

	2025	2024	2023
Attendance (Main Entrance):	5,894	5,778	5,677
New Library Cards:	94+30 linked patrons	109+0 linked patrons	153+20 linked patrons
Circulation:	10,278	9,660	9,645
Self-Check 1	323 users/1,489 items	322 users/1,252 items	321 users/1,153 items
Self-Check 2	140 users/458 items	132 users/419 items	83 patrons/214 items
Wi-Fi Hotspots	90	72	72
Chromebooks	18	13	18
Circulation e-Materials:	1,640	1,422	1,165
TOTAL	11,918	11,082	10,810
Curbside Service Transactions:	20	21	15
Interlibrary Loan:			
Lent	670	625	688
Borrowed	1,445	1,518	1,579
Out-of-System Loaned	11 (5 OS)	8 (2 OS)	11 (1 OS)
Out-of-System Borrowed	32 (9 OS)	32 (17 OS)	42 (7 OS)
Items Added:	497	571	341
Reference Transactions:			
Child & YA	406	164	143
Adult	771	363	546
TOTAL REFERENCE	1,177	527	689
Technology Transactions:			
Child & YA	37	4	3
Adult	470	250	290
TOTAL TECHNOLOGY	507	254	293
Computer Use:	492+63 guests=555	568+48 guests=616	628+72 guests=700
Wi-Fi Use:	632	534	555
Phone Conference Room Use:	7	38	36
Notary Services:	32	7	10
Study Room Sessions:	190	124	70
Local History Room Sessions:	30	22	22
Book-a-Librarian Sessions:	4	-	-
Meeting Room Use (External):	5	3	4

Local Art Display: The local artist featured in June 2025 was Nancy Nieslawski.

Local History: Elaine, Laurie D., & Rachel fulfilled 3 total local history research request.

Adult Events: Laura hosted **Mystery Monday Book Club** to discuss *The River We Remember* (Krueger) with 11 participants.
Tegan coordinated & hosted the following adult events:
Adult Summer Reading Participation: **158 review forms** have been submitted as of 6/30/2025!
Crafter Hours: Decoupage Coasters had 11 crafters.
Keeping the Kitchen Cool: Air Fryer Cooking with University of Illinois Extension's Susan Glassman had 31 attendees.
Loop Group met 4 times with 41 attendees.
Monthly Kit: Chia Seeds had 40 total kits.

<u>Youth & Teen Events:</u>	<p>2025 SRP Participation: <u>326 children & teens</u> have registered as of 6/30/2025! The Summer Reading Kick-Off Party had 259 attendees visit the Welcome Table with even more attendees!</p> <p>Cait led the following teen events: After Hours Teen Trivia with 14 teens, DIY Scrapbook with 9 teens, Edible Cookie Dough with 11 teens, Manga Club with 5 teens, Silent Book Club with 2 teens, & Unplugged Gaming with 4 teens. Cait & Elizabeth led Homeschool Art with 12 kids & 5 adults.</p> <p>Cait & Kestrel led Dungeons & Dragons with 7 teens & D&D 101 with 9 teens. Elizabeth led 1 session of Bilingual Storytime with 4 kids & 3 adults, Live Action Candy Land with 20 kids and 12 adults, 4 sessions of Messy Monday with a total of 43 children & 27 adults, 4 sessions of Ready, Set, Read with a total of 55 children & 32 adults, and 4 sessions of Shake, Rattle, Read with a total of 134 children & 123 adults.</p> <p>Greg prepped 5 varieties of DIY Craft Kits <i>Flower; Pirate Parrot; Jellyfish; Toucan; and Sloth</i>), which were distributed to a total of 289 youth patrons throughout the month of June.</p> <p>Robin led Bug STEM with 11 children & 7 adults, Frankentoys with 11 children and 4 adults, Potato Derby with 5 kids & 3 adults, and Zookeeper STEM with 30 children & 16 adults.</p> <p>Sheila led the all ages LEGO Club with 19 kids & 10 adults and Stacks & Snacks Cinema (Wild Robot) had 8 kids & 5 adults.</p> <p>Passive Activities: Bluey Scavenger Hunt had 12 participants, Draw a Character Hunt had 67 participants, Minecraft Character Hunt had 67 participants, 365 coloring/activity pages were distributed to youth patrons, 25 coloring/activity pages were distributed to teen patrons.</p> <p>Sensory Tables: Lemonade Stand.</p>
<u>Outreach Visits:</u>	<p>Lisa provided homebound delivery service to a total of 19 patrons at their personal residences throughout the month of June.</p> <p>Sheila brought literacy activities to a total of 80 children and 12 adults over 6 visits to 4 early childhood centers: <i>Head Start Gentleman Road, Starved Rock Regional Center, Step by Step South, and Step by Step North.</i></p>
<u>Community:</u>	<p>Pumpkins were planted and peas & garlic were harvested in the Community Garden.</p> <p>Water bottles were provided free to the public during several hot days in June.</p> <p>Cait represented the library at Race Today 4 Tomorrow: 5k Walk/Run to Fight Suicide.</p> <p>Elizabeth coordinated a Special Story Time with State Representative Amy Briel that had 4 kids & 3 adults.</p> <p>Elizabeth also hosted Story Time at the Woodlands to 21 children & 10 adults & Nature Journaling with 7 kids & 3 adults at <i>Nell's Woodland</i>.</p> <p>Laura hosted a Memorial Furniture Dedication for Stefanie Sullivan with 16 attendees.</p>
<u>Media:</u>	<p>Elizabeth promoted youth events on <i>WCMY's Morning Show with Jay LeSeure</i>.</p> <p>Laura provided bi-weekly library updates on <i>WCMY's Morning Show with Jay LeSeure</i>.</p>
<u>Meetings:</u>	<p>Cait, Elaine, Elizabeth, Kate, Lisa, Rachel, & Tegan attended a <i>Department Head Meeting</i> led by Laura.</p> <p>Elaine attended <i>PrairieCat Technical Services Users Meeting</i> and <i>PrairieCat MARC Libraries Meeting</i>.</p> <p>Elizabeth, Laura, & Tegan attended a Strategic Plan Planning Committee Meeting.</p> <p>Kate held meetings with representatives from the following: Konica Minolta, Marco, & Midwest Computer.</p> <p>Kate, Laura, & Rachel held a <i>Staff Training Meeting</i>.</p>

Kestrel, Laurie H., Matt, Natalie, Pam, & Teresa attended a *Circulation Meeting* led by Rachel.

Laura held meetings with the following individuals: Alex Todd of Deiters & Todd for Budget Review, mural artist Clara Brubaker, Cindy Fesemeyer of Fast Forward Libraries, and Dave Noble City of Ottawa Economic Developer.

Laura attended *City of Ottawa TIF Joint Review Board Meeting* and *West of 47 Director's Meeting* at Starved Rock Lodge & Conference Center.

Rachel attended *ATLAS Middle Management Meeting*.

Continuing Ed:

Arron, Elaine, Elizabeth, Faith, Greg, Kestrel, Laura, Laurie D., Laurie H., Lisa, Matt, Pam, Rachel, Robin, Tegan, & Teresa viewed KnowBe4's *The Inside Man* training videos on Document Disposal, Clear Desktop Policy, & Cloud Services.

Cait, Elaine, Kate, Laura, Rachel, & Tegan viewed *Backup: How Coworkers Should Provide Backup During Conflict* (Ryan Dowd's Homeless Training).

Elaine attended *Serials Cataloging* (RAILS).

Faith continues page training.

Kate viewed *Assessing Your Technology Environment without IT Staff* (TechSoup), *BEAD-funded Connect Illinois Round 4: Benefit of the Bargain Round* (ICN), *digitalLIFT – LBTQIA + Tech Advocacy* (digitalLIFT), *ICN for Illinois Libraries* (ISL), and *Making DEI Fair: Lily Zheng in Conversation with Monica Harris* (RAILS).

Kate also completed *Notary* training and applied for certification.

Kestrel, Lisa & Teresa viewed KnowBe4's *Shred and Lock*.

Laura attended *Policies with Betsy Adamowski & Jim Deiters* (Directors University).

Lisa viewed KnowBe4's *Top Five Meta Scams*.

Matt viewed *Reference Basics* (RAILS).

Sheila read *Promoting Emerging Language and Literacy During Story Time* by JR Irwin (National Institutes of Health).

Tegan read *Bite Into a Good Book with an Edible Book Event* (WebJunction).

Projects:

Cait, Elaine, Elizabeth, Kate, Laura, Lisa, Rachel, & Tegan had professional photos taken by local photographer Mary Morris.

Kate had an in-library work day with Dewey Technology.

The library will implement 2 new online services in July: *Kanopy* (OverDrive streaming service) & *LOTE4Kids* (multi-lingual literacy database for children).

Building:

Billy completed numerous maintenance projects throughout the building and grounds including: installing sanitary disposal receptacles in restrooms, assembling standing desks for services points throughout library, installing security mirrors in Adult Department.

John's Service & Sales checked faulty air conditioner unit.

Donations:

\$230.00 in memory of Stefanie Sullivan.

Grants:

The *FY2025 Illinois Public Library Per Capita Grant* was awarded by the Illinois State Library in the amount of \$35,338.05.

Investments:

N/A

Personnel:

1 part-time *Supervisor/ILL* resigned effective June 30, 2025.

1 part-time *Page/Circulation Assistant* was hired with start date of July 7, 2025.

1 part-time *Circulation Assistant* was hired with start date of July 16, 2025.