



**American Society of Neuroimaging
2027 Annual Meeting * January 14-17, 2027
Omni Hilton Head Oceanfront Resort
Hilton Head Island, SC**

INFORMATION FOR SPONSORS & EXHIBITORS

Exhibitor Timeline:

Exhibitor Set Up in Sabal 1 & 2 on the 2nd floor:

- Thursday, January 14, 3:00 – 5:00 p.m.
- Friday, January 15, 7:00 – 8:00 a.m.

Exhibit Hall Hours in Sabal 1 & 2 on the 2nd floor:

- Friday, January 15, 7:30 a.m. – 5:00 p.m.
- Saturday, January 16, 8:00 a.m. – 5:00 p.m.

Exhibitor Tear Down in Sabal 1 & 2 on the 2nd floor:

- Saturday, Jan. 16, beginning at 5:30 p.m. following the Awards Reception & Silent Auction

For Exhibitors Who Wish to Order Power and/or Any AV Item:

Please contact Domo Bivins at (470) 449-3433 or Dominique.Bivins@pinnaclelive.com

In order to streamline shipping inquiries, please refer to these guidelines:

Shipping to Conference Hotel:

- **USE THE FORMAT BELOW ON ALL PACKAGES TO ENSURE PROPER DELIVERY**
- Packages or materials of excessive weight or value **must be approved** for receipt by the Omni prior to shipping
- The Omni's service elevator cabin specifications are 99" long x 63" wide x 83.5" high
- Please contact Lisa Camolli, Director of Catering and Conference Services, at (843) 341-8061 or Lisa.Camolli@omnihotels.com
- The hotel will accept deliveries within **48 hours of arrival date**
- Shipping and receiving hours are **7:00 a.m. – 4:30 p.m. EST Monday - Friday**

Property Address:

Omni Hilton Head Oceanfront Resort
ATTN: Lisa Camolli
23 Ocean Lane, Hilton Head Island, SC 29928
Hold For: (Vendor's Name)
Group: American Society of Neuroimaging, Jan. 14-17, 2027

Handling Fees:

- All packages received and shipped for a guest or event are subject to a \$3.00 handling fee. If shipments arrive earlier than 48 hours ahead of the conference, a \$25.00 per day charge will be
- Packages or materials of excessive weight or value **must be approved** for receipt by the Omni prior to shipping. Please contact Lisa Camolli, Director of Catering and Conference Services, at (843) 341-8061 or Lisa.Camolli@omnihotels.com
- Each pallet or crate delivered to the Omni is subject to a \$50.00 handling fee
- For all incoming and outgoing pallets, additional fees for loading and uploading, based on the weight of the package, will be applied. Please ask contact Lisa Camolli, Director of Catering and Conference Services, at (843) 341-8061 or Lisa.Camolli@omnihotels.com for details

Delivery Hours:

- Shipping and receiving hours are **7:00 a.m. – 4:30 p.m. EST Monday - Friday**

Delivery to Exhibit Hall:

- The Omni will deliver all shipments to the ASN Exhibit Hall, located in Sabal 1 & 2 on the 2nd floor

Responsibility:

- The resort does not accept responsibility for lost, stolen, or damaged goods.
- Returns: Guests are responsible for arranging the return of their items, including boxing, sealing, labeling, and providing a shipping request form.
- Cash delivery shipments and C.O.D. on taxes are not accepted.

QUESTIONS?

- Contact Tammy Whaley, ASN Executive Director, at (864) 864-214-6161 or tammy@asnweb.org