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| --- | --- |
|  | Central Park Auto Body 6 Broad Street Pompton Lakes NJ 07442  Phone: (973) 835-9980  centralpkautobody@gmail.com  Tax ID:223451613 |

## Customer Information

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Full Name: |  |  |  | Date: |  |
|  | Last | First | M.I. |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Address: |  | |  |
|  | Street Address | | Apartment/Unit # |
|  |  | |  |
|  |  |  |  |
|  | City | State | ZIP Code |

|  |  |  |  |
| --- | --- | --- | --- |
| Phone: |  | Email |  |

## Vehicle Information

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Year |  | Make: |  | Model |  | j | VIN: |  |

## Insurance

|  |  |
| --- | --- |
| Claim | Deductible: |

## Authorization to Repair / Direction of Pay

I hereby authorize the required repair work to be completed to my vehicle along with the necessary materials. I hereby grant Central Park Auto Body and its employees’ permission to operate the vehicle herein described street, highway, or elsewhere for the purpose of testing and matching that of the insurance company’s estimate as to parts, labor, or procedures used to repair my vehicle.

I understand that repair techniques employed are based upon Central Park Auto Body judgement as to the best means of effecting high quality repair, and that Central Park Auto Body labor charges are based upon hourly time allowances as given in the collision repair industry estimating software, and their experience, and may be more or less than the amount of the actual time. I authorize Central Park Auto Body to prepare an estimate of repair cost and if necessary, dismantle parts of my vehicle to do so. I understand that dismantled damaged parts for purpose of accurate estimating may or may not be able to be re-installed.

We will not be held responsible for items left in any vehicle either towed or driven in for estimating or repairing. Any Labor involved in dismantling or estimating must be paid before the vehicle is moved from Central Park Auto Body premises. Vehicles towed or driven in, then deemed a total loss, or moved to another location for any reason by customer or Insurance Company may be subject to admin, lot, debris cleanup charges and estimate fees. Any labor, towing or lift inspection fees must be paid before a vehicle leaves the shop.

Central Park Auto Body is not responsible for loss or damage to vehicle and/or articles left in vehicles in case of fire, or any cause beyond our control. Please remove any personal articles from your vehicles from your vehicles as it may be necessary to have outside companies do sublet work on your vehicle. Storage Charges of $195.99 /day will accrue from any vehicle left in shop after completion or after estimate is given or vehicle not repaired.

An express mechanic’s lien is hereby acknowledged on the above vehicle should the need occur, to secure the amount of remaining balance due. No vehicle will be released until payment is made in full. Please be certain all payees (including all lien holders) have endorsed the insurance check prior to completion of repairs. **NO PERSONAL CHECKS ACCEPTED**.

**I HEREBY APPOINT CENTRAL PARK AUTO BODY, 6 BROAD STREET POMPTON LAKES NJ 07442 AS MY ATTORNEY IN FACT TO ENDORSE INSURANCE CHECKS OR DRAFTS COVERING REPAIRS TO THE VEHICLE FOR THE CLAIM LISTED ABOVE.**

**CUSTOMER SIGNATURE BELOW DIRECTS THE RESPONSIBLE INSURANCE COMPANY TO PAY CENTRAL PARK AUTO BODY DIRECT FOR ALL REPAIRS TO THE INSURANCE.**

|  |  |  |  |
| --- | --- | --- | --- |
| Signature: |  | Date: |  |