

CIRCLE LAKE IMPROVEMENT DISTRICT

Meeting Minutes

Thursday, June 11, 2026 at 6:30 pm

Forest Town Hall

Board members present: Dean Sunderlin, Cheryl Bahnsen, Carl Bahnsen, Bill Houston, Jeff Jirik, Denise Klokow, Stefanie Johnson, and Dawn Cherwinka.

	Sept 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Jul 2026	Annu al 2026
Bahnsen, Cheryl	x	x	x	x		x	x	x	x	x		
Bahnsen, Carl	x	x	x	x		x	x	x	x	x		
Houston, William		x	x	x	x	x	x	x	x	x		
Jirik, Jeff	x	x	x	x	x		x		x	x		
Klokow, Denise	x	x	x	x	x	x	x		x	x		
Sunderlin, Dean	x	x	x	x	x	x	x	x	x	x		
Johnson, Stefanie	x	x	x	x	x	x			x	x		
Nugent, Ryan	x		x	x	x	x	x	x				
Dawn Cherwinka							x	x	x	x		

Call to Order

Dean called the meeting to order at 6:35 pm.

Attendance

Dean conducted roll call. Dean, Dawn, Denise, Carl, Cheryl, Jeff, Bill and Stefanie were present.

Approval of Agenda

Agenda was provided ahead of the meeting. Cheryl motioned to approve the agenda. Carl 2nd. Approved unanimously. Motion carries.

Approval of Meeting Minutes

The May meeting minutes were provided ahead of this meeting. Cheryl motioned to approve the minutes. Dawn 2nd. Approved unanimously. Motion carries.

Treasurer Report

Cheryl walked through the treasurer's report, which was provided ahead of the meeting.

Approval to pay Bills

Dean motioned to pay the 2 bills listed below. Carl 2nd. Approved unanimously. Motion carries.

\$74.33 reimbursement to Dean for a gas can and fuel for the boat.

\$70 to MCIT for items added to insurance policy (aeration gear, water testing equipment)

Dean motioned to pay Warwick Industries up to \$500 for electric projects related to the 3rd aeration site. Dawn 2nd. Approved unanimously. Motion carries.

Committee Reports

Administration

1. Sunderlin Lease Agreement for access to electric power for an aeration array is under review.
2. We have added a few items to our insurance policy with MCIT (aeration gear, water testing equipment)
3. A permit from the Sheriff has been issued for buoys currently in the lake.

Finance

1. 70% of the first 1/2 of the 2026 assessment will be mailed on June 18th, 2026. We are expecting a check for \$24,360.
2. Two donations from the CLA have been received. The first was for \$20,000 to cover a portion of the weed project. The second was for \$15,000 and went towards the purchase of a pontoon boat, trailer, and lift.
3. DNR Grant (Weeds) - need one more document from Lake Management (prevailing wage document) before we can submit the request for the payout from the grant. Expect to have it by the end of the week.
4. Rice County Grant (Weeds) – Will be submitted with DNR Grant.
5. 2027 Preliminary Budget

Dean shared estimated income and expenses for the remainder of 2026 to assist in developing the 2027 budget.

The group put together the proposed budget that will go out with the first annual meeting notice.

Lake Management/Projects

Weeds

The delineation survey post-treatment was shared.

Aeration

Aerator and diffusers installed on the north shore.

For electric power to run an aerator array that is drawn from homeowners' electrical service, Dean proposed taking an electric meter reading at the end of each month and submitting it to the CLID for reimbursement the following month. No concerns.

Dean motioned to purchase 4 hazard area marker buoys to install near each of the aerators with a maximum spend of \$1500. Bill 2nd. Approved unanimously. Motion carries.

We will install the 3rd aerator off of Dawn's property.

Boat Lift

The boat lift was delivered. Carl will coordinate with Dean and others to assemble/install.

Publication/Communication

Dean will work with Insti-prints to ensure the first mailing for the annual meeting goes out by June 22.

Bill sent out the newsletter and requested topics for the next newsletters.

Unfinished Business

Denise continues to organize CLID files to prepare them for uploading to the cloud.

New Business

We will volunteer to participate in U of M MAISRC's new eDNA lab testing for Zebra Mussels. There is no cost. Dean will submit the sampling interest form.

Announcements

No announcements.

Adjournment

Denise motioned to adjourn. Carl 2nd. Approved unanimously. Motion carries.

Meeting adjourned at 8:48 PM