

CENTENNIAL UNITED CHURCH

Box 385, Stayner, Ontario L0M 1S0 234 William St. (at Oak St.)



Telephone: (705) 428-3711 Email: office@ucstayner.ca Website: www.ucstayner.ca

FACILITIES RENTAL AGREEMENT

Organization: _____

Contact Name: _____ **Phone #:** _____ **Email :** _____

Date(s) of Event: _____

Start Time: _____ **End Time:** _____

Prices listed below are for time slots of use, per day. Please mark (x) which ones you will require and fill in the totals.

	<u>4 hrs</u>	<u>8 hrs</u>	<u>12 hrs</u>	<u>TOTAL</u>
Gathering Room (seats up to 20) -----	<input type="checkbox"/> \$25			_____
Round Room (seats up to 40) -----	<input type="checkbox"/> \$25			_____
Christian Education Room/Hall ----- (seats up to 150/100 with tables)	<input type="checkbox"/> \$75	<input type="checkbox"/> \$100	<input type="checkbox"/> \$125	_____
Sanctuary (seats up to 150 comfortably) -----	<input type="checkbox"/> \$100			_____
Sound System ----- (inquire if needed)	<input type="checkbox"/> \$75			_____
			TOTAL	_____

Conditions of Use:

1. Payment by cheque, payable to "Centennial United Church" is due in advance of event date.
2. Ongoing weekly rates can be negotiated and payment shall be made monthly at the end of the month.
3. **Renter assumes responsibility for all damages/injuries while on Centennial United Church premises and is required to show proof of liability insurance.**
4. Tables are to be cleaned and put away. Chairs are to be stacked in piles of no more than 5.
5. **Renter is required to remove their own-generated garbage/recycling after the event.**
6. Access to the church building is limited to the room/rooms rented, access points and nearest washrooms.
7. Absolutely no confetti.
8. Centennial United is a scent-free environment so we ask that users refrain from using or wearing scented products.

Signature of Renter

Date

Key Received

Key Returned