

**REDDICK PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES REGULAR MEETING MINUTES  
MONDAY, APRIL 13, 2026**

- I. CALL TO ORDER:** The meeting was called to order at 6:00 p.m. by Neil Reinhardt, Board President.  
**PRESENT:** Scott Anderson, Katrina Bromann, Amy Novario, Neil Reinhardt, Mary Jo Farrell, and Daniel Hertzner  
**ABSENT:** Allison Hertzner, with notice  
**STAFF PRESENT:** Laura Youngstrum, Library Director; Lisa Katrein, Publicity & Outreach Coordinator.  
**VISITORS:** Elizabeth Small, *Youth Services Librarian, Reddick Public Library District*
- II. CHANGES TO AGENDA:** The board moved Youth Services Department Update to the beginning of the agenda, before all other agenda items.
- III. SECRETARY'S REPORT:** The Secretary's Report for the Reddick Public Library District Board of Trustees Regular Meeting on Monday, March 9, 2026 was reviewed. **Motion by** Mary Jo Farrell **2<sup>nd</sup>** **by** Daniel Hertzner to accept the Secretary's Report for the Reddick Public Library District Board of Trustees Regular Meeting on Monday, March 9, 2026 as written. All ayes. No nays. Motion carried.
- IV. APPEARANCES:** There were no appearances.
- V. CORRESPONDENCE:** All board members received copies of the correspondence in their print and electronic board packets
1. City of Ottawa Joint Review Board Meeting invitation
  2. LaSalle County Board of Review Tax Assessment 2025 Final Decision
  3. LaSalle County Treasurer TIF Letter dated 2/26/26
- VI. FINANCIAL REPORT:** All board members received the preliminary March 2026 Disbursements and Preliminary March 31, 2026 Financial Reports in their print and electronic packets. The March 2026 Disbursements and March 31, 2026 Financial Reports were reviewed and discussed. **Motion by** Scott Anderson **2<sup>nd</sup>** **by** Amy Novario, to approve the preliminary March 2026 Disbursements and to accept the preliminary March 31, 2026 Financial Reports and place the reports on file for audit. **Roll call vote as follows:** Scott Anderson, aye. Katrina Bromann, aye. Amy Novario, aye. Mary Jo Farrell, aye. Daniel Heaver, aye. Neil Reinhardt, aye. All ayes. No nays. Motion carried.
- VII. LIBRARY DIRECTOR'S REPORT:**
1. **Youth Services Department Update:** Elizabeth Small, *Youth Services Librarian*, appeared before the board to introduce herself, provide a brief overview of her job duties, and answer questions.
  2. **A written report was provided to all board members** which included the following attachments:
    - a) RPLD April 2026 event brochures for Adults, Teens, and Children
- VIII. COMMITTEE REPORTS:**
1. **Finance Committee:** No committee report.
  2. **Personnel Committee:** No committee report.
  3. **Building and Grounds Committee:** No committee report.
  4. **Library Services and Policies Committee:** No committee report. The committee is scheduled to meet directly following the regular board meeting on Monday, May 11, 2026.

## IX. UNFINISHED BUSINESS:

1. **RPLD Board Email Addresses: Discussion**—Laura informed the board that Outlook email accounts will be set up by the Reddick Library's Technology Coordinator for all board members. The new email address will be used for all board correspondence beginning in June 2026. Reddick Public Library District's Technology Coordinator will be available to assist board members as needed.
2. **Process of Updated Board Bylaws: Discussion**—Laura informed the board that the bylaws were last updated in 2010 and suggested that they be reviewed by Reddick Public Library District's attorney, Phil Lenzini. A brief discussion followed.
3. **Social Media Policy Update:** Laura informed the board that she is still waiting to hear back from Ancel Glink for the second opinion on Reddick Library's Social Media Policy. She will keep the board updated.

## X. NEW BUSINESS:

1. **ILA Library Trustee Forum Workshop Report:** Trustee, Katrina Bromann, attended the Illinois Library Association Library Trustee Forum Zoom Workshop on Library Finances. She provided the board with an oral report and answered questions. A brief discussion followed.
2. **Adopt Ordinance 26-01: FY 2026-2027 Board Meeting Dates:** A copy of Ordinance 26-01, Board Meeting Dates, was sent electronically and included in the print board packet. Ordinance 26-01 will set the Board's regular meeting dates in FY2027. Consistent with previous years, these meetings will be held at 6:00pm on the 2<sup>nd</sup> Monday of each month. **Motion by Mary Jo Farrell, 2<sup>nd</sup> by Scott Anderson,** to adopt Ordinance 26-01 for board meeting dates in FY2027. All ayes. No nays. Motion carried.
3. **RPLD Electrical Projects Approval:** A copy of the proposed contracts from B&G Electric were sent electronically and included in the print board packet. The proposed contracts included the mounting of two LED lights on both sides of the front doors (\$1, 300.00), adding 3 power receptacles in the Quiet Room (\$925.00), replacing the relay for the Children's Department lights, and adding a receptacle for the telephone at the Circulation Desk (\$845.00). A brief discussion followed. **Motion by Scott Anderson, 2<sup>nd</sup> by Katrina Bromann** to accept B&G Electric's proposals as written. All ayes. No nays. Motion carried.
4. **Wi-Fi Hotspot Policy Update:** A draft copy of the Wi-Fi Hotspot Policy was sent electronically and included in the print board packet. A brief discussion followed. **Motion by Mary Jo Farrell, 2<sup>nd</sup> by Amy Novario** to accept the Wi-Fi Hotspot Policy as written. All ayes. No nays. Motion carried.
5. **Accept Trustee Hertzner's letter of resignation:** A copy of Trustee Hertzner's letter of resignation was sent electronically and included in the print board packet. **Motion by Mary Jo Farrell, 2<sup>nd</sup> by Amy Novario** to accept Trustee Hertzner's letter of resignation as written. All ayes. No nays. Motion carried.
6. **Procedure for filling board vacancy created by Trustee Hertzner resignation:** Laura informed the board that the process for recommended is very much the same as that which was followed to fill the vacancy in 2012 based on legal counsel from Phil Lenzini. Discussion followed. **Motion by Mary Jo Farrell 2<sup>nd</sup> by Daniel Heaver** to post a notice of board vacancy with a deadline of Saturday, May 2, 2026 for letters of application. **Roll Call Vote** as follows: Scott Anderson, aye. Katrina Bromann, aye. Amy Novario, aye. Mary Jo Farrell, aye. Daniel Heaver, aye. Neil Reinhardt, aye. All ayes. No nays. Motion carried.

7. **Executive Session: "Selection of person to fill a public office": Motion by Scott Anderson, 2<sup>nd</sup> by Mary Jo Farrell to adjourn to Executive Session at 7:05pm per Section 2 (c)(1) of the Open Meetings Act for the purpose of discussing the "selection of a person to fill a public office." Roll Call Vote as follows: Scott Anderson, aye. Katrina Bromann, aye. Amy Novario, aye. Mary Jo Farrell, aye. Daniel Heaver, aye. Neil Reinhardt, aye. Motion by Mary Jo Farrell, 2<sup>nd</sup> by Daniel Heaver to end executive session at 7:14pm. Roll Call Vote as follows: Scott Anderson, aye. Katrina Bromann, aye. Amy Novario, aye. Mary Jo Farrell, aye. Daniel Heaver, aye. Neil Reinhardt, aye.**

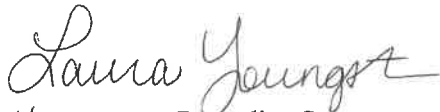
XI. **ADJOURNMENT: Motion by Mary Jo Farrell, 2<sup>nd</sup> by Daniel Heaver to adjourn the meeting at 7:15 p.m. All ayes. No nays. Motion carried.**

XII. **The next regular meeting of the Reddick Public Library District Board of Trustees will be held on Monday, May 11, 2026 at 6:00 p.m.**

Respectfully Submitted,



Amy Novario, Board of Trustees Secretary



Laura Youngstrom, Recording Secretary, pro tem