Roll call vote as follows:** Scott Anderson, aye. Katrina Bromann, aye. Amy Novario, aye. Daniel Heaver, aye. Allison Hertzner, aye. Neil Reinhardt, aye. All ayes. No nays. Motion carried.
- VII. LIBRARY DIRECTOR'S REPORT:**
1. **A written report was provided to all board members** which included the following attachments:
 - a) RPLD October 2025 event brochures for Adults, Teens, and Children
 2. The Canal Street construction continues in front of the library.
 3. Baker and Taylor, RLPD's long time book distributor has abruptly ceased operations. RPLD is exploring another book distributor.
 4. Laura will be attending the ILA Annual Conference on October 14-16, 2025 in Rosemont. Trustee Day is Thursday, October 16, 2025.
- VIII. COMMITTEE REPORTS:**
1. **Finance Committee:** No committee report.
 2. **Personnel Committee:** No committee report.
 3. **Building and Grounds Committee:** No committee report.
 4. **Library Services and Policies Committee:** No committee report.

4. **Window Replacement:** 2 proposals for window replacements were sent electronically and included in the print board packet. Laura informed the board that 9 of the windows in the library were in need of replacement with several of them leaking when it rains. The proposals were reviewed and discussed. Laura stated that if Koolmaster is selected, the job does not need to be put out to bid. Motion by Allison Hertzner, 2nd by Daniel Heaver to approve the window replacement by Koolmaster at a cost of \$22,576.00. All ayes. No nays. Motion carried.
5. **Event Software Implementation Proposal:** Proposals for 3 event software platforms were sent electronically and included in the print board packet, along with a recommendation from RPLD's technology coordinator. Discussion followed. It was the consensus of the board to table this agenda item until further information can be obtained.

XI. **ADJOURNMENT:** Motion by Daniel Heaver, 2nd by Amy Novario to adjourn the meeting at 7:50 p.m. All ayes. No nays. Motion carried.

XII. **The next regular meeting of the Reddick Public Library District Board of Trustees will be held on Monday, November 11, 2025 at 6:00 p.m.**

Respectfully Submitted,

Amy Novario, Board of Trustees Secretary



Lisa Katrein, Recording Secretary



**REDDICK PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
LIBRARY SERVICES AND POLICIES COMMITTEE MEETING MINUTES
MONDAY, OCTOBER 13, 2025**

- I. CALL TO ORDER:** The meeting was called to order at 7:50 p.m. by Neil Reinhardt, Board President.
PRESENT: Daniel Heaver, Amy Novario, Katrina Bromann, Neil Reinhardt, and Allison Hertzner
ABSENT: none
STAFF PRESENT: Laura Youngstrum, Library Director; Lisa Katrein, Publicity & Outreach Coordinator.
VISITORS: There were no visitors.
- II. CHANGES TO AGENDA:** There were no changes
- III. APPEARANCES:** There were no appearances.
- IV. NEW BUSINESS:**
1. Discussion regarding policy revision plan and implementation: Laura provided the committee with a listing of policies and the date on which they were last reviewed. Discussion followed. It was the consensus of the committee that at the next committee meeting, the 3 oldest policies would be reviewed along with Library Board Bylaws. In addition, the committee will review one of the new policies (*Social Media*) Laura recommends adding.
- XII. ADJOURNMENT:** Motion by Allison Hertzner, 2nd by Katrina Bromann to adjourn the meeting at 8:04p.m. All ayes. No nays. Motion carried.
- XIII. The next meeting of the Reddick Public Library District Board of Trustees Library Services and Policies Committee will be held on Monday, January 12, 2026 immediately following the Regular Board Meeting.**

Respectfully Submitted,



Amy Novario, Board of Trustees Secretary



Lisa Katrein, Recording Secretary