



Chestnut Nursery School

Charging Policy

We expect to admit children into our Nursery School that will be using their EYEF (Early Years Entitlement Funding) and/or 2-year-old funding, who in some cases may also purchase additional sessions. We also expect to admit children whose parents do not qualify for free places who will be paying for their child's place.

Sessions:

Breakfast Club: 8:00am-9:00am

Morning Session: 9am to 12pm

Afternoon session: 12pm to 3pm

After School Club A 3:00pm - 4pm

After School Club B: 3:00pm - 5:30pm

Session charges: From 1st September 2025 to 31st August 2026

3 & 4 year olds	£15.00 per Morning or Afternoon Session
3 & 4 year olds	£7.00 Breakfast Club
3 & 4 year olds	£7.00 After School Club A
3 & 4 year olds	£14.00 After School Club B
2 year olds	£18.00 per Morning or Afternoon Session
2 year olds	£8.00 Breakfast Club
2 year olds	£8.00 After School Club A
2 year olds	£16.00 After School Club B

Charges for a 3-year-old will come into practice the week after the child's 3rd birthday.

School Meals	£3.00 per meal
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Terms and Conditions:

- Upon agreement for paid sessions, a nursery contract will be sent to the parent/carer of the child to sign and return confirming acceptance of our terms and conditions for payment, the child cannot start nursery until this contract is signed and returned. Term dates will be available to all parents/carers via the website or upon request.
- All sessions are invoiced and payable one month in advance. All invoices must be paid within 10 days of issue or the offer of a paid place may be withdrawn.



- Payment is to be made via Parent Pay. We cannot accept card payments. It is also possible to pay by cash.
- Some nursery vouchers are acceptable for full or part payment – please ask to speak to the Administrator to discuss further.
- Parents wishing to move their child must give a month's notice in writing (forms available in Reception). Funding at a new provider will not be available until the months' notice is up. Additional sessions will be added to following invoice (if you do not regularly pay for your child's session you will need to pay on booking via cash or parent pay). Should you fail to pay your invoice, the offer of a place may be withdrawn and the debt passed to the local authority for recovery.
- No refunds will be given in the case of sickness, holiday, or parental choice of absence.
- If the Nursery School is closed due to unforeseen circumstances (i.e. in the case of snow) then there will be no charge for sessions, or a refund will be offered if already paid.
- Breakfast club and afterschool club provision is also available. Hours can be used within a child's funded allowance or can be purchased at an additional cost.
- Free School Meals (FSM) are available if your child qualifies and is attending a full day (9am to 3pm). School Meals can also be purchased at the cost of £3.00 per meal, these need to be purchased in advance via Parent Pay or cash at Reception.
- Snack – payment of £1 per week is expected for every child attending school to cover the cost (this is not part of any monthly invoice and can be paid termly via Parent Pay).
- Governors reserve the right to charge parents for any wilful damage to School property
- Voluntary contributions are asked for any extracurricular trips (i.e. theatre, museum, summer trips, farm visits), however no child will be discriminated against should parents be unable to pay (please speak to the Lead Teacher if this is the case).

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On behalf of the Governing Body



Renewed date: July 2025

Next renewal date: July 2026