

PUTNAM COUNTY TREASURER'S OFFICE

PUTNAM COUNTY COURTHOUSE
1 WEST WASHINGTON STREET ROOM 22
GREENCASTLE, INDIANA 46135

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Message from Putnam County Treasurer Kathy Minnick Property Tax Payment Schedule -- 2020

Property taxes have been mailed, effective April 14, 2020. Statements are not in the pink envelopes this year, due to an order error by the printer.

The spring property tax installment is due May 11, 2020**. The fall installment is due November 10, 2020. Property taxes support local government, including our schools, and essential services like law enforcement, public safety, and infrastructure maintenance and improvements.

Due to the COVID-19 pandemic, the Treasurer's Office is requesting citizens do NOT come to the Putnam County Courthouse to pay property taxes, unless it is absolutely necessary.

Taxes may be paid online at <https://enoticesonline.com/index.php/put>, over the phone 1-877-690-3729 using Jurisdiction Code: 2442, at the Putnam County Treasurer's Office, or by mail to PO Box 508, Greencastle, IN 46135. The Putnam County Treasurer's Office will accept cash, check, money order, or credit/debit cards.

Here's how you can pay your taxes in May:

- *Pay by Mail* - Your envelope must be postmarked by the due date to be considered on-time. Check or money order is accepted. DO NOT SEND CASH.
- *Pay by E-Check* - This is an electronic withdrawal from your bank account with a service fee of \$1.50 and can be done on-line at <https://enoticesonline.com/index.php/put>. You also may call 1-877-690-3729 using Jurisdiction Code: 2442. You must have your Duplicate Number, your bank routing number and bank account number.
- *Pay by Debit or Credit Card* - This form of payment will incur a service fee of 2.5% of the total you are paying or \$3.95 flat fee for Visa debit cards ONLY. Go to <https://enoticesonline.com/index.php/put> or call 1-877-690-3729 and use Jurisdiction Code: 2442. You must have your Parcel or Duplicate Number and your debit/credit card information.
- *Pay at Your Local Banks* - The following banks are only open for drive thru access. Please have your property tax coupon along with your payment ready to be processed. Banks accepting payments are: **First National Bank, First Financial Bank, North Salem State Bank, Old National Bank, & Tri-County Bank.**
- *Pay at Dropbox inside the Putnam County Courthouse* - There is a dropbox inside the courthouse where you can place your payment. Please put it in an envelope and do not include cash.

If you have questions about your taxes, call us at (765) 653-4510 or send an e-mail to treasurer@putnamcountyin.us. We will be happy to answer your questions over the phone or by e-mail.

If you do not receive your bill, you can request a duplicate by contacting the Putnam County Treasurer's Office via phone 765-653-4510 or e-mail treasurer@putnamcountyin.us. Failure to receive a statement will not relieve you of paying taxes and/or penalties that may be due.

***Per Gov. Holcomb's executive order, payments will not be considered late if submitted by July 11, 2020 due to the COVID-19 pandemic.*