

**REDDICK PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING MINUTES
MONDAY, JUNE 9, 2025**

- I. CALL TO ORDER:** The meeting was called to order at 6:00 p.m. by Neil Reinhardt, Board President.
PRESENT: Daniel Heaver, Scott Anderson, Amy Novario, Katrina Bromann, Neil Reinhardt
ABSENT: Mary Jo Farrell and Allison Hertzner; both with notice.
STAFF PRESENT: Laura Youngstrum, Library Director; Lisa Katrein, Publicity & Outreach Coordinator.
VISITORS: Clara Brubaker, *Clara Brubaker Illustration*
- II. BOARD REORGANIZATION:**
1. Election of Board Officers: Laura Youngstrum opened the floor for additional nominations for board officers. After nominations closed, board members voted for each office by roll call vote. The board elected the following slate of officers: Neil Reinhardt, Board President, Mary Jo Farrell, Board Vice President, Scott Anderson, Board Treasurer, and Amy Novario, Board Secretary. Board members received an updated copy of the Library Board Work Plan and Library Board Contact Sheet in their electronic and print board packet.
- III. CHANGES TO AGENDA:** The board moved Unfinished Business #2 (*Mural Project*) to the beginning of the agenda before all other agenda items.
- IV. SECRETARY'S REPORT:** The Secretary's Report for the Reddick Public Library District Board of Trustees Regular Meeting on Monday, May 12, 2025 was reviewed. **Motion** by Mary Jo Farrell 2nd by Allison Hertzner to accept the Secretary's Report for the Reddick Public Library District Board of Trustees Regular Meeting on Monday, May 12, 2025 as written. All ayes. No nays. Motion carried.
- V. APPEARANCES:** There were no appearances.
- VI. CORRESPONDENCE:** The Board received the following correspondence in their print and electronic packets:
1. From the LaSalle County Clerk: Reddick Public Library District Tax Extension Summary for TY2024 (updated final proof). Laura received, signed, and hand delivered the form to the LaSalle County Clerk's office on Tuesday, May 13, 2025.
 2. From the LaSalle County Clerk: RPLD Tax Extension Summary for TY2024.
 3. From the LaSalle County Clerk: Truth in Taxation Worksheet
 4. From the LaSalle County Treasurer: Tax Distributions Reminder Letter
 5. From the City Clerk: FY2024 TIF Annual Reports Meeting Letter
 6. From the City Clerk: Notice of Second Extension to the City of Ottawa I-80 Tax Increment Financing (TIF) District
 7. From the City Clerk: Notice of Second Extension to the City of Ottawa US Route 6 East Tax Increment Financing (TIF) District
 8. From RAILS: Trustee Training: Library Director and Board Evaluations
- VII. FINANCIAL REPORT:** All board members received the May 2025 Disbursements and May 31, 2025 Financial Reports in their print and electronic packets. The May 2025 Disbursements and May 31, 2025 Financial Reports were reviewed and discussed. **Motion** by Amy Novario, 2nd by Mary Jo Farrell, to approve the May 2025 Disbursements and to accept the May 31, 2025 Financial Reports and place the reports on file for audit. **Roll call vote as follows:** Scott Anderson, aye. Katrina Bromann, aye. Amy Novario, aye. Mary Jo Farrell, aye. Allison Hertzner, aye. Neil Reinhardt, aye. All ayes. No nays. Motion carried.
- VIII. LIBRARY DIRECTOR'S REPORT:**
1. **A written report was provided to all board members** which included the following attachments:
 - a) RPLD June 2025 event brochures for Adults, Teens, and Children.
 - b) Reaching Forward North Conference Reports
 - c) Kanopy Information
 - d) LOTE4Kids information

IX. COMMITTEE REPORTS:

1. **Finance Committee:** No committee report.
2. **Personnel Committee:** No committee report.
3. **Building and Grounds Committee:** No committee report.
4. **Library Services and Policies Committee:** No committee report.

X. UNFINISHED BUSINESS:

1. **Illinois Library Association Library Trustee Forum Workshop:** Trustee Katrina Bromann attended the Illinois Library Association Library Trustee Forum Workshop on *Belonging in the Community*. She shared her notes with the board and also gave an oral report. A brief discussion followed.
2. **Mural Project:** Clara Brubaker, *Clara Brubaker Illustration* appeared before the board and presented a comprehensive proposal outlining three potential mural designs for the east wall of the Community Room. Discussion followed. **Motion by Amy Novario 2nd by Daniel Heaver** to hire Clara Brubaker to paint a mural on the east wall of the community room. The specific design will be voted on by the library staff and the library board. All ayes. No nays. Motion carried.
3. **Strategic Plan Update:** Laura informed the board that the planning team kick off meeting will be held on June 30, 2025.

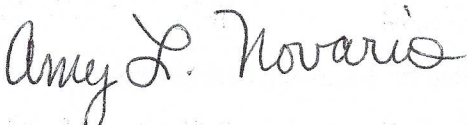
XI. NEW BUSINESS:

1. **Approve transfer of interest from Working Cash to the General Fund:** Per Statue, all interest earned on Working Cash funds must be drawn off and deposited into the General Fund at the end of each fiscal year. **Motion by Scott Anderson, 2nd by Amy Novario** to approve the transfer of interest earned on Working Cash funds in FY2025 (through June 30, 2025) to the General Fund. All ayes. No nays. Motion carried.
2. **Approve FY2026 working budget:** A copy of the proposed FY2026 working budget was sent electronically and included in the print board packet. Laura presented a detailed overview of the differences between FY2025 and FY2026 revenue and expenditure lines. The proposed FY2026 was reviewed and discussed. **Motion by Scott Anderson, 2nd by Daniel Heaver** to approve the FY2026 working budget as presented. **Roll Call Vote** as follows: Scott Anderson, aye. Amy Novario, aye. Daniel Heaver, aye. Katrina Bromann, aye. Neil Reinhardt, aye. All ayes. No nays. Motion carried.
3. **Board updates standing committee assignments:** Per board bylaws, standing committees are to be appointed annually in the month of July and consist of a minimum of three trustees and the president. A sign up sheet that included committee descriptions was included in the print and electronic board packets. A copy of the sign up sheet was sent around the table for signatures. The sheet will also be sent around the table at the July meeting.
4. **Impact project proposals for new copiers/printers and plan:** Laura presented the board with a proposal from Impact for new purchasing and leasing new copiers for patron and staff use. It was the consensus of the board table this agenda item so that additional quotes can be obtained.

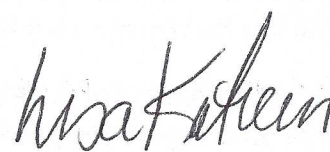
XI. ADJOURNMENT: **Motion by Scott Anderson, 2nd by Katrina Bromann** to adjourn the meeting at 7:25 p.m. All ayes. No nays. Motion carried.

XII. The next regular meeting of the Reddick Public Library District Board of Trustees will be held on Monday, July 14, 2025 at 6:00 p.m.

Respectfully Submitted,



Amy Novario, Board of Trustees Secretary



Lisa Katrein, Recording Secretary