

CIRCLE LAKE IMPROVEMENT DISTRICT

Meeting Minutes

Thursday, October 9, 2025 at 6:30 pm
Forest Town Hall

Board members present: Dean Sunderlin, Denise Klokow, Stefanie Johnson, Jeff Jirik, Bill Houston, Cheryl Bahnsen, and Carl Bahnsen

	Sept 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Jul 2026	Annu al 2026
Bahnsen, Cheryl	x	x										
Bahnsen, Carl	x	x										
Houston, William		x										
Jirik, Jeff	x	x										
Klokow, Denise	x	x										
Sunderlin, Dean	x	x										
Johnson, Stefanie	x	x										
Nugent, Ryan	x											

Call to Order

Dean called the meeting to order at 6:37 pm.

Attendance

Dean conducted roll call. Dean, Carl, Cheryl, Denise, and Bill were present. Jeff arrived at approximately 6:45. Stefanie arrived to the meeting later.

Approval of Agenda

Agenda was provided ahead of the meeting. Cheryl motioned to approve the agenda. Bill 2nd. Approved unanimously. Motion carries.

Approval of Meeting Minutes

The September meeting minutes were provided ahead of this meeting. Cheryl motioned to approve the minutes. Bill 2nd. Approved unanimously. Motion carries.

Treasurer Report

Cheryl walked through the treasurer's report.

Approval to pay Bills

There were no bills that needed approval to be paid this month.

Projects

Administration/Finance

Dean will get the annual report out by the end of the month.

Dean will send the request to the county for the parcel list on October 20.

Denise Anderson from Rice County is reviewing the changes to our Bylaws and considering what revisions might be needed to our Order to Establish.

Cheryl learned that electronic check deposits would cost us \$20/month.

Lake Management Restoration Projects: Aeration

The aeration equipment will be removed prior to the end of the month.

The aerators, diffusers and equipment were ordered. Cheryl motioned to pay the invoices when received totaling \$21,775. Denise 2nd. Approved unanimously. Motion carries.

We received the year-round permit for aeration. We also received 50 thin ice decals from the DNR. We will build the signs/posts.

We will deploy the winter aerators in January.

Weeds

Buoys have been pulled and cleaned.

Publications/Communications

Bill will have a newsletter ready to share this weekend.

Stefanie reviewed the plans/pricing for website management. The board agreed we could at least reduce our costs to the \$65/month plan. Stefanie will work with our website manager to better understand the plans and get a draft contract that can be reviewed by the board.

Unfinished Business

Denise and Cheryl will work with Dawn to develop a document retention plan.

Denise proposed a template for a CLID calendar showing standard operating procedures by month and also to track historical activities. This will be a tool used by the board. Denise will update the standard SOP as discussed, fill in the historical activities and add a change log and then provide the updated version to the board.

New Business

No new business.

Announcements

No Announcements

Adjournment

Jeff motioned to adjourn. Bill 2nd. Approved unanimously. Motion carries.
Meeting adjourned at 7:51 PM