REDDICK PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING MINUTES
MONDAY, JUNE 8, 2026

I. **CALL TO ORDER:** The meeting was called to order at 6:00 p.m. by Neil Reinhardt, Board President.
PRESENT: Mary Caba, Katrina Bromann, Amy Novario, Neil Reinhardt, and Daniel Heaver.
ABSENT: Scott Anderson and Mary Jo Farrell, both with notice.
STAFF PRESENT: Laura Youngstrum, Library Director; Lisa Katrein, Publicity & Outreach Coordinator.
VISITORS: Cait Dohmeier, *Teen Services Coordinator*

II. **CHANGES TO AGENDA:** The board moved Teen Services Update to the beginning of the agenda before all other agenda items.

III. **TRUSTEE OATH OF OFFICE:** Neil Reinhardt administered the Oath of Office to newly appointed trustee, Mary Caba.

IV. **BOARD REORGANIZATION:**
1. Election of Board Officers: Laura Youngstrum opened the floor for nominations for board officers. After nominations were closed, board members voted for each office by roll call vote. The board elected the following slate of officers: Neil Reinhardt, Board President, Mary Jo Farrell, Board Vice President, Scott Anderson, Board Treasurer, and Amy Novario, Board Secretary. Board members received an updated copy of the Library Board Contact Sheet in their electronic and print board packet.
2. Neil Reinhardt, Board President, expressed the Board's gratitude to Allison Hertzner, former Board Trustee, for her years of devoted service and wished her luck in her future endeavors.

V. **SECRETARY'S REPORT:** The Secretary's Report for the Reddick Public Library District Board of Trustees Regular Meeting on Monday, May 11, 2026 Meeting Minutes were reviewed. **Motion by** Katrina Bromann, **2nd by** Amy Novario to accept the Secretary's Report for the Reddick Public Library District Board of Trustees Regular Meeting on Monday, May 11, 2025 as written. All ayes. No nays. Motion carried. The Secretary's Report for the Reddick Public Library District Board of Trustees Library Services and Policies Committee Meeting Minutes were reviewed. **Motion by** Amy Novario, **2nd** by Daniel Heaver, to accept the Secretary's Report for the Reddick Public Library District Board of Trustees Library Services and Policies Committee Meeting on Monday, May 11, 2026. All ayes. No Nays. Motion carried.

VI. **APPEARANCES:** There were no appearances.

VII. **CORRESPONDENCE:** The Board received the following correspondence in their print and electronic packets:
1. From the LaSalle County Clerk: RPLD Tax Extension Amounts and Rates-filed.
2. From the LaSalle County Treasurer: Tax Distribution Check Stubs & Reconciliation Summary Reports letter.

VIII. **FINANCIAL REPORT:** All board members received the May 2026 Disbursements and May 31, 2026 Financial Reports in their print and electronic packets. The May 2026 Disbursements and May 31, 2026 Financial Reports were reviewed and discussed. **Motion by** Amy Novario, **2nd** by Katrina Bromann to approve the May 2026 Disbursements and to accept the May 31, 2026 Financial Reports and place the reports on file for audit. **Roll call vote as follows:** Katrina Bromann, aye. Amy Novario, aye. Daniel Heaver, aye. Mary Caba, aye. Neil Reinhardt, aye. All ayes. No nays. Motion carried.

IX. **LIBRARY DIRECTOR'S REPORT:**
1. **Teen Services Department Update**: Cait Dohmeier, *Teen Services Coordinator*, appeared before the board to introduce herself, provide a brief overview of her job duties, and answer questions.
2. A written report was provided to all board members which included the following attachments:
   a) RPLD June 2025 event brochures for Adults, Teen, and Children.

X. COMMITTEE REPORTS:

1. **Finance Committee:** No committee report.
2. **Personnel Committee:** No committee report.
3. **Building and Grounds Committee:** No committee report.
4. **Library Services and Policies Committee:** No committee report.

XI. UNFINISHED BUSINESS:

1. **Illinois Library Association Library Trustee Forum Workshop**: Trustee Katrina Bromann attended the Illinois Library Association Library Trustee Virtual Forum Workshop on *Book Bans and Intellectual Freedom* and presented the board with an oral report. A brief discussion followed.

2. **Board Bylaws Update:** A draft copy of the By-Laws of the Board of Trustees as well as copies of correspondence from Reddick Public Library District Attorney, Phil Lenzini were included in the print and electronic board packet. Laura provided the board with a detailed overview of the changes. Discussion followed and edits were suggested. **Motion by** Daniel Heaver, **2nd** by Amy Novario to approve the updated the Reddick Public Library Bylaws with the suggested edits. **Roll Call Vote as follows**: Katrina Bromann, aye. Amy Novario, aye. Daniel Heaver, aye. Mary Caba, aye. Neil Reinhardt, aye. All ayes. No nays. Motion carried.

XII. NEW BUSINESS:

1. **Approve transfer of interest from Working Cash to the General Fund:** Per Statue, all interest earned on Working Cash funds must be drawn off and deposited into the General Fund at the end of each fiscal year. **Motion by** Amy Novario, **2nd** by Katrina Bromann to approve the transfer of interest earned on Working Cash funds in FY2026 to the General Fund. **Roll Call Vote as follows**: Katrina Bromann, aye. Amy Novario, aye. Daniel Heaver, aye. Mary Caba, aye. Neil Reinhardt, aye. All ayes. No nays. Motion carried.

2. **Approve FY2027 working budget:** A copy of the proposed FY2027 working budget was sent electronically and included in the print board packet. Discussion followed. It was the consensus of the board to table this agenda item until the July 2026 board meeting.

3. **Board updates standing committee assignments:** Per board bylaws, standing committees are to be appointed annually in the month of July and consist of a minimum of three trustees and the president. A sign up sheet that included committee descriptions was included in the print and electronic board packets. A copy of the sign up sheet was sent around the table for signatures.

4. **Collection Management Policy Drafted Updates:** A draft copy of the Collection Management Policy was included in the print and electronic board packet. The policy was reviewed a brief discussion followed. **Motion by** Katrina Bromann, **2nd** by Amy Novario to approve the Collection Management policy as written. All ayes. No nays. Motion carried.

5. **Photo and Video Policy Drafted Updates:** A draft copy of the Photo and Video Policy was included in the print and electronic board packet. The policy was reviewed and a brief discussion followed. **Motion by** Daniel Heaver, **2nd** by Amy Novario to approve the Photo and Video Policy as written. All ayes. No nays. Motion carried.

6. **Program Policy Adoption:** A draft copy of the Program Policy was included in the print and electronic board packet. The policy was reviewed and discussed. **Motion by** Amy Novario, **2nd** by Daniel Heaver to accept the Program Policy as written. All ayes. No nays. Motion carried.

7. **Mural Project:** All board members received copies of the six designs submitted by local artists to the City of Ottawa Arts Committee for the Reddick Library Mural Project in their print and electronic board packets. The designs were reviewed and discussed. **Motion by** Katrina Bromann, **2nd** by Daniel Heaver to accept all six designs submitted by local artists to the City of Ottawa Arts Committee for the Reddick Library Mural Project. All ayes. No nays. Motion carried.

XIII. **ADJOURNMENT: Motion by** Amy Novario, **2nd by** Daniel Heaver to adjourn the meeting at 7:35 p.m. All ayes. No nays. Motion carried.

XIV. **The next regular meeting of the Reddick Public Library District Board of Trustees will be held on Monday, July 13, 2026 at 6:00 p.m.**

Respectfully Submitted,

Amy L. Novario

Amy Novario, Board of Trustees Secretary

Lisa Katrein

Lisa Katrein, Recording Secretary