

**REDDICK PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING MINUTES
MONDAY, FEBRUARY 9, 2026**

- I. CALL TO ORDER:** The meeting was called to order at 6:00 p.m. by Mary Jo Farrell, Board Vice President.
PRESENT: Scott Anderson, Mary Jo Farrell, Amy Novario, Allison Hertzner, and Katrina Bromann
ABSENT: Daniel Heaver and Neil Reinhardt, both with notice
STAFF PRESENT: Laura Youngstrum, Library Director; Lisa Katrein, Publicity & Outreach Coordinator.
VISITORS: Rachel Mason, *Public Services Coordinator, Reddick Public Library District*
- II. CHANGES TO AGENDA:** The board moved Public Services Department Update to the beginning of the agenda, before all other agenda items.
- III. SECRETARY'S REPORT:** The Secretary's Report for the Reddick Public Library District Board of Trustees Regular Meeting on Monday, January 12, 2026 was reviewed. **Motion by** Scott Anderson **2nd by** Allison Hertzner to accept the Secretary's Report for the Reddick Public Library District Board of Trustees Regular Meeting on Monday, January 12, 2026 as written. All ayes. No nays. Motion carried.
- IV. APPEARANCES:** There were no appearances.
- V. CORRESPONDENCE:** All board members received copies of the correspondence in their print and electronic board packets
1. From the LaSalle County Board of Review: 2025 Board of Review Hearing Notices
 2. From Truist: 2025 Duane Schroeder Statement
 3. From Hopkins & Associates, CPAs: Audit Engagement letter
- VI. FINANCIAL REPORT:** All board members received the preliminary January 2026 Disbursements and Preliminary January 31, 2026 Financial Reports in their print and electronic packets. The January 2026 Disbursements and January 31, 2026 Financial Reports were reviewed and discussed. **Motion by** Scott Anderson **2nd by** Amy Novario, to approve the preliminary January 2026 Disbursements and to accept the preliminary January 31, 2026 Financial Reports and place the reports on file for audit. **Roll call vote as follows:** Scott Anderson, aye. Katrina Bromann, aye. Amy Novario, aye. Allison Hertzner, aye. Mary Jo Farrell, aye. All ayes. No nays. Motion carried.
- VII. LIBRARY DIRECTOR'S REPORT:**
1. **Public Services Department Update:** Rachel Mason, *Public Services Coordinator*, appeared before the board to introduce herself, provide a brief overview of her job duties, and answer questions.
 2. **A written report was provided to all board members** which included the following attachments:
 - a) RPLD February 2026 event brochures for Adults, Teens, and Children
 - b) Final 1-page Strategic Plan Graphic
 - c) Coloring Sheet created by Clara Brubaker for the 2/22/26 Mural Unveiling event
 - d) January 2026 PrairieCat Circulation Statistics
 3. Laura informed the board that replacement windows samples were delivered by Koolmaster. The project will begin as Koolmaster's schedule permits and 2 windows will be replaced at a time until the job is complete.
 4. Laura informed the board that the previously approved online continuing education for Tegan Finnegan's Library and Information Technology A.A.S. Program at the College of DuPage has been put on hold for the current semester at Tegan's request.
- VIII. COMMITTEE REPORTS:**
1. **Finance Committee:** No committee report.
 2. **Personnel Committee:** No committee report.
 3. **Building and Grounds Committee:** No committee report.
 4. **Library Services and Policies Committee:** No committee report.

IX. UNFINISHED BUSINESS:

- 1. HVAC Systems Control Update:** All board members received copies of the bids for the HVAC Systems Control in their print and electronic board packets. Discussion followed. Motion by Allison Hertzner, 2nd by Katrina Bromann to approve Vissering Construction's recommendation to accept *John's Service and Sales, LLC* bid in the amount of \$82, 000.00 and give authority to Laura Youngstrum to sign a contract. Roll Call Vote as follows: Scott Anderson, aye. Katrina Bromann, aye. Amy Novario, aye. Allison Hertzner, aye. Mary Jo Farrell, aye. All ayes. No nays. Motion carried.

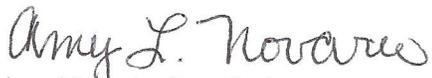
X. NEW BUSINESS:

- 1. Ottawa Arts Committee Mural:** A copy of the Ottawa Arts Committee Mural Proposal was included in the electronic and print board packet. Discussion followed. Motion by Amy Novario, 2nd by Allison Hertzner to give permission to the Ottawa Arts Committee to display board approved murals on the exterior of the library's south Annex wall off of Clinton Street for a 3-year term. All ayes. No nays. Motion carried.

- XI. ADJOURNMENT: Motion by Katrina Bromann, 2nd by Scott Anderson to adjourn the meeting at 6:38 p.m. All ayes. No nays. Motion carried.**

- XII. The next regular meeting of the Reddick Public Library District Board of Trustees will be held on Monday, March 9, 2026 at 6:00 p.m.**

Respectfully Submitted,



Amy Novario, Board of Trustees Secretary



Lisa Katrein, Recording Secretary

**REDDICK PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
LIBRARY SERVICES AND POLICIES COMMITTEE MEETING MINUTES
MONDAY, FEBRUARY 9, 2026**

I. CALL TO ORDER: The meeting was called to order at 6:37 p.m. by Amy Novario, Board Secretary.
PRESENT: Amy Novario, Katrina Bromann, and Allison Hertzner
ABSENT: Neil Reinhardt and Daniel Heaver
STAFF PRESENT: Laura Youngstrum, Library Director
VISITORS: There were no visitors.

II. CHANGES TO AGENDA: There were no changes

III. APPEARANCES: There were no appearances.

IV. NEW BUSINESS:

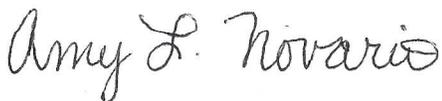
1. Community Information Bulletin Board Policy Drafted Updates
2. Computer/Internet Use Policy Drafted Updates
3. Reference Services Policy Drafted Updates
4. Social Media Policy Drafted Updates
5. Process of Updating Board Bylaws

Discussion followed on all of the above new business items. The drafted policies will be taken to the March 9, 2026 Board Meeting for action.

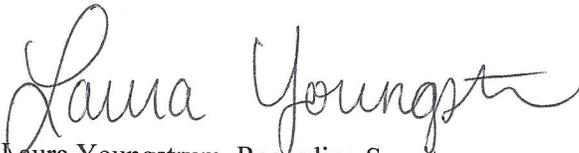
XII. ADJOURNMENT: Motion by Allison Hertzner, 2nd by Katrina Bromann to adjourn the meeting at 7:36 p.m. All ayes. No nays. Motion carried.

XIII. The next meeting of the Reddick Public Library District Board of Trustees Library Services and Policies Committee will be held on Monday, May 11, 2026 immediately following the Regular Board Meeting.

Respectfully Submitted,



Amy Novario, Board of Trustees Secretary



Laura Youngstrum, Recording Secretary