

	2025	2024	2023
Attendance (Main Entrance):	5,202	5,346	5,322
New Library Cards:	79+0 linked patrons	95 + 3 linked patrons	91+114 linked patrons
Circulation:	8,882	9,293	10,005
Self-Check 1	248 patrons/1,013	295 patrons/1,237	333 patrons/1,181
Self-Check 2	165 patrons/557 items	105 patrons/267 items	66 patrons/177 items
Wi-Fi Hotspots	112	76	67
Chromebooks	13	13	15
Circulation e-Materials:	1,655	1,461	1,205
TOTAL	10,537	10,358	11,210
Curbside Service Transactions:	21	17	16
Interlibrary Loan:			
Lent	708	728	711
Borrowed	1,418	1,710	1,605
Out-of-System Loaned	7 (5 OS)	11 (3 OS)	7 (3 OS)
Out-of-System Borrowed	6 (1 OS)	35 (8 OS)	47 (11 OS)
Items Added:	252	223	206
Reference Transactions:			
Child & YA	252	207	121
Adult	827	408	500
TOTAL REFERENCE	1,079	615	621
Technology Transactions:			
Child & YA	3	13	11
Adult	494	226	309
TOTAL TECHNOLOGY	497	239	320
Computer Use:	593+58 guests = 651	720+68 guests=788	713+77 guests=790
Wi-Fi Use:	647	579	675
Phone Conference Room Use:	14	43	29
Notary Services:	44	15	17
Study Room Sessions:	157	154	148
Local History Room Sessions:	30	14	29
Book-a-Librarian Sessions:	5	-	-
Kanopy	705 Visits/202 Plays	-	-
Meeting Room Use (External):	8	4	4

Local Art Display: The local artist featured in August 2025 was Natalie Zelman.

Local History: Rachel fulfilled 2 local history research requests.

Adult Events:

Laura hosted **Mystery Monday Book Club** to discuss *Middle of the Night* (Sager) with 8 participants.

Tegan coordinated & hosted the following adult events:

After Hours Bingo had 43 bingo players.

Barista Basics had 13 attendees.

Crafter Hours: Sunflower Wreath had 18 crafters.

Home Energy Savings with Citizen Utility Board had 3 attendees.

ICash Unclaimed Property Drop-In with the Illinois State Treasurer's Office had 7.

Loop Group met 5 times with 47 attendees.

Monthly Kit: Pickle had 40 total kits.

Youth & Teen Events: **Summer Reading Finale Party Part 2: Foam Party** had 90 attendees! **Cait** led the following teen events: **DIY Bento Boxes** with 2 teens, **Manga Club** with 3 teens, and **Silent Book Club** with 5 teens. **Cait & Elizabeth** led **Homeschool Art** with 13 kids & 8 adults. **Cait & Kestrel** led **Dungeons & Dragons** with 8 teens. **Elizabeth** led 4 sessions of **Ready, Set, Read** with a total of 20 children & 15 adults, and 4 sessions of **Shake, Rattle, Read** with a total of 102 children & 105 adults. She also hosted **Local Author Story Time: The Teeniest, Tiny Tiger!** (Stacy) with 1 child & 2 adults. She also offered 1 session of **Bilingual Story Time Tiempo Para Cuentos**. **Greg** prepped 4 varieties of DIY Craft Kits (*T-Rex; Ocean Scene; Shoe Lacing; and Crab*), which were distributed to a total of 145 youth patrons. **Robin** led **Flower Oobleck** with 1 child & 1 adult, **Kid's Book Club** with 1 child and 1 adult for a discussion of *Veggies with Wedgies* (Dooler), and **Titanic Escape Room** with 10 children & 3 adults. **Sheila** led the all ages **LEGO Club** with 12 kids & 4 adults and **Stacks & Snacks Cinema (The Minecraft Movie)** had 6 kids & 3 adults. **Passive Activities: Space Invaders Scavenger Hunt** had 6 participants, **Back to School Scavenger Hunt** had 36 participants, **Summer This or That Vote: Pool Vs. Beach** had 49 voters (beach won), 125 **coloring/activity pages** were distributed to youth patrons, 50 **coloring/activity pages** were distributed to teen patrons. **Sensory Tables: Red & Black Ant Hill**. **LOTE4Kids**: 1 story watched

Outreach Visits: **Lisa** provided homebound delivery service to a total of 21 patrons at their personal residences throughout the month of August. **Sheila** brought literacy activities to a total of 107 children and 16 adults over 8 visits to 5 early childhood centers: *Head Start Gentleman Road, Head Start McKinley Road, Starved Rock Regional Center, Step by Step South, and Step by Step North*.

Community: The library sidewalks were decorated as part of *Let's Chalk about Mental Health* community initiative. Water bottles were provided free to the public during several hot days in August. **Elizabeth** hosted a table at **Shepherd Middle School's Supply Drop Off Night** & interacted with 85 attendees. She also hosted **Story Time at the Woodlands** to 5 children & 5 adults at *Nell's Woodland*. **Lisa** coordinated "Show Us Your Library Card" promotion with 29 total participants. **Tegan** hosted **Kanthak House Craft** for 6 attendees and hosted a table at **Ottawa's Third Friday**.

Media: **Elizabeth** promoted youth events on *WCMY's Morning Show with Jay LeSeure*. **Laura** provided bi-weekly library updates on *WCMY's Morning Show with Jay LeSeure*. Reddick Public Library District & Laura Youngstrum thanked in acknowledgements in academic article *Archival Records Housed at USTUR Support Radium Dial Worker Dosimetry* in *Journal of Radiological Protection*. Volume 45, No. 2

Meetings: **Cait, Elaine, Elizabeth, Kate, Lisa, Rachel, & Tegan** attended a *Department Head Meeting* led by **Laura**. **Cait & Laura** held a Teen Services Department Meeting. **Elizabeth & Laura** held a Youth Services Department Meeting. **Faith, Grace, Kestrel, Laurie, Matt, Natalie, Pam, & Teresa** attended a *Circulation Meeting* led by Rachel. **Kate** attended the following meetings: Digital Networking Meeting, NDIA Community Call, Gale GetSetUp Demo, NinjaOne, PrairieCat CMS demo.

Laura held meetings with the following individuals: Jamie Rachlin of Meristem Advisors and Attorney Phil Lenzini.

Laura attended *West of 47 Director's Meeting* at Starved Rock Lodge.

Laura & Tegan met to discuss the IPLAR Adult Programming Statistics.

Sheila attended a *Girls Who Code Facilitator Meeting*.

Tegan attended a *West Suburban Adult Programmers Meeting* and held meetings with the following individuals: Warren Norris to discuss Seed Libraries and Andrew Bryan from Goblin Gaming.

Continuing Ed:

Billy, Elaine, Faith, Grace, Kira, Laura, Lisa, Pam, Tegan, & Teresa completed *2025 Harassment Prevention Training* (annual requirement).

Grace completed *Circulation Training* led by Rachel.

Grace & Pam viewed the webinar *Generative AI in Libraries: Ethical Dilemmas and Opportunities* (RAILS).

Elizabeth read *Little Learners: Getting Ready for PreK at the Library* (ALSC).

Kate was accepted into the *RAILS Catalyst Leadership Program*.

Laura attended and graduated from Directors University; an intensive conference held in Bloomington from August 3 to August 6.

Laura also viewed *Straight from the Source: Wellness that Works* (HR Source) and *Practical Strategies for Speaking to Power* (RAILS).

Laurie & Natalie viewed *Working in the Gray Area: Boundaries for Library Staff* (RAILS).

Lisa viewed *The Heart of Collaboration: Family Service Outreach & Partnerships* (RAILS).

Natalie viewed webinar *How to Hug a Porcupine: Dealing with Difficult Patrons and Co-Workers*.

Pam viewed *Science of Reading* (RAILS).

Rachel viewed *Engaging an Unengaged Team* (GovLoop).

Robin viewed *Dazzling Displays & STEAM in the Public Library* (WebJunction).

Sheila read *Promoting Emerging Language and Literacy During Story Time* by JR Irwin (National Institutes of Health).

Tegan completed *Grant Seeking Essentials Certificate* (nonprofitready).

Projects:

New copiers/printers were installed by Konica Minolta.

Cait began the Teen Graphic Novel collection maintenance project.

Cait & Sheila are implementing a Girls Who Code program.

Elizabeth is preparing to launch a *1,000 Books before Kindergarten* program and working on offering sensory kits. She also started the Juvenile Non-Fiction collection maintenance project.

Elizabeth & Tegan are collaborating to host a future Preschool Meet & Greet.

Kate worked with Computer Spa to update the Community Room AV.

Kate & Tegan are working together to create a monthly Tech Time event.

Tegan is working on starting a Seed Library and met with Warren Norris and received a donation of 247 seed packets!

Building:

Billy installed extended gutters in the Fulton Street green space.

A water main break on Canal Street affected the library's main building water supply.

Canal Street in front of the library was occasionally closed for construction work.

Security cameras were updated.

Donations:

\$100.00 memorial donation for Sylvia Zelman.

It'sMyCU sponsored the Foam Party portion of the Summer Reading Finale Party.

Grants:

N/A

Investments:

\$266,913.49 (All Other Funds—1st Distribution of TY2024) was withdrawn from the General Fund checking account at OSB Community Bank and deposited into the General Fund investment account at the First National Bank of Ottawa Trust Department.

\$39,515.07 (Working Cash Funds—2nd Distribution of TY2024) was withdrawn from the General Fund checking account at OSB Community Bank and deposited into the Working Cash investment account at the First National Bank of Ottawa Trust Department.

\$553,201.81 (All Other Funds—2nd Distribution of TY2024) was withdrawn from the General Fund checking account at OSB Community Bank and deposited into the General Fund investment account at the First National Bank of Ottawa Trust Department.

\$802,988.00 (June 30, 2024 Working Cash Fund amount) was transferred from the Working Cash investment account into the Special Reserves investment account at the First National Bank of Ottawa Trust Department.

Personnel:

N/A