

# CIRCLE LAKE IMPROVEMENT DISTRICT

Meeting Minutes  
Thursday, July 10, 2025 at 6:30 pm  
Forest Town Hall

**Board members present:** Dean Sunderlin, Denise Klokow, Stefanie Johnson, Bill Houston, Jeff Jirik, Cheryl Bahnsen and Carl Bahnsen

	Sept 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Annu al 2025
Bahnsen, Cheryl			x	x		x	x	x	x	x	x	
Bahnsen, Carl			x	x		x	x	x	x	x	x	
Houston, William				x		x	x	x	x	x	x	
Jirik, Jeff	x		x	x		x			x	x	x	
Klokow, Denise	x		x	x		x		x	x	x	x	
Sunderlin, Dean	x		x	x		x	x	x	x	x	x	
Johnson, Stefanie	x		x	x		x	x	x	x	x	x	

## Call to Order

Dean called the meeting to order at 6:34 pm.

## Attendance

Dean conducted roll call. Dean, Carl, Cheryl, Bill, Denise, Stefanie and Jeff were present.

## Approval of Agenda

Agenda was provided ahead of the meeting. Bill motioned to approve the agenda. Cheryl 2<sup>nd</sup>. Approved unanimously. Motion carries.

## Approval of Meeting Minutes

The June meeting minutes were provided ahead of the meeting. Cheryl motioned to approve the June minutes. Carl 2<sup>nd</sup>. Approved unanimously. Motion carries.

## Treasurer's Report

Cheryl walked through the treasurer's report.

## Bills

Bill motioned to pay the following bills. Jeff 2<sup>nd</sup>. Approved unanimously. Motion carries.

- \$336.96 to Lake Management for an upgrade to the compressor for the aerator
- \$18.65 to Jeff Jirik for aerator hardware
- \$51.24 to Dean for bricks to anchor the aerators
- \$381.31 to Intsy Prints for the first mailing of the annual meeting notice
- \$95 for to Pete Cook for electrical supplies to hook up the aerators

## Committee Projects

### Administration

- a. We received nomination forms from Dean, Carl, Stefanie and Ryan Nugent. All nominations are eligible.

### Bylaw Amendment

Cheryl motioned to amend Article 7 to add a statement that says that the board may flex up to a nine (9) person board. Carl 2<sup>nd</sup>. Approved unanimously. Motion carries.

- b. Annual Meeting notifications and mailings: Dean will coordinate the mailings and notify the appropriate agencies of the annual meeting as required.
- c. The Annual Meeting agenda is not ready for review at tonight's meeting. Dean will share with the board members via email.

### Finance

Dean shared a preliminary 2026 budget for discussion. The board made adjustments and finalized the budget that will be provided in the final mailing and presented for approval at the annual meeting.

### Lake Management/Projects

- a. Jeff shared dissolved oxygen data that was collected since the aerator was installed. Jeff will continue to analyze the data in order to determine how to appropriately use the additional funds allocated to this project.
- b. No milfoil has been observed in the lake.

### Publications/Communications

Bill shared a draft of the newsletter for feedback.

## Unfinished Business

No update on document retention.

## New Business

No new business.

## Announcements

No announcements.

## Adjournment

Jeff motioned to adjourn. Bill 2<sup>nd</sup>. Approved unanimously. Motion carries.

Meeting adjourned at 8:44 PM