

TRANSFER OF PROPERTY



Date Submitted: _____ Received by: _____

Proposed Close Date: _____ Actual Close Date: _____

_____ SALE OR TRANSFER OF PROPERTY TO FAMILY MEMBER/S. NO FIRST RIGHT OF REFUSAL IS REQUIRED.

UNIT# _____ FROM: _____ TO: _____

_____ SALE OF PROPERTY TO BUYER. Please be advised that Willow Run RV Condominium Association, Inc. waives its right to purchase:

UNIT# _____ FROM: _____ TO: _____

(Also known as the First Right of Refusal)

ALL TRANSFER OF PROPERTY REQUIRED documents must be received no later than **10 days** prior to closing. The Transfer Processing fee is \$50.00 for all transactions. The cash or check must accompany the TRANSFER OF PROPERTY form and made out to Willow Run Condo Association.

During the non-camping season (Oct 15th-April 15th) processing may take longer.

This approval or waiver shall not be effective until the Residency Compliance Notice has been signed, dated, notarized, and returned along with all required documents to the Association Office at W4945 County Road ES, Elkhorn, WI, 53121.

Association Initials

_____ Dues have been paid through _____
(Dues are currently \$125 per month.)

_____ Dues, fines & assessment charges are in arrears in the amount of _____ and must be satisfied prior to or at closing.

Buyer/NEW OWNER Initials

_____ Emergency Information Form, Owners Directory Info, and New Owner Residency Compliance Notice Forms
AVAILABLE ON WILLOWRUNRV.COM site, HOME page

_____ Rules & Regulations signature acknowledgment

_____ Declaration, Bylaws, and Rules and Regulations received from seller (Disclosure Material Packet)

_____ Executive Summary received (Disclosure Material Packet)

Seller Initials

_____ Mailbox keys are to be transferred at Closing/Transfer (If applicable)

_____ Initials of Seller/Owner indicating that gate devices (cards/remotes) will be transferred to Buyer/New Owner at closing.

Buyer(s) /New Owner(s) Name _____

Buyer(s) New Owner(s)/ Address _____

TRANSFER OF PROPERTY



A copy of the **purchase contract** (if applicable) must accompany the TRANSFER OF PROPERTY.

This is a **SALE/TRANSFER** of property (CHECK ONE).

Method of Sale/Transfer:

_____ Conventional Sale

_____ Land Contract

_____ Quit Claim Deed

_____ Cash

The Seller/OWNER must inform the Buyer/Family Member, that the property **may not** be used as a permanent abode or as a legal place of permanent residence. Failure to make such a disclosure may result in legal action by the Association. Willow Run Resort must be notified of the date of the final sale/transfer.

The Seller is also required to give the Buyer a copy of the Condominium Declaration (including bylaws), Rules and Regulations, any granted zoning variances, any zoning violations, and Executive Summary.

By _____ Director's Name

_____ Director's Title

Date: _____

SELLER'S/OWNER FACEBOOK MEMBERS:

Please print (List unit owners and all family members participating in our Facebook group)
