MEETING MODIFICATION DUE TO COVID-19
In accordance with P.A. 101-0460, which includes changes to the Illinois Open Meetings Act (OMA) that allow public bodies to conduct remote meetings under certain conditions, members of the Reddick Public Library District Board of Trustees attended this meeting remotely using the Zoom virtual meeting platform; Molly DeBernardi (Library Director) was also physically present in the Community Room for this meeting. Members of the public were encouraged to attend this meeting remotely and provided with the link and information needed to do so, as well as an email address to submit questions or statements prior to the meeting, on the posted meeting agenda.

I. CALL TO ORDER: The meeting was called to order at 6:00 p.m. by Board President Neil Reinhardt.
PRESENT: Amy Novario, Jameson Campagne, Daniel Heaver, Allison Hertzner, and Neil Reinhardt.
ABSENT: Mary Jo Farrell, with notice.
STAFF PRESENT: Molly DeBernardi, Library Director; Lisa Katrein, Publicity & Outreach Coordinator.
VISITORS PRESENT VIA ZOOM: Rici Dale.

II. TRUSTEE OATH OF OFFICE: Jameson Campagne administered the Oath of Office to newly elected trustees Daniel Heaver, Allison Hertzner, and Amy Novario.

III. ELECT BOARD OFFICERS: Motion by Daniel Heaver, 2nd by Jameson Campagne to elect the following slate of officers for FY22: Neil Reinhardt, President; Mary Jo Farrell, Vice President; Amy Novario, Secretary; Jameson Campagne, Treasurer. Roll call vote as follows: Amy Novario, aye. Jameson Campagne, aye. Daniel Heaver, aye. Allison Hertzner, aye. Neil Reinhardt, aye. All ayes. No nays. Motion carried.

IV. CHANGES TO AGENDA: There were no changes to the agenda.

V. SECRETARY’S REPORT: The Secretary’s Report for the Reddick Public Library District Board of Trustees Regular Meeting on Monday, April 12, 2021, was reviewed. Motion by Amy Novario, 2nd by Jameson Campagne to accept the Secretary’s Report for the Reddick Public Library District Board of Trustees Regular Meeting on Monday, April 12, 2021, as written. Roll call vote as follows: Amy Novario, aye. Jameson Campagne, aye. Daniel Heaver, aye. Allison Hertzner, aye. Neil Reinhardt, aye. All ayes. No nays. Motion carried.

VI. APPEARANCES: There were no appearances.

VII. CORRESPONDENCE: The Board received the following correspondence:
1. Notification of TIF Surplus Distribution in the amount of $84,825.64 from the LaSalle County Treasurer. All board members received a copy of this notification in their electronic board packets.
2. April 6, 2021 Consolidated Election Official Canvass from the LaSalle County Clerk
3. Tax extension notification for Tax Year 2020 from the LaSalle County Clerk.
4. An updated Letter of Credit from the Federal Home Loan Bank of Chicago in the amount of $1,900,000.00.

VIII. FINANCIAL REPORT: The April 2021 Disbursements and April 30, 2021 Financial Reports were reviewed and discussed. Molly reported that the Working Cash/ Special Reserve CD reached maturity on 4/16/2021. All interest earned on this CD through 6/30/2020 ($6,112.79) was deposited into the General Fund checking account at Ottawa Savings Bank; the remaining funds were deposited into the Special Reserve account at Ottawa Savings Bank. Special Reserve CD reached maturity on 5/6/2021; all funds ($80,933.70) were deposited into the General Fund checking account to pay back a portion of the amount still owed for the construction loan payoff in 2020. The remaining balance owed to the General Fund for the loan payoff ($53,024.51) will be paid back when the next Special Reserve CD reaches maturity on 6/5/21. An updated CD maturation spreadsheet was provided to all board members in the electronic board packet. Discussion followed. Motion by Jameson Campagne, 2nd by Allison Hertzner to approve the April 2021 Disbursements, and to accept the April 30, 2021 Financial Reports and place the reports on file for audit. Roll call vote as follows: Amy Novario, aye. Jameson Campagne, aye. Daniel Heaver, aye. Allison Hertzner, aye. Neil Reinhardt, aye. All ayes. No nays. Motion carried.

IX. LIBRARY DIRECTOR’S REPORT: A written report was provided to all board members, which included the following attachments: May 2021 Events Calendar, updated Trustee Contact Sheet, and updated FY2021 Board Committee Assignment Sheet.
2. The Library will be co-hosting a virtual book talk with New York Times Bestselling author Kate Moore in partnership with LaSalle Public Library and Prairie Fox Books on 6/26/2021.
3. The 2021 Summer Reading Program for all ages will begin on 6/7/2021, and continue through 7/30/2021.
X. COMMITTEE REPORTS:
1. Finance Committee: No committee report.
2. Personnel Committee: No committee report.
3. Building and Grounds Committee: No committee report.
4. Library Services and Policies Committee: No committee report.

XI. UNFINISHED BUSINESS: There was no unfinished business.

XII. NEW BUSINESS:
1. Adopt Ordinance 21-02—Nonresident Library Cards: A copy of Ordinance 21-02, Nonresident Library Cards, was sent electronically to all board members. Ordinance 21-02 authorizes the sale of nonresident library cards to individuals who reside in unserved areas; this does not include individuals living in areas served by paper libraries. **Motion by Jameson Campagne, 2nd by Daniel Heaver to adopt Ordinance 21-02, Nonresident Library Cards. Roll call vote as follows:** Amy Novario, aye. Jameson Campagne, aye. Daniel Heaver, aye. Allison Hertzner, aye. Neil Reinhardt, aye. All ayes. No nays. Motion carried.

2. Review closed meeting minutes & closed meeting tapes (per OMA) and determine whether to make public: As required by the Illinois Open Meetings Act, the Board must determine whether to make public the minutes from closed meetings held during the previous 6 months, and also whether to destroy verbatim recordings older than 18 months. There were no closed session minutes from the last six months to consider. There were 3 verbatim recordings older than 18 months to consider: 5/13/2019 (Trustee appointment to fill board vacancy), 5/20/2019 (Trustee appointment to fill board vacancy), and 6/5/2019 (Trustee appointment to fill board vacancy). **Motion by Amy Novario, 2nd by Jameson Campagne to destroy the verbatim recordings from 5/13/2019, 5/20/2019, and 6/5/2019. Roll call vote as follows:** Amy Novario, aye. Jameson Campagne, aye. Daniel Heaver, aye. Allison Hertzner, aye. Neil Reinhardt, aye. All ayes. No nays. Motion carried.

3. Review and approve bid for Library Parking Lot Project: All board members received the following documents in the electronic board packet: copy of the 4-22-2021 legal notice/bid advertisement, updated project drawings, copy of the 5-7-2021 Bid Tabulation Sheet, Bid for Site Improvements from Vissering Construction Company, and Site Improvement Project Letter of Recommendation from Construction Manager Tim Claus. The Library received one bid, which was from Vissering Construction Company. Molly noted that the base bid from Vissering Construction Company is for the replacement of the south concrete parking lot, sidewalks and curbing for a total cost of $69,434.00, and that the alternate bid is for the removal and replacement of sidewalk on the south side of the property for $2,500.00. Discussion followed. **Motion by Amy Novario, 2nd by Daniel Heaver to approve the base bid from Vissering Construction Company for the replacement of the south concrete parking lot, sidewalks and curbing and the alternate bid for the removal and replacement of the sidewalk on the south side of the property for a total cost of $71,934.00. Roll call vote as follows:** Amy Novario, aye. Jameson Campagne, aye. Daniel Heaver, aye. Allison Hertzner, aye. Neil Reinhardt, aye. All ayes. No nays. Motion carried.

4. Trustee appointment to fill board vacancy: It was the consensus of the board to table this item until the June 2021 meeting to allow for additional time to develop a list potential candidates.

XI. **Motion by Jameson Campagne, 2nd by Allison Hertzner to adjourn the meeting at 7:00 p.m. Roll call vote as follows:** Amy Novario, aye. Jameson Campagne, aye. Daniel Heaver, aye. Allison Hertzner, aye. Neil Reinhardt, aye. All ayes. No nays. Motion carried.

XII. The next regular meeting of the Reddick Public Library District Board of Trustees will be held on Monday, June 14, 2021, at 6:00 p.m.

Respectfully Submitted,

Amy Novario, Board of Trustees Secretary

Lisa Katrein, Recording Secretary