

	2026	2025	2024
Attendance (Main Entrance):	6,826	5,202	5,346
New Library Cards:	96+3linked patrons	79+0 linked patrons	95+3 linked patrons
Circulation:	10,108	8,882	9,293
Self-Check 1	276 patrons/1,091	248 patrons/1,013	295 patrons/1,237
Self-Check 2	182 patrons/547 items	165 patrons/557 items	105 patrons/267 items
Wi-Fi Hotspots	162	112	76
Chromebooks	13	13	13
Circulation e-Materials:	1,902	1,655	1,461
TOTAL CIRCULATION	12,010	10,537	10,358
Curbside Service Transactions:	15	21	17
Interlibrary Loan:			
Lent	764	708	728
Borrowed	1,527	1,418	1,710
Out-of-System Loaned	6(4OS)	7 (5 OS)	11 (3 OS)
Out-of-System Borrowed	27(9OS)	6 (1 OS)	35 (8 OS)
Items Added:	265	252	223
Reference Transactions:			
Child & YA	373	252	207
Adult	1,028	827	408
TOTAL REFERENCE	1,401	1,079	615
Technology Transactions:			
Child & YA	16	3	13
Adult	480	494	226
TOTAL TECHNOLOGY	496	497	239
Computer Use:	592+79 guests=671	593+58 guests=651	720+68 guests=788
Wi-Fi Use:	702	647	579
Computer Conference Room:	39	14	43
Notary Services:	41	44	15
Study Room Sessions:	147	157	154
Local History Room Sessions:	32	30	14
Book-a-Librarian Sessions:	7	5	-
Kanopy	760Visits/7,326Mins	699Visits/5,883Mins	-
Meeting Room Use (External):	13	8	4

Local Art Display: The local artist featured in August 2026 was Carrie Woeltje.

Local History: Kate fulfilled 1 local history research request.

Adult Events: **Laura** hosted **Mystery Monday Book Club** to discuss *The Golden Spoon* (Maxwell) with 13 attendees.
Leanna also coordinated & hosted the following adult events:
After-Hours Bingo had 33 players.
Artist's Workshop with the Ottawa Art League had 4 attendees.
Bling Your Book had 6 attendees.
Craft Hours: Felt Stamp Magnets had 7 crafters.
Loop Group met 5 times with 45 attendees.
Monthly Kit: Edamame had 30 total kits.

Youth & Teen Events: Cait led **DIY Sticker Fest** with 3 teens, **Dungeons & Dragons** with 6 teens, **Manga Club** with 2 teens, & **Yappers Book Club** with 2 teens.
Cait, Elizabeth, & Natalie led **Homeschool Art** with 22 kids & 11 adults.
Elizabeth led 4 sessions of **Ready, Set, Read** with a total of 57 children & 32 adults & 4 sessions of **Shake, Rattle, Read** with a total of 92 children & 88 adults.
Elizabeth also led **Babies at the Beach** with 7 kids & 10 adults & **Butterfly Release Party** with 23 kids & 25 adults
Greg prepped 5 varieties of **DIY Craft Kits** (*Turtle, Crab, Peacock, Jellyfish, Windsock*), which were distributed to a total of 193 kids.
Robin led **Tinker Time Rock Band** with 2 kids & 2 adults, **Tissue Paper Sunflower Art** with 1 kid & 1 adult, & offered **Carboard Carnival**.
Sheila led **LEGO Club** with 20 kids & 9 adults & **Stacks & Snacks Cinema** (GOAT) with 2 kids & 1 adult.
Passive Activities: **Bad Seed Escape Room** had 2 participants. **Fun Veggies Scavenger Hunt** had 100 participants. **Interactive Bulletin Board: Favorite Veggie/Fruit** had 29 participants. 225 **coloring/activity pages** were distributed to youth patrons. 15 **coloring/activity pages** were distributed to teen patrons.
Sensory Table: Apples.

Outreach Visits: **Lisa & Grace** provided homebound delivery service to a total of 20 patrons.
Sheila brought literacy activities to a total of 138 children and 27 adults over 13 visits to 4 early childhood centers: *Head Start Gentleman Road, Starved Rock Regional Center, Step by Step South, & Step by Step North.*

Community: City of Ottawa Arts Committee exterior murals painting continue.
Cait & Grace represented the library at the *Debate Days' Olde Time Faire* & promoted services to approximately 288 people.
Cait & Tegan represented the library at the *Ottawa Farmer's Market* & promoted services to approximately 72 people.
Elizabeth hosted 25 kids & 17 adults at **Story Time at Nell's Woodland** & worked with Ottawa Police & Fire Departments to offer **Autism Family Night** with 7 adults.
Laura presented at *Ottawa Noon Rotary Meeting*.
Lisa & Robin represented the library at *National Night Out at Peck Park*.
Robin hosted **Peter Rabbit Story Time at Nell's Woodland** with 4 kids & 2 adults.
Tegan represented the library at *Dementia Friendly Ottawa Meeting*.

Media: **Elizabeth** promoted youth events on *WCMY's Morning Show with Jay LeSeure*.
Laura gave bi-weekly library updates on *WCMY's Morning Show with Jay LeSeure*.

Meetings: **Cait, Elaine, Elizabeth, Kate, Lisa, & Tegan** attended a *Strategic Plan Update Meeting* led by **Laura**.
Cait, Elaine, Elizabeth, Kate, & Tegan attended a *Department Head Meeting* led by **Laura**.
Cait, Elaine, Laura, & Tegan held a *Book Sale Committee Meeting*.
Elaine attended *PrairieCat Technical Services Committee Meeting & Committee Working Group*.
Kate attended *Catalyst Cohort Meeting*.
Kestrel, Matt, Natalie, Tara, Teresa, & Trinity attended a *Circulation Meeting* led by **Tegan**.
Laura held *1-on-1 Sessions* with **Elaine, Grace, Leanna, Lisa, & Tegan**.
Laura attended *West of 47 Director's Meeting & Illinois Small & Rural Conference Meeting*.
Tegan attended *PrairieCat Circulation Committee Meeting*.

Continuing Ed: **Cait** completed *Opioid Overdose 101 Training* provided by the LaSalle County Health Department.

Grace & Lisa viewed *Creating Simple Branding for Your Library* (Library Marketing Conference Group Webinar).
Kate viewed *Libraries Advancing Accessibility: Using PLA's New Toolkit to Support Patrons with Apple Devices* (PLA).
Kate & Tegan viewed *Thrive & Grow: Harnessing the Power of Self-Care & Coaching* (LACONI SAAM).
Kestrel viewed *The Fight Against Book Bans* (nicheacademy).
Pam viewed the following RAILS Academy trainings: *Shelf Reading, Shelving & Shelf Reading, & Reading Call Numbers*.
Sheila read *The Black Belt Librarian: Real-World Safety & Security* by Warren Graham.

Projects:

Cait, Elaine, Laura, & Tegan (with assistance from **Kate & Teresa**) hosted a 3-day Book Sale & raised \$1,275.25.
Elizabeth continues the youth services collection maintenance project.
Grace increased social media engagement by 15.7%.
Kate began the work to install a local history database station.
Laura continues the adult fiction collection maintenance project.
Leanna works on shifting the juvenile fiction & nonfiction.
Sheila enrolled to receive free Braille books monthly through the American Action Fund for Children and Adults.

Building:

Billy began repainting patron bathrooms, removed etchings on windows by front doors advertising "old" open hours, & repaired cabinet in staff kitchen.
John's Service & Sales/Hartwig on site 2 times to address HVAC Control System issues.
Taylor's Way completed lawn care treatment.

Donations:

N/A

Grants:

\$2,000 Institute of Electrical and Electronics Engineers (IEEE) Science Kits for Public Libraries to purchase circulating STEM Kits for children. 8,727.88

Investments:

\$164,477.54 from the General Funds Investment Account to Special Reserves Investment Account
\$8,727.88 (Working Cash Funds—1st Distribution of TY2025) was withdrawn from the General Fund checking account at OSB Community Bank and deposited into the Working Cash investment account at the First National Bank of Ottawa Trust Department.
\$141,697.78 (All Other Funds—1st Distribution of TY2025) was withdrawn from the General Fund checking account at OSB Community Bank and deposited into the General Fund investment account at the First National Bank of Ottawa Trust Department.

Personnel:

N/A