

REDDICK LIBRARY DIRECTOR'S REPORT

JULY 2026

	2026	2025	2024
Attendance (Main Entrance):	6,552	6,234	4,790 + 6 days w/o
New Library Cards:	70+ 3 linked patrons	63+9 linked patrons	91 + 3 linked patrons
Circulation:	10,847	10,969	11,529
Self-Check 1	349 patrons/1,371	349 patrons/1,672	334 patrons/1437 items
Self-Check 2	155 patrons/513 items	169 patrons/569 items	119 patrons/456 items
Wi-Fi Hotspots	148	93	91
Chromebooks	7	20	15
Circulation e-Materials:	1,799	1,709	1,467
TOTAL CIRCULATION	12,646	12,678	12,996
Curbside Service Transactions:	27	16	16
Interlibrary Loan:			
Lent	753	701	740
Borrowed	1,529	1,681	1,626
Out-of-System Loaned	9 (5 OS)	11 (5 OS)	10 (5 OS)
Out-of-System Borrowed	23 (5 OS)	21 (8 OS)	39 (7 OS)
Items Added:	526	392	243
Reference Transactions:			
Child & YA	552	421	141
Adult	801	842	380
TOTAL REFERENCE	1,353	1,263	521
Technology Transactions:			
Child & YA	3	12	5
Adult	413	459	273
TOTAL TECHNOLOGY	416	471	278
Computer Use:	610+78 guests=688	595+60 guests=655	711+68 guests=779
Wi-Fi Use:	719	627	513
Computer Conference Room:	24	14	38
Notary Services:	77	33	27
Study Room Sessions:	207	206	153
Local History Room Sessions:	29	23	19
Book-a-Librarian Sessions:	5	4	-
Kanopy	1,051 Visits/11,097Mins	744 Visits/3,944 Mins	-
Meeting Room Use (External):	14	4	4

Local Art Display: The local artist featured in July 2026 was Paul Wheeler.

Local History: Grace & Rachel fulfilled a total of 2 local history research requests.

Summer Reading: **2026 Summer Reading Kid & Teen Signups:** 102 birth-kindergartners, 110 1st through 3rd graders, 70 4th through 6th graders, & 56 teens; 338 total!
2026 Summer Reading Kid & Teen Completion Numbers: 38 birth-kindergartners, 29 1st through 3rd graders, 18 4th through 6th graders, & 20 teens; 105 total!
75,555 minutes of reading logged & 554 prizes awarded.
Summer Reading Finale Party: Incredible Bats had approximately 80 attendees!
Adult Summer Reading: 322 online entries from 43 participants & 63 physical entries from 12 participants!

Adult Events:

Laura hosted **Mystery Monday Book Club** to discuss *The Soulmate* (Hepworth) with 13 attendees & **Food for Thought Book Club** to discuss *The Weekday Vegetarians* (Rosenstrach) with 6 attendees.
Leanna also coordinated & hosted the following adult events:
250 America Hamilton Screening had 11 attendees.
After-Hours Bingo had 30 players.
Artist's Workshop with the Ottawa Art League had 6 attendees.
Craft Hours: Customized Tote Bag had 13 crafters.
Loop Group met 3 times with 21 attendees.
Monthly Kit: Summer had 37 total kits.
Voter Registration had 2 attendees.

Youth & Teen Events:

Cait led **After-Hours Bingo** with 6 teens, **Boston Tea'n Party** had 5 teens, **DIY Tie-Dye** with 4 teens, **Heartstopper Party** with 1 teen, **Jaws** with 6 Teens, **Manga Club** with 3 teens, **Overnight Oats** with 2 teens, **Unplugged Gaming** had 2 teens, & **Yappers Book Club** with 7 teens.
Cait & Elizabeth led **Homeschool Art** with 7 kids & 1 adult.
Cait & Kestrel led **Dungeons & Dragons** with 2 teens & offered **D&D 101**.
Elizabeth led 4 sessions of **Ready, Set, Read** with a total of 68 children & 43 adults & 5 sessions of **Shake, Rattle, Read** with a total of 132 children & 123 adults.
Elizabeth also led **Babies at the Beach** with 4 kids & 4 adults, **Fireworks** with 7 kids & 5 adults, & **Dan Gogh's Magic Show** with 10 kids & 7 adults.
Greg prepped 4 varieties of **DIY Craft Kits** (*Grill, Ice Cream Cone, Santa on Vacation, Shark Headband*), which were distributed to a total of 240 kids.
Robin led **Fairy Gardens** with 9 kids & 6 adults, **Gnome Homes** with 5 kids & 4 adults, **Jack & the Beanstalk STEM** with 9 kids & 6 adults, **LEGO Club** with 34 kids & 22 adults & **TikTok Recipe Trends** with 7 kids & 5 adults.
Passive Activities: Bad Seed Escape Room had 18 participants. **Fun Veggies Scavenger Hunt** had 94 participants. **STEM Kit: Alka Seltzer Boat** had 15 participants. 262 **coloring/activity pages** were distributed to youth patrons. 24 **coloring/activity pages** were distributed to teen patrons.
Sensory Table: Ice Cream/Cupcake.

Outreach Visits:

Lisa provided homebound delivery service to a total of 20 patrons & trained **Grace** to complete homebound deliveries to be a backup.
Sheila brought literacy activities to a total of 177 children and 29 adults over 13 visits to 5 early childhood centers: *Head Start Gentleman Road, Opportunity School Camp, Starved Rock Regional Center, Step by Step South, & Step by Step North.*

Community:

City of Ottawa Arts Committee exterior murals painting continue
Elizabeth hosted 20 kids & 13 adults at **Story Time at Nell's Woodland**.
Laura represented the library at *City of Ottawa's Hope & Humanity Roundtable*.

Media:

Elizabeth promoted youth events on *WCMY's Morning Show with Jay LeSeure*.
Laura gave bi-weekly library updates on *WCMY's Morning Show with Jay LeSeure*.

Meetings:

Cait, Elaine, Elizabeth, Kate, Lisa, & Tegan attended a *Department Head Meeting* led by **Laura**.
Cait, Elaine, Laura, & Tegan held a *Book Sale Committee Meeting*.
Cait, Leanna, & Tegan held a *Programming Meeting*.
Leanna, Lisa, Kate, & Tegan attended a *Staff Appreciation Committee Meeting* led by **Laura**.
Kate attended *ELSUM Meeting, & SenSource Training Meeting*.
Laura held *1-on-1 Sessions* with **Cait, Elizabeth, Grace, & Kate**.
Laura attended *West of 47 Director's Meeting, Illinois Small & Rural Conference Meeting, RAILS SAIL Meeting, PrairieCat Delegates Assembly, & met with financial advisor Jamie Rachlin.*

Continuing Ed:

Elizabeth read *In Defense of the Diadactic* (SLJ) & *Not Optional: Why Latine Graphic Novels Belong in Middle School Collections* (Booklist).
Grace viewed *What's Up Wednesday: Reaching Out to Residents Who Are Not (Yet) Library Users* (Indiana State University) & *Marking Trends Nonprofits Need to Know & Embrace* (Firespring Webinar).
Kate viewed *Write IT Down: Creating Helpful Documentation* (IT Leadership Lab). She also finished Supervisory Skills Toolkit on RAILS Academy.
Kestrel viewed *Getting into the Customer Service Flow* (RAILS & Fast Forward Libraries).
Kyle, Tara, & Trinity finished Circulation Assistant training coordinated by Tegan and assisted by Matt, Rachel, & Teresa.
Tegan completed *ILL Module Training* (Talent LMS).

Projects:

Elizabeth continues the youth services collection maintenance project.
Grace works on completing an Adult & Children's Social Story to promote library services.
Kate begins research work on FY2028 server upgrade & Wi-Fi access point replacement, ordered FY2027 hotspot allotment, & helped install new patron counter & set up online dashboard.
Laura continues the adult fiction collection maintenance project.
Leanna works on shifting the juvenile nonfiction & YA nonfiction/biography departments.

Building:

B&G Electric on site to address a lighting control panel issue.
John's Service & Sales/Hartwig on site 6 times to install HVAC Control System and address issues.
SenSource patron counter was installed.
Konica Minolta on site to repair public copier.

Donations:

N/A

Grants:

N/A

Investments:

N/A

Personnel:

A part-time Interlibrary Loan Coordinator resigned effective 7.31.26.