## 8.25.25 ATRA Board Meeting Minutes

			ATRA Board Meetin	ng Minute	S	Supplied to the supplied to th
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Meeting Title	ATRA Board Meeting	Date	8/25/25		-	
/inutes by /ersion	Chelsea Farrington Final	Start Time End Time	2:30 PM PST		1	+
0101011	11100	Lite iiiiie				
	Board Members in A	ttendance			Guests in Att	endance
	Jennifer Hinton		LeAnn Wheeler			Dyann Serravillo
	Tameka Battle		Kevin Enright			Brent Wolfe
	Nancy Nisbett		Jasmine Edwards			Cliff Burnham
	Amina Abdallah		Ashley Bowen			Sofie Rodriguez
	Deborah Tysor		Lilli Higgins			
			Chelsea Farrington			
genda Item #	# Text of Motion	Made by	Second	Vote (0-0-0)	Passed	Follow up/rationale/notes
1	Welcome & check in			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
2	Roll Call		1 i			Roll called.
3	Approve Consent Agenda	Hinton	Bowen	7-0-0	Yes	Consent agenda approved.
4	Approve Agenda	Abdallah	Bowen	7-0-0	Yes	Agenda approved.
5	COl's	Battle	DOWNER		1.00	No COIs identified
						onboarding process & membership. Greatest Challenges: Converting contractors to employees. ACON: transportation and food, promoting non-ATRA meetings. Staff Initiative Update: Thre hosted conferences this fall, AYP Summit, ATRA Blog, increased emphasis on engagement, converting student university member to new professional members, financial review, FY 2026 budget process, badges, Gmail conversion, & auto-renewals. Staff update: changing Administrative Assistant title to Administrative and Engagement Coordinator, hiring the Education and Engagement Specialist as a employee. Board Involvement
6	ED Report					outlined.
7	Social Prescribing  A&L Committees	Hinton	Wheeler	7-0-0	Yes	Approved  Identified chair, meeting held, members interested in being on the committee. Upcoming ommittee meeting witli be in September an norms will be established in Sept. (COALITIONS): determining committee members, what coalition involved with, ATRA membership and contact info. Determining committee chair for coalitions for next year. (LICENSURE): no board norms yet.
9	Student Clubs & Workforce Developr	Edwards	0			workforce: July 14th meeting with the committee chair. Plans to discuss strategic plan with the committee. Board norms has beer submitted. (STUDENT CLUBS): 2 meetings this summer, one more meeting this summer on Wednesday, looking at KPIS, strategic plan and board norms.
10	Higher Education & Research Comm	Farrington		1000		Research- committee is active, met with Chair is July, another meeting tom orrow; will go over norms and strategic plan at next meeting, will submit after meeting. Higher education- has not mel over summer, met in late June/early July, introduced norms and strategic plan, have not heard back yet
11a	Fact Sheets, Ethics, Special Interest Groups, & Scope of Practice	Enright				N/A
11b	DEIB, Private Practice, Equine Assisted Services & Older Adults	Higgins				N/A
12	Chapters	Tysor				N/A
13	IPEPC & SOP	Nisbett		2		Meeting held July 21st, reviewed strategic plan and feedback provided, waiting on the final draft now. Board norms were submitted in January
14	QIST	Hinton				Submitted the goals for the committee as were written. Community agreements were submitted in February
15	QIST	Hinton				QIST requesting promotion. Discussed use of ATRA connect, social media posts and email.
16	Committee Meetings at Conference	Edwards		ui		Have not discussed anything formal that has been built into the conference schedule.
18	Adjourn	Nisbett	Abdallah	7-0-0	Yes	Meeting adjourned.

#### 7.28.25 ATRA Board Meeting Minutes

			ATRA Board Meeti	ng Minute	s	
Meeting Title	ATRA Board Meeting	Date	7/28/25			
finutes by	Deborah Tysor	Start Time	17:30			
ersion	Final	End Time	19:00			
(10)	Board Members in /	Attendance	1 - 4 144 1		Guests in Att	
_	Jennifer Hinton		LeAnn Wheeler	-		Dyann Serravillo
600	Tameka Battle Nancy Nisbett		Kevin Enright  Jasmine Edwards			Brent Wolfe
-	Amina Abdallah		Ashley Bowen	-	<del>     </del>	
	Deborah Tysor		Lilli Higgins		- H	
100	Debutan 1950		Chelsea Farrington		T in	
	# Text of Motion	Made by	Second	Vote (0-0-0)	Passed	Follow up/rationale/notes
1	Welcome & check in					
2	Roll Call					Roll called.
3	Approve Consent Agenda	Hinton	Nisbett	9-0-0	Yes	Consent agenda approved.
4	Approve Agenda	Ab dallah	Enright	9-0-0	Yes	Agenda approved.
5	COl's					No COIs identified.  Mission Moment: RT placed on VA exempt list. Greatest
6	ED Report					scholarships, registration, and program updates are looking promising. Travel information for board was reviewed - send. travel dates to Brent by July 31st. Strategic Plan Update: continuing education pausing goal of identifying emerging trend due to failed search are re-evaluation of open position; membership & marketing saw significant increase in engageme with award nominations and ACON presentation submissions. Staff update: failed search and converting contractors to employees issues were discussed. Annual Professional Grown Review: shifted focus of annual review process toward growth; Includes self-reflection form, annual alignment form, and 1:1 meeting. Board Involvement: send travel dates by July 31st, engage with social media posts, engage with member forum, an fundraising opp ortunities.
7	Social Prescribing					The use of "prescription" was discussed and further clarification regarding language use and state-specific use of social prescribing was requested prior to voting on the ATRA position statement.
8	Al Task Force	Bowen	Hinton	9-0-0	Yes	Motion passed to approve the formation of the Al Task force on Recreational Therapy.
9	Ratify Award Results	Edwards	Abdallah	9-0-0	Yes	Motion passed to ratify the results of the awards committee.
10	Ratify Election Results	Abdallah	Edwards	7-0-0	Yes	Motion passed to approve the results of the ATRA BOD election as presented. Two current board members were elected and therefore removed themselves during the presentation of the election results and the vote.
20000-0			220000000			The need to appoint a two-year term for member at large vacan was discussed. Motion passed to nominate Cliff Burnham for
11a	Open Board Positions	Nisbett	Enright	9-0-0	Yes	Member at Large position for up to a two year appointment.  The need to appoint a one-year term for member at large vacar
11b	Open Board Positions	Nisbett	Farrington	9-0-0	Yes	was discussed. Motion passed to nominate Sofie Rodriguez for Member at Large position for up to a two year appointment.
12	Brainstorm Volunteers & Committee Structure					Please provide recommendations for chairs for ethics, SIGs, an waivers committees. Board committee structures were discusse
13	IPECP & SOP Strategic Plan Update			g .		See 7.28.25 team updates for more information.
14	Board Conversation					Community agreements are due. Feedback from committees regarding strategic plan is also needed.
15	Adjourn	Hinton	Higgine	9-0-0	Yes	Meeting adjourned
10	r injourn	THROT	Higgins	500	105	Meeting adjourned.

# **6.23.25 ATRA Board Meeting Minutes**

			ATRA Board Meeti	ng Minute	s	A STATE OF THE STA
		1 5				
Meeting Title	ATRA Board Meeting	Date	6/23/25			
Minutes by	Deborah Tysor	Start Time	17:30			
Version	Final	End Time	18:33			
	Board Membe	ers in Attendance			Guests in At	tendance
	Jennifer Hinton		LeAnn Wheeler			Dyann Serravillo
	Tameka Battle		Kevin Enright			Brent Wolfe
	Nancy Nisbett		Jasmine Edwards			2.00
	Amina Abdallah		Ashley Bowen		ī	-77
	Deborah Tysor		Lilli Higgins			
			Chelsea Farrington			
Agenda Item #	Text of Motion	Made by	Second	Vote (0-0-0)	Passed	Follow up/rationale/notes
1	Welcome & check in					
2	Roll Call				7	Roll called.
3	Approve Consent Agenda	Hinton	Nisbett	7-0-0	Yes	Consent agenda approved.
4	Approve Agenda	Farrington	Hinton	7-0-0	Yes	Agenda approved.
5	COl's					No COIs identified.
6	ED Report					Mission Moment: New education product. Greatest Successes: ATRA 2026, new position. Greatest Challenges: Transitions and processes. Strategic Plan Update: Data gathering to improve continuing education; created annual calendar. ATRA on the Move: WASTRA, HOSA, and MTRA. Opportunities for Board Involvement: engage in member forum, recommend organizational/university members, recommend sponsors/exhibitors.
7	Licensure					Discuss thoughts of having/encouraging a legislative committee for all state chapters that helps support legislative efforts, including licensure. Discussed joint task force and the legislative committees. Information/supports regarding how to search for relevant state bills may be valuable for state chapters.
8	SIGs			9	7	Seeking a facilitator for SIG taskforce.
9	DEIB					Recommended language changes to better protect RT positions.
10	Private Practice					Board members asked to provide feedback regarding the survey questions within the next 2 weeks.
11	QIST				112	QIST has accepted the items on the strategic plan.
	Adjourn	Wheeler		7-0-0		The second secon

## **6.9.25 ATRA Board Meeting Minutes**

	100 m		ATRA Board Meeti	ng Minute	s	na da
Meeting Title	ATRA Board Meeting	Date	6/9/25			
Minutes by	Deborah Tysor	Start Time	18:00		1	
Version	Final	End Time	18.00			
		20 1/11 1/2/2017 1/2/2017				
ĺ.	Board Memi	ers in Attendance			Guests in Att	endance
	Jennifer Hinton		LeAnn Wheeler			Dyann Serravillo
	Tameka Battle		Kevin Enright			Brent Wolfe
	Nancy Nisbett		Jasmine Edwards			
	Amina Abdallah		Ashley Bowen			
	Deborah Tysor (left at 18:30)		Lilli Higgins			
ļ,			Chelsea Farrington			
Agenda Item i	# Text of Motion	Made by	Second	Vote (0-0-0)	Passed	Follow up/rationale/notes
1	Welcome & check in			į.		(4)
2	Roll Call	1	9		1	Roll called.
3	Approve Agenda	Abdallah	Edwards	10-0-0	Yes	Agenda approved.
4	COl's				Yes	Two members will be abstaining from voting on certain slates due to being on those slate of candidates.
5	Presentation of slate					Ratification means the board is voting to affirm that a process wa properly carried out—not to re-do the process or substitute their own judgment. It's an up-or-down vote on process integrity, not a subjective review of the outcome.
6a	Ratify slate	Ab dallah	Hinton	10-0	Yes	Motion passed to add fifth person to slate of candidates.
6b	Ratify slate	Wheeler	Ab dallah	10-0-0	Yes	Board ratified the slate of candidates vetted and deemed appropriate by the nominations and elections committee for member-at-large.
6c	Ratify slate	Edwards	Wheeler	9-0-1	Yes	Board ratified the candidate vetted and deemed appropriate by the nominations and elections committee running for president-elect.
6d	Ratify slate	Ab dallah	Bowen	8-0-1	Yes	Board ratified the slate of candidates vetted and deemed appropriate by the nominations and elections committee running for secretary.
7	Adjourn	Hinton	Bowen	9-0-0	Yes	Meeting adjourned.

# **5.19.25 ATRA Board Meeting Minutes**

			ATRA Board Meeting	ng Minute	S	
Meeting Title	ATRA Board Meeting	Date	5/19/25			
Minutes by	Dyann Serravillo	Start Time	17:00			
/ersion	Final	End Time	20:00			
	Board Members	in Attendance			Guests in Att	endance
	Jennifer Hinton		LeAnn Wheeler		100	Dyann Serravillo
	Tameka Battle		Kevin Enright (later on)			Brent Wolfe
	Nancy Nisbett		Jasmine Edwards			
	Amina Abdallah		Ashley Bowen			
	Deborah Tysor		Lilli Higgins (later on)			
			Chelsea Farrington			
					ш	
genda Item#		Made by	Second	Vote (0-0-0)	Passed	Follow up/rationale/notes
1	Welcome & check in Roll Call	- 12			-	
2	11011 0 0111				Section 1	Roll called.
3	Approve Consent Agenda	Farrington	Hinton	8-0-0	Yes	Consent agenda approved.
4	Approve Agenda	Wheeler	Farrington	8-0-0	Yes	Agenda approved.
5	COl's					No COIs identified.
6	Progress & Overview					Facilitated by Tameka
7	Work to finalize					Brent explained need to evaluate the vision, goals, tasks, and do the KPI's make sense to you? Can you explain them to your committees? Is there internal consistency among the vision, goals tasks, and KPI's? Do you want/need to make any changes to these?
8	KPIs for Pillar's Tasks & Goals					All completed in breakout rooms with board partner: Evaluated the vision, goals, tasks, and KPI's ensured they can be explained to the committees. Made changes to KPI's for clarity and consistency.
9	Next Steps					Share vision, goal, tasks, and KPI's with your committee chairs before June 13. Confirm the committee chairs' understanding and ask the chairs to share the information with the committees. Committees should accept/revise/approve information before July 18.
10	ATRA San Antonio Travel			1		Board members Registered through the appropriate form.
11	Awards					Requested BoD to provide nominations. Nominations due by June
12	Adjourn	Hinton	Farrington	10-0-0		Meeting adjourned.
						7

## **5.12.25 ATRA Board Meeting Minutes**

	i .		ATRA Board Meet	ing Minut	es	
Meeting Title	ATRA Board Meeting	Date	5/12/25			
Vinutes by	Dyann Serravillo	Start Time	17:00	-		
Version	Final	End Time	20:00	1		
	Board Members	in Attendance			Guests in Att	endance
	Jennifer Hinton	/	LeAnn Wheeler		/	Dyann Serravillo
/	Tameka Battle		Kevin Enright (left)			Brent Wolfe
	Nancy Nisbett		Jasmine Edwards			
	Amina Abdallah (joined later)	/	Ashley Bowen			
	Deborah Tysor		Lilli Higgins			
2			Chelsea Farrington			1.0
Agenda Item #	Text of Motion	Made by	Second	Vote (0-0-0)	Passed	Follow up/rationale/notes
1	Welcome & check in	1		1000.1 100		
2	Roll Call					Roll called.
3	Approve Consent Agenda	Hinton	Farrington	9-0-0	Yes	Consent agenda approved.
4	Approve Agenda	Bowen	Edwards	9-0-0	Yes	Agenda approved.
5	COI's					No COIs identified.
6	Mission, Vision, Values					Facilitated by Brent.
7	Current Completed Work					Strategic pillars, committees, tasks, personnel facilitated by Tameka.
8	Work to Accomplish					Brent outlined next steps.
9	Strategic Vision for ATRA 2030	2				Discussion.
10	Strategic Visions for Pillars					Completed in breakout rooms with board partner.
11	Strategic Goals for Pillars					Completed in breakout rooms with board partner.
13	Adjourn					Meeting adjourned.
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# **4.28.25 ATRA Board Meeting Minutes**

fer Hinton ika Battle y Nisbett a Abdallah rah Tysor  of Motion come & check in Call rove Consent Agenda	Date Start Time End Time ers in Attendance	LeAnn Wheeler Kevin Enright Jasmine Edwards Ashley Bowen Lilli Higgins Chelsea Farrington	)	Guests in	Attend	dance Dyann Serravillo Brent Wolfe
Board Member Services Board Member Services Battle by Nisbett a Abdallah rah Tysor  of Motion come & check in Call rove Consent Agenda	Start Time End Time ers in Attendance	LeAnn Wheeler Kevin Enright Jasmine Edwards Ashley Bowen Lilli Higgins Chelsea Farrington	)	Guests in	Attend	Dyann Serravillo
Board Membridge Hinton Ika Battle Iy Nisbett In Abdallah In Abdallah In It In	End Time ers in Attendance	LeAnn Wheeler Kevin Enright Jasmine Edwards Ashley Bowen Lilli Higgins Chelsea Farrington	-	Guests in	Attend	Dyann Serravillo
Board Membersher Hinton Iska Battle Iy Nisbett In Abdallah In I	ers in Attendance	LeAnn Wheeler Kevin Enright Jasmine Edwards Ashley Bowen Lilli Higgins Chelsea Farrington		Guests in	Attend	Dyann Serravillo
fer Hinton ika Battle y Nisbett a Abdallah rah Tysor  of Motion come & check in Call rove Consent Agenda		Kevin Enright Jasmine Edwards Ashley Bowen Lilli Higgins Chelsea Farrington		Guests in	Attend	Dyann Serravillo
of Motion come & check in Call		Kevin Enright Jasmine Edwards Ashley Bowen Lilli Higgins Chelsea Farrington				The state of the s
y Nisbett a Abdallah rah Tysor  of Motion come & check in Call rove Consent Agenda	Made by	Jasmine Edwards Ashley Bowen Lilli Higgins Chelsea Farrington				Brent Wolfe
a Abdallah rah Tysor  of Motion come & check in  Call rove Consent Agenda	Made by	Ashley Bowen Lilli Higgins Chelsea Farrington				
of Motion come & check in Call rove Consent Agenda	Made by	Lilli Higgins Chelsea Farrington				
of Motion come & check in Call rove Consent Agenda	Made by	Chelsea Farrington				
come & check in Call rove Consent Agenda	Made by					
come & check in Call rove Consent Agenda	Made by	Second				
come & check in Call rove Consent Agenda	Made by	Second		-		
come & check in Call rove Consent Agenda	Made by	Second	1/-t- (0 0 0)	Danasad		Fallen on the Kanada to the
Call rove Consent Agenda			Vote (0-0-0)	Passed	_	Follow up/rationale/notes
rove Consent Agenda					-	
	Table 1000000	- Value - Company	100000000000000000000000000000000000000			Roll called.
	Bowen	Wheeler	10-0-0	Yes		Consent agenda approved.
rove Agenda	Abdallah	Hinton	10-0-0	Yes		Agenda approved.
s						No COIs identified.
Report						Mission Moment: advanced practice summit May1-June1, entrepreneurial leadership; Greatest Success: increasing membership; Greatest Challenge: staff transitions, launching vacant position shortly; Strategic Plan Update: advocacy in coalitions; new conference app; badges process; ATRA summit registration; ongoing membership engagement discussions; promoting the profession through advocacy; substantial work on scope of work update; and new SIGs (OA, CARTE); ATRA on the Move: CTRA, WSTRA, HOSA (maybe). Opportunities for Board Involvement: Engage in the member forum, recommend folks for organizational or university membership.
inations & Elections						Current nominations for available positions were discussed. Requirements for the vacant position and potential nominees wer discussed. Deadline for president-elect nominations: preference for Wednesday April 30th, required by Friday May 2nd.
T Refresher Timeline						An update was provided regarding the 3-year timeline for QIST refresher course.
er Adult Task Force						Use of ATRA marketing request form that standardizes the process for sharing social media content.
mittee Volunteers						Volunteer recruitment process was discussed and process outlined for communication.
ouncements		<i>87</i>				May 12 & 19: 5-8 strategic planning; June 9: special board meeting at 5:00 to ratify election slate; 5:30 Personnel Committee meeting; 6:00 Leadership Meeting; October 17-21; BOD arrival October 17 with meetings October 18 and October 19
um	Edwards	Abdallah	10-0-0	Yes		Meeting adjourned.
r	Refresher Timeline Adult Task Force nittee Volunteers	Refresher Timeline  Adult Task Force  nittee Volunteers  uncements	Refresher Timeline  Adult Task Force  nittee Volunteers  uncements	Refresher Timeline  Adult Task Force  hittee Volunteers  uncements	Refresher Timeline  Adult Task Force  nittee Volunteers  uncements	Refresher Timeline  Adult Task Force  nittee Volunteers  uncements

#### 3.24.25 ATRA Board Meeting Minutes

			ATRA Board Meeti	ing Minut	es		
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Meeting Title	ATRA Board Meeting	Date	3/24/25	ة ا			
Vinutesby	Deb orah Tysor	Start Time	17:30	i			
Version	Final	End Time	19:00	i			
	Board Members in	in Attendance		1	Guests	in Att	endance
	Jennifer Hinton		LeAnn Wheeler			7	Dyann Serravillo
	Tameka Battle		Kevin Enright				Brent Wolfe
	Nancy Nisbett		Jasmine Edwards				<u> </u>
	Amina Abdallah (arrived 20 min late)		Ashley Bowen		Г		
/	Deborah Tysor		Lilli Higgins (75 minutes la	ate)			
2			Chelsea Farrington (6 min	ı late)			
Agenda Item #	# Text of Motion	Made by	Second	Vote (0-0-0)	Passed		Follow up/rationale/notes
1	Welcome & check in	-			1		
2	Roll Call	+	-		+		Roll called.
3	Approve Consent Agenda	Hinton	Edwards	6-0-0	Yes		Consent agenda approved.
4	Approve Agenda	Hinton	Wheeler	6-0-0	Yes	—	
	11 0	Hinton	VVheeier	6-0-0	Yes		Agenda approved.
5	COI's				+		No COIs identified.  Mission Moment: Veteran Affairs federal legislation townhall. A
6	ED Report	Edwards	Hinton	8-0-0	Yes		few VA hires who had been terminated were re-hired. Greatest Success: response to federal policy changes. Greatest Challenge: sustainability of current efforts. Staff strategic plan update: (advocacy) monitoring section 504, VA terminations, an termination of Department of Education; (education) learning pathways, advanced practice summits, and ACON Summit San Antonio: (membership) university memberships exceeding initial expectations, conference membership growth, and current positified back. ATRA on the Move: Many chapter and hosted conferences upcoming. Opportunities for Board Involvement: April 1st townhall for folks considering running for the board. New ATRA Award: New Professional Award proposed. Motion passe to add the new professional award to the slate of ATRA awards.
7	Nominations & Elections Update						Make and track direct asks this week for folks to join ATRA board using shared spreadsheet. Townhall April 1st for interested folks ask questions. All board members are asked to join the townhall.
8	Committee Updates						Challenges and successes in committees was discussed. How ensure inclusivity and effective empowering of volunteers was discussed. A potential meeting between members-at-large and committee chairs was considered. Board members were encouraged to consider current barriers and creatively find ways consistently submit board reporting forms.
9	What's Your Why						Board members discussed why they joined the board, what they hope(d) to gain from the experience, and what they hope their legacy will be.
10	Adjourn	Hinton	Wheeler		Yes		Meeting adjourned.
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#### 2.24.25 ATRA Board Meeting Minutes

			ATRA Board Meet	ing Minute	es	
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Meeting Title	ATRA Board Meeting	Date	2/24/25			
Minutesby	Deb orah Tysor	Start Time	17:30			
Version	Final	End Time	19:00			
	Board Members	n Attendance			Guests in Att	andan sa
	Jennifer Hinton	II Attendance	LeAnn Wheeler	-	Guests III Att	Dvann Serravillo
	Tameka Battle		Kevin Enright	-		Brent Wolfe
	Nancy Nisbett		Jasmine Edwards			breni vvorie
	Amina Abdallah		Ashley Bowen	1	H	
	1 A. 70 (0.070) (0.070) (0.070) (1.070)			1	H	
- 64	Deborah Tysor		Lilli Higgins Chelsea Farrington		H	
			Circisea Farington			4
Agenda Item #	# Text of Motion	Made by	Second	Vote (0-0-0)	Passed	Follow up/rationale/notes
1	Welcome & check in	1		1900		
2	Roll Call					Roll called.
3	Approve Consent Agenda	Bowen	Hinton	9-0-0	Yes	Consent agenda approved.
4	Approve Agenda	Abdallah	Edwards	9-0-0	Yes	Agenda approved.
5	COI's				1.00	No COIs identified.
6	ED Report					Mission Moment: chapter collaboration to advocate for growing the profession. Greatest success: first university member. Playcore partnership. Greatest Challenge: keeping up with federal public policy changes. Staff Update: strategic plan efforts in advocacy (monthly reports) and education (entrepreneurial summit, learning pathways, ACON 2025 and 2026, hosting IKE videos, hosted conferences, podcast, and blog), and memberships. Opportunities for Board Involvement: invite people to new member meeting, identify new potential organizational and university members, identify schools/facilities for presentations, identify potential donors, and support social media posts.
7	Nominations & Elections Update	Nisbett	Abdallah	9-0-0	Yes	Nominations and elections task force updated position descriptions. Feedback was gathered regarding position descriptions, Items added to the position descriptions in response to board member feedback. <b>Motion approved</b> to accept the board position descriptions as presented.
8	Review of Committee Tasks	1,000,000,000	11 000000000000000000000000000000000000	7555225	27-530-57	Tabled for future meeting due to limited time.
9	Committee Updates					Tabled for future meeting due to limited time.
10	Higher Education Committee	Hinton	Edwards	9-0-0	Yes	The higher education committee would like to revise the description and objectives (changing from 3 objectives to 2 by combining objectives 1 and 3). Motion approved to change the committee description objectives as presented by the higher education committee.
11	Adjourn	Edwards	Abdallah	9-0-0	Yes	Meeting adjourned.
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#### 1.27.25 ATRA Board Meeting Minutes

		1	ATRA Board Meet	ing Minute	es	
Meeting Title	ATRA Board Meeting	Date	1/27/25			
Minutesby	Deborah Tysor	Start Time	5:30			
Version	Final	End Time	7:00 PM		1	
	Board Members in	n Attendance			Guests in At	tendance
	Jennifer Hinton		LeAnn Wheeler			Dyann Serravillo
/	Tameka Battle		Kevin Enright			Brent Wolfe
	Nancy Nisbett		Jasmine Edwards			
	Amina Abdallah		Ashley Bowen			
	Deborah Tysor		Lilli Higgins			
			Chelsea Farrington			
Agenda Item #	Text of Motion	Made by	Second	Vote (0-0-0)	Passed	Follow up /rationale/notes
1	Welcome & check in	1		70%		20 000
2	Roll Call					Roll called.
3	Approve Consent Agenda	Abdallah	Enright	10-0-0	Yes	Consent agenda approved.
4	Approve Agenda	Hinton	Edwards	10-0-0	Yes	Agenda approved with adding of one item.
5	COI's					No COIs identified.
6	RTF update					Donation process currently paused. Awaiting a response from the state.
7	ED Report					Rec Therapy month planning approach update provided focused on advocacy resources. Multiple successes were discussed, including new chapters, member benefits, and CEU opportunities Current staff initiatives were reviewed. Updates on staff positions were provided. Opportunities for board involvement included.
8	Board Norms	Higgins	Nisbett	10-0-0	Yes	Motion passed to approve ATRA Board norms for 2024-25. Vote on ATRA BOD norms; all committee norms due by February 17.
9	Board Liaison Role					Outlined process for the addition of new committee chairs. A checklist of committee chair expectations was proposed. See agenda for list of potential other steps to take. Committee link added to top of current and all future agendas.
10	Committee Chairs/Members					Discussed student club committee recruitment via ATRA connect Current status of various committees/chairs were discussed. Ide- were proposed for possible committee chairs where there are openings.
11	Committe Norms	Wheeler	Hinton	10-0-0	Yes	Motion passed to approve committee norms put forth for the Standards of Practice and Interprofessional Education Committees.
12	Research Committee					Opportunities for involvement at ATRA San Antonio might be available.
13	Nominations & Elections Update					Adhoc committee created to work on committee updates. Update positions and processed are forthcoming.
14	Adjourn	Hinton	Wheeler	10-0-0	Yes	Meeting adjourned
				-		
		1	-		1	