

**REDDICK PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING MINUTES
MONDAY, JANUARY 12, 2026**

- I. CALL TO ORDER:** The meeting was called to order at 6:03 p.m. by Neil Reinhardt, Board President.
PRESENT: Allison Hertzner, Amy Novario, Katrina Bromann, Neil Reinhardt, Daniel Heaver, and Mary Jo Farrell
ABSENT: Scott Anderson, with notice
STAFF PRESENT: Laura Youngstrum, Library Director; Lisa Katrein, Publicity & Outreach Coordinator.
VISITORS: Amanda Standerfer, *Fast Forward Libraries* (via Zoom)
- II. CHANGES TO AGENDA:** The board moved New Business #1 to the beginning of the agenda, before all other agenda items.
- III. SECRETARY'S REPORT:** The Secretary's Report for the Reddick Public Library District Board of Trustees Regular Meeting on Monday, December 8, 2025 was reviewed. **Motion by Mary Jo Farrell 2nd by Katrina Bromann** to accept the Secretary's Report for the Reddick Public Library District Board of Trustees Regular Meeting on Monday, December 8, 2025 as written. All ayes. No nays. Motion carried.
- IV. APPEARANCES:** There were no appearances.
- V. CORRESPONDENCE:** All board members received copies of the correspondence in their print and electronic board packets
1. From the LaSalle County Clerk: Statement of Economic Interest Listing
 2. Email correspondence from Illinois State Library regarding IPLAR review
 3. From Starved Rock Country Community Foundation: Grant Letter
 4. From LaSalle County Clerk: Final Distribution of TY2024, Interest Distribution, and Final Reconciliation Summary Report of TY2024
 5. From LaSalle County Clerk: LaSalle County Tax District Levy Signoff. Laura will complete and turn in to the LaSalle County Clerk's office on January 13, 2026.
 6. From the LaSalle County Supervisor of Assessments: Certificates of Status of Exempt Property. Laura will complete and turn into the Supervisor's office before the end of the week.
- VI. FINANCIAL REPORT:** All board members received the preliminary December 2025 Disbursements and Preliminary December 31, 2025 Financial Reports in their print and electronic packets. The December 2025 Disbursements and December 31, 2025 Financial Reports were reviewed and discussed. **Motion by Mary Jo Farrell, 2nd by Daniel Heaver,** to approve the preliminary December 2025 Disbursements and to accept the preliminary December 31, 2025 Financial Reports and place the reports on file for audit. **Roll call vote as follows:** Katrina Bromann, aye. Amy Novario, aye. Mary Jo Farrell, aye. Daniel Heaver, aye. Allison Hertzner, aye. Neil Reinhardt, aye. All ayes. No nays. Motion carried.
- VII. LIBRARY DIRECTOR'S REPORT:**
1. **A written report was provided to all board members** which included the following attachments:
 - a) RPLD January 2026 event brochures for Adults, Teens, and Children
- VIII. COMMITTEE REPORTS:**
1. **Finance Committee:** No committee report.
 2. **Personnel Committee:** No committee report.
 3. **Building and Grounds Committee:** No committee report.
 4. **Library Services and Policies Committee:** No committee report. This committee will meet directly following the February 9, 2026 Board Meeting.

IX. UNFINISHED BUSINESS:

1. **HVAC Systems Control Update:** Laura informed the board that the HVAC Systems Control bidding will open on January 15 and will be open through January 29, 2026 under the supervision of Vissering Construction, Reddick Library's Project Management Company.

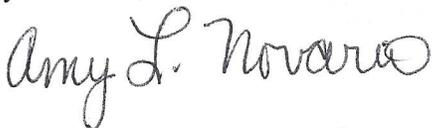
X. NEW BUSINESS:

1. **Strategic Plan Presentation:** All board members received a copy of the proposed Strategic Plan in their print and electronic board packets. Amanda Standerfer of *Fast Forward Libraries* presented a detailed overview of of the Plan via Zoom and answered questions. **Motion by Amy Novario, 2nd** by Allison Hertzner to accept the Reddick Public Library Strategic Plan 2026-2028 as written. All ayes. No nays. Motion carried.
2. **Approve staff member continuing education request:** All board members received a copy Tegan Finnegan's Library Information Technology A.A.S. program/course information in their print and electronic board packets. Discussion followed. **Motion by Mary Jo Farrell 2nd** by Amy Novario to approve Tegan Finnegan's continuing education request for enrollment in the online Library and Information Technology A.A.S. Program at the College of DuPage. Roll Call Vote as follows: Katrina Bromann, aye. Amy Novario, aye. Mary Jo Farrell, aye. Daniel Heaver, aye. Allison Hertzner, aye. Neil Reinhardt, aye. All ayes. No nays. Motion carried.
3. **Approve submission of the FY2026 Illinois Per Capita Grant Application to the Illinois State Library:** All board members received a copy of the Per Capita Grant Application in their electronic and print board packets. A brief discussion followed. Laura informed the board that following the approval, the FY2026 Per Capita Grant application and required certification and FY2025 Per Capita Grant Expenditure Report will be submitted to the Illinois State Library. The submission deadline is January 30, 2026. **Motion by Mary Jo Farrell, 2nd** by Amy Novario to approve the submission of the FY2026 Illinois Per Capita Grant Application to the Illinois State Library. All ayes. No nays. Motion carried.
4. **Approve the Publicity and Social Media Assistant Job Description:** A draft of the Publicity and Social Media Assistant Job Description was included in the electronic and print board packet. Laura informed the board that this in a new position at Reddick Library. A discussion followed. Motion by Mary Jo Farrell, 2nd by Allison Hertzner to approve the Publicity and Social Media Assistant Job Description as written. All ayes. No nays. Motion carried.

XI. ADJOURNMENT: Motion by Mary Jo Farrell, 2nd by Allison Hertzner to adjourn the meeting at 6:55 p.m. All ayes. No nays. Motion carried.

XII. The next regular meeting of the Reddick Public Library District Board of Trustees will be held on Monday, February 9, 2026 at 6:00 p.m.

Respectfully Submitted,



Amy Novario, Board of Trustees Secretary



Lisa Katrein, Recording Secretary