

CIRCLE LAKE IMPROVEMENT DISTRICT

Meeting Minutes
Thursday, July 16, 2026 at 6:30 pm
Forest Town Hall

Board members present: Dean Sunderlin, Cheryl Bahnsen, Carl Bahnsen, Bill Houston, Jeff Jirik, Denise Klokow, Ryan Nugent, Stefanie Johnson and Dawn Cherwinka.

	Sept 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Jul 2026	Annu al 2026
Bahnsen, Cheryl	x	x	x	x		x	x	x	x	x	x	
Bahnsen, Carl	x	x	x	x		x	x	x	x	x	x	
Houston, William		x	x	x	x	x	x	x	x	x	x	
Jirik, Jeff	x	x	x	x	x		x		x	x	x	
Klokow, Denise	x	x	x	x	x	x	x		x	x	x	
Sunderlin, Dean	x	x	x	x	x	x	x	x	x	x	x	
Johnson, Stefanie	x	x	x	x	x	x			x	x	x	
Nugent, Ryan	x		x	x	x	x	x	x			x	
Dawn Cherwinka							x	x	x	x	x	

Call to Order

Dean called the meeting to order at 6:40 pm.

Attendance

Dean conducted roll call. Dean, Dawn, Denise, Carl, Cheryl, Jeff, Bill, Ryan, and Stefanie were present.

Approval of Agenda

Agenda was provided ahead of the meeting. Denise motioned to approve the agenda. Cheryl 2nd. Approved unanimously. Motion carries.

Approval of Meeting Minutes

The June meeting minutes were provided ahead of this meeting. Jeff motioned to approve the minutes. Bill 2nd. Approved unanimously. Motion carries.

Treasurer Report

Cheryl walked through the treasurer's report, which was provided ahead of the meeting.

Approval to pay Bills

Dean motioned to pay the bills listed below. Stefanie 2nd. Approved unanimously. Motion carries.

\$451.41 to Insty Prints for 1st mailing for upcoming annual meeting

\$1,068.00 to Minnesota Valley Testing Laboratories for 6/23/26 water testing

\$778.00 to Minnesota Valley Testing Laboratories for 6/24/2026 water testing

\$178.00 funds to Warwick Industries for electrical connections for A2 and A3 aerator sites

\$150 to Lake Front Dock and Lift for installation of the boat lift

Cheryl Motioned to pay \$138.45 to Dean Sunderlin for June 2026 aeration electric. Carl 2nd. With Dean abstaining, Approved unanimously. Motion carries.

Committee Reports

Administration

1. Board Nominations received from Cheryl Bahnsen and Dawn Cherwinka
2. We won't need to pay sales tax with Steele Waseca going forward
3. Buoy permit updated with the Sheriff
4. Lease agreement for aerator power
 - a. Carl Motioned to execute the lease for the Sunderlin property. Stefanie 2nd. Approved unanimously. Motion carries. Dean abstained from this vote.
 - b. Dean Motioned to execute the lease for the Trnka property. Cheryl 2nd. Approved unanimously. Motion carries.
5. Timeline for the 2026 Annual Meeting
 - a. Dean suggested we have a short regular meeting 30 minutes prior to the annual meeting to take care of regular business ahead of the Annual Meeting. Everyone agreed to meet at 6:30pm on 8/17. The annual meeting will start at 7:00pm that same night.

Finance

Grant status

- DNR – should receive \$15,000 within a couple weeks
- Rice County – should receive check within 2 weeks

Will receive \$500 from Tri Lake Sportsmen's Club via CLA

The board reviewed the proposed 2027 budget. No updates were recommended. Dean will provide the same proposed budget with the second mailing.

Lake Management/Projects

Aeration

Jeff provided results from the various samplings done on the lake.

Sludge samples indicate internal loading.

Looking at 2 potential additional locations for aeration.

Publication/Communication

Newsletter: Bill will provide a brief newsletter after the annual meeting.

Website: Dean will add the annual meeting information to the website.

Unfinished Business

1. Insurance for the boat lift – Dean is waiting for a quote. The board decided not to pursue this, as the lift is likely covered under homeowners insurance.
2. U of M MAISRC's new eDNA testing lab and a call for volunteers for Zebra Mussels: Dean is in contact with the woman running this. We have not yet been selected.
3. Review the Calendar – July activities are covered

New Business

No new business.

Announcements

No announcements.

Adjournment

Jeff motioned to adjourn. Denise 2nd. Approved unanimously. Motion carries.

Meeting adjourned at 8:02 PM